

Purdon's Pennsylvania Statutes and Consolidated Statutes  
Rules of Juvenile Court Procedure (Refs & Annos)  
Dependency Matters  
Chapter 11. General Provisions

Pa.R.J.C.P. No. 1100

Rule 1100. Scope of Rules

Currentness

A. These rules shall govern dependency proceedings in all courts. Unless otherwise specifically provided, these rules shall not apply to orphans' court, domestic relations and delinquency proceedings.

B. Each of the courts exercising dependency jurisdiction, as provided in the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#), may adopt local rules of procedure in accordance with [Rule 1121](#).

*Comment:* The Pennsylvania Rules of Juvenile Court Procedure are split into two categories: delinquency matters and dependency matters. All delinquency matters are governed by Chapters One through Ten (Rules 100--1099). All dependency matters are governed by Chapters Eleven through Twenty (Rules 1100--2099).

Unless specifically provided in these rules, the Pennsylvania Rules of Civil Procedure and the Pennsylvania Rules of Criminal Procedure do not apply to dependency proceedings commenced pursuant to [Rule 1200](#) and [42 Pa.C.S. § 6301 et seq.](#)

These rules govern proceedings when the Juvenile Act vests jurisdiction in the Court of Common Pleas. *See* [42 Pa.C.S. §§ 6321 and 6302](#).

Each judicial district may promulgate local rules that follow the requirements of [Rule 1121](#) and [Pa.R.J.A. 103](#).

**Credits**

*Note:* Rule 1100 adopted August 21, 2006, effective February 1, 2007. Amended May 12, 2008, effective immediately.

Rule of Juvenile Court Procedure No. 1100, 42 Pa.C.S.A., PA ST JUV CT Rule 1100

Current with amendments received through March 15, 2016

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Pa.R.J.C.P. No. 1101

Rule 1101. Purpose and Construction

Currentness

- A. These rules are intended to provide for the just determination of every dependency proceeding.
- B. These rules establish uniform practice and procedure for courts exercising jurisdiction as provided in the Juvenile Act, [42 Pa.C.S. § 6301 \*et seq.\*](#), and shall be construed to secure uniformity and simplicity in procedure, fairness in administration, and the elimination of unjustifiable expense and delay.
- C. These rules shall be interpreted and construed to effectuate the purposes stated in the Juvenile Act, [42 Pa.C.S. § 6301\(b\)](#).
- D. To the extent practicable, these rules shall be construed in consonance with the rules of statutory construction.

**Credits**

*Note:* Rule 1101 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1101, 42 Pa.C.S.A., PA ST JUV CT Rule 1101

Current with amendments received through March 15, 2016

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Pa.R.J.C.P. No. 1102

Rule 1102. Citing the Juvenile Court Procedural Rules

### Currentness

All juvenile court procedural rules adopted by the Supreme Court of Pennsylvania under the authority of [Article V § 10\(c\) of the Constitution of Pennsylvania](#), adopted April 23, 1968, shall be known as the Pennsylvania Rules of Juvenile Court Procedure and shall be cited as “Pa.R.J.C.P.”

*Comment:* The authority for rule-making is granted to the Supreme Court by [Article V § 10\(c\) of the Pennsylvania Constitution](#), which states in part, “[t]he Supreme Court shall have the power to prescribe general rules governing practice, procedure and the conduct of all courts ... if such rules are consistent with this Constitution and neither abridge, enlarge nor modify the substantive rights of any litigant, nor affect the right of the General Assembly to determine the jurisdiction of any court or justice of the peace, nor suspend nor alter any statute of limitation or repose. All laws shall be suspended to the extent that they are inconsistent with rules prescribed under these provisions.”

### Credits

*Note:* Rule 1102 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1102, 42 Pa.C.S.A., PA ST JUV CT Rule 1102  
Current with amendments received through March 15, 2016

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Part A. Business of Courts

Pa.R.J.C.P. No. 1120

Rule 1120. Definitions

Currentness

**Adult** is any person, other than a child, eighteen years old or older.

**Advanced communication technology** is any communication equipment that is used as a link between parties in physically separate locations and includes, but is not limited to, systems providing for two-way simultaneous audio-visual communication, closed circuit television, telephone and facsimile equipment, and electronic mail.

**Age-Appropriate or Developmentally-Appropriate** is used to describe the: 1) activities or items that are generally accepted as suitable for children of the same chronological age or level of maturity or that are determined to be developmentally appropriate for a child, based on the development of cognitive, emotional, physical, and behavioral capacities that are typical for an age or age group; or 2) in the case of a specific child, activities or items that are suitable based on the developmental stages attained by the child with respect to the cognitive, emotional, physical, and behavioral capacities of the child.

**Aggravated circumstances** are those circumstances specifically defined pursuant to the Juvenile Act, [42 Pa.C.S. § 6302](#).

**Caregiver** is a person with whom the child is placed in an out-of-home placement, including a resource family or individual designated by a county agency or private agency. The resource family is the caregiver for any child placed with them.

**Child** is a person who:

- 1) is under the age of eighteen and is the subject of the dependency petition; or
- 2) is under the age of twenty-one; and
  - a) was adjudicated dependent before reaching the age of eighteen;
  - b) has requested the court to retain jurisdiction; and
  - c) who remains under the jurisdiction of the court or for whom jurisdiction has been resumed as a dependent child because the court has determined that the child is one of the following:
    - i) completing secondary education or an equivalent credential;

- ii) enrolled in an institution which provides postsecondary or vocational education;
- iii) participating in a program actively designed to promote or remove barriers to employment;
- iv) employed for at least eighty hours per month; or
- v) incapable of doing any of the activities as prescribed above in (2)(c)(i)-(iv) due to a medical or behavioral health condition, which is supported by regularly updated information in the permanency plan for the child.

**Clerk of courts** is that official in each judicial district who has the responsibility and function under state law or local practice to maintain the official court record and docket, without regard to that person's official title. A party to the proceedings shall not function as the clerk of courts.

**Copy** is an exact duplicate of an original document, including any required signatures, produced through mechanical or electronic means and includes, but is not limited to, copies reproduced by transmission using facsimile equipment, or by scanning into and printing out of a computer.

**County agency** is the county children and youth social service agency established pursuant to the County Institution District Law, [62 P.S. § 2305](#) (1937) or established through the county commissioners in the judicial districts where the County Institution District Law was abolished, [16 P.S. §§ 2161](#) and [2168](#), and supervised by the Department of Public Welfare<sup>1</sup> pursuant to the Public Welfare Code, [62 P.S. § 901 et seq.](#)

**Court** is the Court of Common Pleas, a court of record, which is assigned to hear dependency matters. Court shall include masters when they are permitted to hear cases under these rules. Juvenile court shall have the same meaning as court.

**Diligent efforts** are the comprehensive and ongoing efforts made to identify and locate adult relatives and kin for a child until the permanency goal is achieved.

**Educational decision maker** is a responsible adult appointed by the court to make decisions regarding a child's education when the child has no guardian or the court has limited the guardian's right to make such decisions for the child. The educational decision maker acts as the child's representative concerning all matters regarding education unless the court specifically limits the authority of the educational decision maker.

**Family finding** is the ongoing diligent efforts of the county agency, or its contracted providers, to search for and identify adult relatives and kin, and engage them in the county agency's social service planning and delivery of services, including gaining commitment from relatives and kin to support a child or guardian receiving county agency services.

**Family service plan** is the document in which the county agency sets forth the service objectives for a family and services to be provided to a family by the county agency.

**Guardian** is any parent, custodian, or other person who has legal custody of a child, or person designated by the court to be a temporary guardian for purposes of a proceeding.

**Health care** is care related to any medical need including physical, mental, and dental health. This term is used in the broadest sense to include any type of health need.

**Judge** is a judge of the Court of Common Pleas.

**Juvenile probation officer** is a person who has been appointed by the court or employed by a county's juvenile probation office, and who has been properly commissioned by being sworn in as an officer of the court to exercise the powers and duties set forth in Rule 195, the Juvenile Act, and the Child Protective Services Law.

**Kin** is a relative of the child through blood or marriage, godparent of the child as recognized through an organized church, a member of the child's tribe or clan, or someone who has a significant positive relationship with the child or the child's family.

**Kinship care** is the full-time nurturing and protection of a child who is separated from the child's guardian and placed in the home of a caregiver who has an existing relationship with the child and/or the child's family.

**Law enforcement officer** is any person who is by law given the power to enforce the law when acting within the scope of that person's employment.

**Master** is an attorney with delegated authority to hear and make recommendations for dependency matters. Master has the same meaning as hearing officer.

**Medical facility** is any hospital, urgent care facility, psychiatric or psychological ward, drug and alcohol detoxification or rehabilitation program, or any other similar facility designed to treat a child medically or psychologically.

**Minor** is any person under the age of eighteen.

**Official court record** is the juvenile court file maintained by the clerk of courts which contains all court orders, court notices, docket entries, filed documents, evidence admitted into the record, and other court designated documents in each case.

**Party** is a person or the county agency who has standing to participate in the proceedings but nothing in these Rules confers standing upon a person.

**Permanency plan** is a comprehensive plan that will result in a permanent home for the child.

**Petition** is a formal document by which a child is alleged to be dependent.

**Petitioner** is any person, who signs or verifies, and files a petition.

**Police officer** is any person, who is by law given the power to arrest when acting within the scope of that person's employment.

**Proceeding** is any stage in the dependency process occurring once a shelter care application has been submitted or a petition has been filed.

**Protective custody** is when a child is taken into custody for protection as an alleged dependent child pursuant to the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#) or custody may be assumed pursuant to [23 Pa.C.S. § 6315](#).

**Reasonable and Prudent Parent Standard** is the standard, characterized by careful and sensible parental decisions that maintain the health, safety, and best interests of a child while encouraging the emotional and developmental growth of the child, that a caregiver must use when determining whether to allow a child to participate in extracurricular, enrichment, cultural, and social activities.

**Recording** is the means to provide a verbatim account of a proceeding through the use of a court stenographer, audio recording, audio-visual recording, or other appropriate means.

**Shelter care facility** is a physically unrestricted facility that provides temporary care of a child and is approved by the Department of Public Welfare.

**Verification** is a written statement made by a person that the information provided is true and correct to that person's personal knowledge, information, or belief and that any false statements are subject to the penalties of the Crimes Code, [18 Pa.C.S. § 4904](#), relating to unsworn falsification to authorities.

*Comment:* In 2013, the definition of “child” was expanded to include those children who have requested the court to resume jurisdiction after juvenile court supervision had been previously terminated. This rule change followed the changes to the definition of “child” in the Juvenile Act pursuant to Act of July 5, 2012 (P.L. 880, No. 91). See [42 Pa.C.S. § 6302](#).

A party to the proceedings is not to function as the clerk of courts. Because the clerk of courts maintains the official court record, this person is to remain neutral and unbiased by having no personal connection to the proceedings. The county agency is a party to the proceeding and is not to function as the “Clerk of Courts.”

The definition of “Clerk of Courts” should not necessarily be interpreted to mean the office of clerk of courts as set forth in [42 Pa.C.S. § 102](#), but instead refers to that official who maintains the official court record and docket regardless of the person's official title in each judicial district. It is to be determined locally which official is to maintain these records and the associated docket.

The county institution districts, as used in the definition of “county agency,” in counties of the fourth, fifth, sixth, seventh, and eighth classes were abolished pursuant to [16 P.S. § 2161](#). It is the county commissioners' duties in the counties of those classes to provide the children and youth social service agency with the necessary services for the agency to provide care for the child. See [16 P.S. § 2168](#).

Under the term “court,” to determine if masters are permitted to hear cases, see Rule 1187.

An “educational decision maker” is to be appointed by court order. The scope of the appointment is limited to decisions regarding the child's education. The educational decision maker acts as the child's spokesperson on all matters regarding education unless the court specifically limits the authority of the educational decision maker. The educational decision maker holds educational and privacy rights as the child's guardian for purposes of [20 U.S.C. § 1232g](#) and [34 C.F.R. § 99.3](#). See also Rule 1147(C) for the duties and responsibilities of an educational decision maker.

The definition of “family finding” is derived from [62 P.S. § 1302](#).

Diligence is to include utilizing reasonable resources available when engaging in family finding, never ceasing efforts until multiple relatives and kin are identified, and going beyond basic searching tools by exploring alternative tools and methodologies. “Diligent efforts” is to include, but not limited to, interviews with immediate and extended family and kin, genograms, eco-mapping, case mining, cold calls, and specialized computer searches.

It is insufficient to complete only a basic computer search or attempt to contact known relatives at a last-known address or phone number.

For multiple resources efforts that may be utilized, see Commonwealth of Pennsylvania, Department of Public Welfare, Office of Children, Youth and Families [Bulletin, No. 3130-12-03](#), issued May 11, 2012, effective July 1,

2013; Seneca Family Finding, which may be found at [www.familyfinding.org](http://www.familyfinding.org), or Legal Services Initiative, diligent search packet, Statewide Adoption and Permanency Network, which may be found at [www.diakon-swan.org](http://www.diakon-swan.org).

Supporting a child under the definition of “family finding” means any type of aid, including but not limited to emotional, financial, physical, or psychological aid.

See also [62 P.S. § 1301 et seq.](#) and [42 U.S.C. § 675](#) (Fostering Connections) to comply with state and federal regulations.

For the family service plan, see [55 Pa. Code § 3130.61](#).

“Health care” includes, but is not limited to, routine physical check-ups and examinations; emergency health care; surgeries; exploratory testing; psychological exams, counseling, therapy and treatment programs; drug and alcohol treatment; support groups; routine eye examinations and procedures; teeth cleanings, fluoride treatments, fillings, preventative dental treatments, root canals, and other dental surgeries; and any other examination or treatment relating to any physical, mental, and dental needs of the child.

A “juvenile probation officer” is an officer of the court. “Properly commissioned” as used in the definition of a juvenile probation officer includes the swearing in under oath or affirmation and receipt of a document, certificate, or order of the court memorializing the authority conferred upon the juvenile probation officer by the court.

A properly commissioned juvenile probation officer is vested with all the powers and duties set forth in [42 Pa.C.S. § 6304](#), and the power to take a child into protective custody as a duly authorized officer of the court pursuant to [42 Pa.C.S. § 6324](#) unless the President Judge has limited such authority pursuant to Rule 195. See also [23 Pa.C.S. § 6315](#).

The definition of “law enforcement officer” does not give the power of arrest to any person who is not otherwise given that power by law.

The “official court record” is to contain all court orders, court notices, docket entries, filed documents, evidence admitted into the record, and other court designated documents in each case. The court may also designate any document to be a part of the record. It does not include items contained in county agency’s records unless they are made a part of the official record by being filed with the clerk of courts.

The term “petitioner” may include any person; however, if the person is not the county agency, an application to file a petition pursuant to Rule 1320 is to be made. If the court, after a hearing, grants the application, the applicant may file a petition.

The definition of “proceeding” includes all formal stages once a shelter care application has been submitted or a petition has been filed, including all subsequent proceedings until supervision is terminated pursuant to Rule 1613.

### Credits

*Note:* Rule 1120 adopted August 21, 2006, effective February 1, 2007. Amended March 19, 2009, effective June 1, 2009. Amended December 24, 2009, effective immediately. Amended April 21, 2011, effective July 1, 2011. Amended April 29, 2011, effective July 1, 2011. Amended May 20, 2011, effective July 1, 2011. Amended June 24, 2013, effective January 1, 2014. Amended October 21, 2013, effective Dec. 1, 2013. Amended July 28, 2014, effective September 29, 2014. Amended July 13, 2015, effective October 1, 2015. Amended December 9, 2015, effective January 1, 2016.



Footnotes

**1** Now Department of Human Services; see [62 P.S. § 103](#).

Rule of Juvenile Court Procedure No. 1120, 42 Pa.C.S.A., PA ST JUV CT Rule 1120

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Part A. Business of Courts

Pa.R.J.C.P. No. 1121

Rule 1121. Local Rules

Currentness

**A. Definition of Local Rule.** For the purpose of this rule, the term, “local rule” shall include every rule, administrative order, regulation, directive, policy, custom, usage, form, or order of general application, however labeled or promulgated, which is adopted or enforced by a court of common pleas to govern juvenile dependency practice and procedure.

**B. Vacated Local Rules and Repromulgation.**

(1) All local rules promulgated before February 1, 2007 were vacated at the time of the adoption of these Rules.

(2) All local rules not published on the Unified Judicial System (UJS) Portal by June 1, 2010 shall be vacated.

(3) Each judicial district may promulgate new local rules that do not conflict with the Rules of Juvenile Court Procedure after submission under paragraph (D).

**C. Corresponding numbers.** Local rules shall be given numbers that are keyed to the number of the Rules of Juvenile Court Procedure to which the local rules correspond.

**D. Submission to Committee.**

(1) All proposed local dependency rules and proposed amendments to local dependency rules shall be submitted in writing to the Juvenile Court Procedural Rules Committee for the Committee to review.

(2) The adopting court shall not proceed with the proposed local rule or amendment until the adopting court receives written notification from the Committee that the proposed local rule or amendment is not inconsistent with any general rule of the Supreme Court.

**E. Vacating and Suspending Local Rules.** Local rules shall not be inconsistent with any rule of the Supreme Court or any Act of Assembly.

(1) The Juvenile Court Procedural Rules Committee may at any time recommend that the Supreme Court suspend, vacate, or require amendment of a local rule.

(2) The Juvenile Court Procedural Rules Committee may suspend that local rule pending action by the Court on that recommendation.

**F. Publication of Local Rules.** All local rules shall be published on the UJS Portal maintained by the Administrative Office of Pennsylvania Courts and in the *Pennsylvania Bulletin* to be effective and enforceable.

(1) The adopting court shall publish every local rule on the UJS Portal.

(a) Prior Rules. All local rules promulgated before March 1, 2010 shall be published on the UJS Portal by June 1, 2010 to be effective and enforceable.

(b) New Rules. All new local rules that have been submitted to the Committee pursuant to paragraph (D)(1) shall be published on the UJS Portal no later than ninety days after receiving written notification from the Committee under paragraph (D)(2).

(c) Vacating Rules. If local rules are not published by these time requirements, they shall be vacated.

(2) The adopting court shall not publish the local rule in the *Pennsylvania Bulletin* until it has received the statement from the Committee that the proposed local rule is not inconsistent with any general rule of the Supreme Court.

(3) The adopting court shall submit the following items to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*:

(a) two certified copies of the local rule;

(b) a copy of the local rule on a computer diskette, CD-ROM, or electronic copy that complies with the requirements of [1 Pa.Code § 13.11\(b\)-\(f\)](#); and

(c) a copy of the written notification, received from the Juvenile Court Procedural Rules Committee, providing that the local rule is not inconsistent with the Pennsylvania Rules of Juvenile Court Procedure.

(4) The effective date of the local rule shall not be less than 30 days after the date of publication of the rule on the UJS Portal and in the *Pennsylvania Bulletin*.

**G. Filing with AOPC.** Contemporaneously with publishing the local rule in the *Pennsylvania Bulletin*, the adopting court shall:

- (1) file one certified copy of the local rule with the Administrative Office of Pennsylvania Courts; and
- (2) publish a copy of the local rule on the UJS Portal at <http://ujportal.pacourts.us/localrules/ruleselection.aspx>.

#### **H. Public inspection.**

- (1) The local rules shall be kept continuously available for public inspection and copying in the office of the clerk of courts.
- (2) Upon request and payment of reasonable costs of reproduction and mailing, the clerk shall furnish to any person a copy of any local rule.

#### **I. Mandatory Acceptance of Filing.**

- (1) No pleading or other legal paper shall be refused for filing by the clerk of courts based on a requirement of a local rule.
- (2) No case shall be dismissed nor request for relief granted or denied because of the failure to comply with a local rule.
- (3) In any case of noncompliance with a local rule, the court shall alert the party to the specific provision at issue and provide a reasonable time for the party to comply with the local rule.

*Comment:* The purpose of this rule is to further the policy of the Supreme Court to implement the unified judicial system under the Constitution of 1968, to facilitate the statewide practice of law under this Court's general rules, and to promote the further policy that a general rule of juvenile court procedure normally preempts the subject covered. It is intended that local rules should not repeat general rules or statutory provisions verbatim or substantially verbatim nor should local rules make it difficult for attorneys to practice law in several counties.

The caption or other words used as a label or designation is not to determine whether something is or establishes a local rule; if the definition in paragraph (A) of this rule is satisfied, the matter is a local rule regardless of what it may be called. The provisions of this rule also are intended to apply to any amendments to a "local rule." Nothing in this rule is intended to apply to case-specific orders.

Paragraph (B)(1) vacated all current local rules on February 1, 2007, the original effective date of this rule. Paragraph (B)(2) vacated all local rules not published on the UJS Portal by June 1, 2010. The local rules are to be repromulgated to comply with this rule. This includes rekeying pursuant to paragraph (C) and meeting the appropriate filing requirements under paragraphs (F) & (G).

To simplify the use of local rules, local juvenile dependency procedural rules are required to be given numbers that are keyed to the number of the general juvenile dependency procedural rules to which the local rules correspond pursuant to paragraph (C). This requirement is not intended to apply to local rules that govern the general business of the court and which do not correspond to a general juvenile dependency procedural rule.

Paragraph (D), added in 2008, requires that, before publishing the local rule or proceeding with any of the other requirements in paragraphs (F) and (G), the adopting court must submit all proposed local dependency rules or rule amendments to the Juvenile Court Procedural Rules Committee for review.

The 2008 amendments emphasize that the adopting authority is to comply with all the provisions of this rule before any local rule, or any amendment to local rules, will be effective and enforceable.

Paragraph (F) requires the local rule to be published on the UJS Portal and in the *Pennsylvania Bulletin* to be effective.

Pursuant to the 2010 amendments under paragraph (F)(1), all current local rules are to be published on the UJS Portal by June 1, 2010 to be effective and enforceable. If they are not published by this time, they are vacated and may be repromulgated if the procedures of this Rule are followed. All new local rules promulgated after March 1, 2010 are to be published on the UJS Portal no later than ninety days after receiving written notification from the Committee that the proposed rule or amendment is not inconsistent with any general rule of the Supreme Court of Pennsylvania.

Pursuant to 1 *Pa.Code* § 13.11(b)-(f), any documents that are submitted for publication must be accompanied by a diskette or CD-ROM formatted in MS-DOS, ASCII, Microsoft Word, or WordPerfect or in lieu of a diskette or CD-ROM, an electronic copy may be submitted to Legislative Reference Bureau at pabsupreme@palrb.us. The diskette, CD-ROM, or email cover sheet must be labeled with the court's name and address and the local rule's computer file name. In addition, a copy of the written notification, received from the Juvenile Court Procedural Rules Committee, that the local rule is not inconsistent with the Rules of Juvenile Court Procedure is to be submitted.

Pursuant to paragraph (F)(3), an electronic copy is a document sent via email to the *Pennsylvania Bulletin*.

Although under paragraph (F)(4) a local rule is not to be effective until at least thirty days after the date of publication in the *Pennsylvania Bulletin*, when a situation arises that requires immediate action, the local court may act by specific orders governing particular cases in the interim before an applicable local rule becomes effective.

The Administrative Office of Pennsylvania Courts maintains a web-page containing the text of local rules. That web-page is located at: <http://www.pacourts.us/T/SpecialCourts/LocalRules.htm>.

Paragraph (H) requires that a separate consolidated set of local rules be maintained in the clerk's office.

The purpose of paragraph (I) is to: 1) require that all documents presented for filing are accepted by the clerk of court, also see [Rule 1345 \(A\)\(2\)](#); and 2) prevent the dismissal of cases, or the granting or denial of requested relief, because a party has failed to comply with a local rule. In addition, paragraph (I) requires that the party be alerted to the local rule, and be given a reasonable amount of time to comply with the local rule.

After the court has alerted the party to the local rule pursuant to paragraph (I), the court may impose a sanction for subsequent noncompliance either on the attorney or the party if unrepresented, but may not dismiss the case, or grant or deny relief because of non-compliance.

### Credits

*Note:* Rule 1121 adopted August 21, 2006, effective February 1, 2007. Amended December 12, 2008, effective immediately. Amended January 11, 2010, effective March 1, 2010.

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Part A. Business of Courts

Pa.R.J.C.P. No. 1122

Rule 1122. Continuances

Currentness

**A. Generally.** In the interests of justice, the court may grant a continuance on its own motion or the motion of any party. On the record, the court shall identify the moving party and state its reasons for granting or denying the continuance.

**B. Notice and rescheduling.** If a continuance is granted, all persons summoned to appear shall be notified of the date, place, and time of the rescheduled hearing.

*Comment:* Whenever possible, continuances should not be granted when they could be deleterious to the safety or well-being of a party. The interests of justice require the court to look at all the circumstances, effectuating the purposes of the Juvenile Act, [42 Pa.C.S. § 6301](#), in determining whether a continuance is appropriate.

A party seeking a continuance should notify the court and opposing counsel as soon as possible. Whenever possible, given the time constraints, notice should be written.

Under paragraph (B), if a person is summoned to appear and the case is continued, the party is presumed to be under the scope of the original summons and a new summons is not necessary.

See Rules 1344 and 1345 for motion and filing procedures.

See *In re Anita H.*, 351 Pa.Super. 342, 505 A.2d 1014 (1986).

**Credits**

*Note:* Rule 1122 adopted August 21, 2006, effective February 1, 2007.

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Current with amendments received through March 15, 2016

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Part A. Business of Courts

Pa.R.J.C.P. No. 1123

Rule 1123. Subpoenas

Currentness

**A. Contents.** A subpoena in a dependency case shall:

- (1) order the witness named to appear before the court at the date, time, and place specified;
- (2) order the witness to bring any items identified or described;
- (3) state on whose behalf the witness is being ordered to testify; and
- (4) state the identity, address, and phone number of the person who applied for the subpoena.

**B. Service.**

(1) *Method of Service.* A subpoena shall be served upon a witness by:

- (a) in-person delivery;
- (b) registered or certified mail, return receipt requested; or
- (c) first-class mail.

**C. Duration.** A subpoena shall remain in force until the end of a proceeding.

**D. Bench Warrant.** If any subpoenaed person fails to appear for the hearing and the court finds that sufficient notice was given, the judge may issue a bench warrant pursuant to [Rule 1140](#).

**E. Parental notification.**



(1) *Generally*. If a witness is a minor, the witness's guardian shall be:

(a) notified that the minor has been subpoenaed; and

(b) provided with a copy of the subpoena.

(2) *Exception*. Upon prior court approval and good cause shown, a subpoena may be served upon a minor without such notification to the guardian. If and when necessary, request for such prior court approval may be obtained *ex parte*.

*Comment:* A subpoena is used to order a witness to appear and a summons is issued to bring a party to the proceeding.

A *subpoena duces tecum* is to set forth with particularity, the documents, records, or other papers to be produced at the hearing. The items sought are to be relevant to the proceedings. See [Rule 1340](#) on discovery, *In re J.C.*, 412 Pa.Super. 369, 603 A.2d 627 (1992), and *In re A.H.*, 763 A.2d 873 (Pa. Super. Ct. 2000) for production of documents necessary to prepare for a hearing.

Prior to issuing a bench warrant for a minor, the judge should determine if the guardian of the witness was served. Nothing in these rules gives the guardians of witnesses legal standing in the matter being heard by the court or creates a right for witnesses to have their guardians present. In addition, lack of required notice to the guardian does not prevent the minor witness from testifying. See [Rule 1140](#) for procedures on bench warrants.

For power to compel attendance, see [42 Pa.C.S. § 6333](#). Nothing in this rule prohibits the court from holding a contempt hearing. See *In re Crawford*, 360 Pa.Super. 36, 519 A.2d 978 (1987) for punishment of contempt (children). See also *In re Griffin*, 456 Pa.Super. 440, 690 A.2d 1192 (1997) (foster parents), *Janet D. v. Carros*, 240 Pa.Super. 291, 362 A.2d 1060 (1976) (county agency), and *In re Rose*, 161 Pa.Super. 204, 54 A.2d 297 (1947) (parents) for additional guidance on contempt for other parties.

Any person may file a motion to quash the subpoena for a witness and/or for requested items. The court is to rule on the motion prior to the production of the witness or the items.

### Credits

*Note:* Rule 1123 adopted August, 21, 2006, effective February 1, 2007. Amended May 12, 2008, effective immediately. Amended March 19, 2009, effective June 1, 2009. Amended September 16, 2009, effective immediately.

Rule of Juvenile Court Procedure No. 1123, 42 Pa.C.S.A., PA ST JUV CT Rule 1123  
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Pa.R.J.C.P. No. 1124

Rule 1124. Summons

Currentness

**A. Requirements of the summons.** The summons shall:

- (1) be in writing;
- (2) set forth the date, time, and place of the hearing;
- (3) instruct the parties about the right to counsel; and
- (4) give a warning stating that the failure to appear for the hearing may result in arrest.

**B. Method of Service.** The summons shall be served:

- (1) in-person; or
- (2) by certified mail, return receipt and first-class mail.

**C. Exception to service.** If service cannot be accomplished pursuant to paragraph (B), the party may move for a special order directing the method of service. The motion shall be accompanied by an affidavit stating the nature and extent of the investigation which has been made to determine the whereabouts of the person sought to be served and the reasons why service can not be made.

**D. Bench Warrant.** If any summoned person fails to appear for the hearing and the court finds that sufficient notice was given, the judge may issue a bench warrant pursuant to [Rule 1140](#).

*Comment:* A subpoena is used to order a witness to appear and a summons is issued to bring a party to the proceeding.

In paragraph (D), this rule provides that a summoned person is to fail to appear and the court is to find that sufficient notice was given before a bench warrant may be issued. The Juvenile Act, [42 Pa.C.S. § 6335\(c\)](#), which provides for

the issuance of arrest warrants if the child may abscond or may not attend or be brought to a hearing, is suspended to the extent that it conflicts with this rule. *See* [Rule 1800](#) for suspensions.

*See* Rules 1360(A), 1500(A), and 1600(A) for service of the parties for a proceeding.

*See* [Rule 1140](#) for procedures on bench warrants.

**Credits**

*Note:* Rule 1124 adopted August 21, 2006, effective February 1, 2007. Amended March 19, 2009, effective June 1, 2009.

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Pa.R.J.C.P. No. 1126

Rule 1126. Defects in Form, Content, or Procedure

**Currentness**

A child shall not be released, nor shall a case be dismissed, because of a defect in the form or content of the pleading or a defect in the procedures of these rules, unless the party raises the defect prior to the commencement of the adjudicatory hearing, and the defect is prejudicial to the rights of a party.

*Comment:* A petition, emergency custody authorization form, shelter care application, or warrant may be amended at any time to remedy any defect in form or content. The court may also issue another remedy as interests of justice require. Nothing in this rule is to prevent the filing of a new emergency custody authorization form, a new or amended petition, or the reissuance of process.

**Credits**

*Note:* Rule 1126 adopted August 21, 2006, effective February 1, 2007.

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Part A. Business of Courts

Pa.R.J.C.P. No. 1127

Rule 1127. Recording and Transcribing Juvenile Court Proceedings

Currentness

**A. Recording.** There shall be a recording of all dependency proceedings, including proceedings conducted by masters, except as provided in [Rule 1242\(B\)\(2\)](#).

**B. Transcribing.** Upon the motion of any party, upon its own motion, or as required by law, the court shall order the record to be transcribed.

**C. Modifying.** At any time before an appeal is taken, the court may correct or modify the record in the same manner as is provided by [Rule 1926 of the Pennsylvania Rules of Appellate Procedure](#).

*Comment:* Some form of record or transcript is necessary to permit meaningful consideration of claims of error and effective appellate review. *In re J.H.*, 788 A.2d 1006 (Pa. Super. Ct. 2001). *See, e.g.*, Pa.R.A.P. Rules 1922, 1923, 1924; *Commonwealth v. Fields*, 478 Pa. 479, 387 A.2d 83 (1978); *Commonwealth v. Shields*, 477 Pa. 105, 383 A.2d 844 (1978). This rule is intended to provide a mechanism to ensure appropriate recording and transcribing of court proceedings. Pursuant to [Rule 1800, 42 Pa.C.S. § 6336\(c\)](#) was suspended only to the extent that all proceedings are to be recorded, except as provided in [Rule 1242 \(B\)\(2\)](#). Full minutes are not recordings. This change was to effectuate effective appellate review.

The rule is intended to apply to all dependency proceedings and to ensure all proceedings are recorded, including proceedings before masters, except for shelter care hearings.

Paragraph (B) of the rule is intended to authorize courts to require transcription of only such portions of the record, if any, as are needed to review claims of error.

Paragraph (C) provides a method for correcting and modifying transcripts before an appeal is taken by incorporating [Pa.R.A.P. 1926](#), which otherwise applies only after an appeal has been taken. It is intended that the same standards and procedures apply both before and after appeal.

**Credits**

*Note:* Rule 1127 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1127, 42 Pa.C.S.A., PA ST JUV CT Rule 1127

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Part A. Business of Courts

Pa.R.J.C.P. No. 1128

Rule 1128. Presence at Proceedings

Currentness

**A. General Rule.** All parties shall be present at any proceeding unless the exceptions of paragraph (B) apply.

**B. Exceptions.**

(1) *Absence from proceedings.* The court may proceed in the absence of a party upon good cause shown except that in no case shall a hearing occur in the absence of a child's attorney. If a child has a guardian *ad litem* and legal counsel, both attorneys shall be present.

(2) *Exclusion from proceedings.* A party may be excluded from a proceeding only for good cause shown. If a party is so excluded, counsel for the party shall be permitted to be present.

**C. Advanced Communication Technology.** A child or guardian may appear by utilizing advanced communication technology pursuant to [Rule 1129](#).

**D. Order appearance.** The court may order any person having the physical custody or control of a child to bring the child to any proceeding.

*Comment:* In no case is a proceeding to occur in the absence of the child's attorney. The court has discretion whether to proceed if the court finds that a party received proper notice of the hearing and has willfully failed to appear.

Requiring the child's attorney to be present pursuant to paragraph (B)(2) protects the child's interest if the proceeding is conducted in the child's absence. However, unless good cause is shown, a child should appear in court. It is important that all children, including infants, appear in court so the court can observe the interaction between the caregiver and child and observe the child's development and health.

Ensuring a child appears in court on a regular basis is critical because the court oversees the child and is to ensure his or her care, protection, safety, and wholesome mental and physical development. However, the court may ask that the child be removed from the courtroom during sensitive testimony.

See *In re Adoption of S.B.B. and E.P.R.*, 372 Pa.Super. 456, 539 A.2d 883 (1988).

Nothing in these rules creates a right of a child to have his or her guardian present. See [42 Pa.C.S. §§ 6310, 6335\(b\), 6336.1](#).

**Credits**

*Note:* Rule 1128 adopted August 21, 2006, effective February 1, 2007. Amended April 21, 2011, effective July 1, 2011.

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Pa.R.J.C.P. No. 1129

Rule 1129. Appearance by Advanced Communication Technology

Currentness

**A. Generally.**

- (1) The child, guardian, or a witness may appear at a proceeding by utilizing advanced communication technology pursuant to Rules 1140, 1242, 1406, 1512, and 1608.
- (2) At a minimum, the child shall appear in person at least every six months unless as otherwise provided by [Rule 1128](#).

**B. Counsel.**

- (1) The child or guardian shall be permitted to confer with counsel before entering into an agreement to appear utilizing advanced communication technology.
- (2) The child or guardian shall be permitted to communicate fully and confidentially with counsel immediately prior to and during the proceeding.

*Comment:* Paragraph (A) requires that every child is to appear in person at least every six months. There may be instances in which the child is excused from attending pursuant to [Rule 1128](#).

This rule is not intended to compel the use of advanced communication technology but rather permit appearance by telephone or by a system providing two-way simultaneous audio-visual communication. Advanced communication technology may be utilized for the convenience for witnesses; efficient use of resources; or when a party or witness has an illness, is incarcerated, or is otherwise in a remote location. *See* Rules 1140, 1242, 1406, 1512, and 1608 for specific requirements for the use of advanced communication technology.

Additionally, special care is to be taken when utilizing advanced communication technology to prevent disclosure of sensitive information to unauthorized persons and entities or to prevent a breach of confidentiality between a party and the party's attorney.

Pursuant to paragraph (B)(1), the child or guardian is to be permitted to confer with counsel prior to agreeing to a proceeding utilizing advanced communication technology. Counsel includes legal counsel and/or the guardian *ad litem*. Pursuant to paragraph (B)(2), the child or guardian is permitted to confer with counsel privately prior to and

during the proceedings. The child is to be afforded all the same rights as if the hearing was held with all parties present in the courtroom.

**Credits**

*Note:* Rule 1129 adopted April 21, 2011, effective July 1, 2011.

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Pa.R.J.C.P. No. 1130

Rule 1130. Court Fees Prohibited for Advanced Communication Technology

**Currentness**

The court shall not impose any fees upon any party or witness for utilizing advanced communication technology.

*Comment:* See March 13, 2002 Order of the Supreme Court of Pennsylvania (No. 241 Judicial Administration; Doc. No. 1)<sup>1</sup> which provides that no fees shall be imposed against a defendant in a criminal proceeding for the utilization of advanced communication technology.

**Credits**

*Note:* Rule 1130 adopted April 21, 2011, effective July 1, 2011.

**Footnotes**

<sup>1</sup> See 32 Pa. Bulletin 1642.

Rule of Juvenile Court Procedure No. 1130, 42 Pa.C.S.A., PA ST JUV CT Rule 1130

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Part A. Business of Courts

Pa.R.J.C.P. No. 1133

Rule 1133. Motion to Intervene

Currentness

**A. Contents.** The motion to intervene shall include:

- (1) the name and address of the person moving to intervene;
- (2) the relationship of the intervening person to the child;
- (3) the contact between the child and the intervening person;
- (4) the grounds on which intervention is sought; and
- (5) the request sought.

**B. Action by court.** Upon the filing of a motion to intervene and after a hearing, the court shall enter an order granting or denying the motion.

*Comment:* Under paragraph (B), a motion may be denied if, among other reasons, there are insufficient grounds for the motion, the interest of the movant is already adequately represented, the motion for intervention was unduly delayed, or the intervention will unduly delay or prejudice the adjudication of dependency or the rights of the parties.

To move for intervention in a dependency case, a person is to show that the interest is substantial, direct, and immediate. *See, e.g., South Whitehall Township Police Serv. v. South Whitehall Township*, 521 Pa. 82, 555 A.2d 793 (1989).

Standing is conferred upon a person if the person cares for or controls the child or is accused of abusing the child. *In re J.P.*, 832 A.2d 492 (Pa. Super. Ct. 2003); *In re L.J.*, 456 Pa.Super. 685, 691 A.2d 520 (1997). *See* 23 Pa. C.S. § 5313 for grandparent intervention. *See also R.M. v. Baxter*, 565 Pa. 619, 777 A.2d 446 (2001) (grandparent standing); *Mitch v. Bucks Co. Children and Youth Social Service Agency*, 383 Pa.Super. 42, 556 A.2d 419 (1989) (prospective adoptive parent standing); *In re M.K.*, 431 Pa.Super. 198, 636 A.2d 198 (1994) (alleged abuser standing). For distinction between foster parent and prospective adoptive parent standing, see *In re N.S.*, 845 A.2d 884 (Pa. Super. Ct. 2004).

A non-custodial parent may intervene in a dependency petition filed by a third party to protect the child from being adjudicated dependent and placed in the custody of the Commonwealth. *In re Anita H.*, 351 Pa.Super. 342, 505 A.2d 1014 (1986).

See also *In re Michael Y.*, 365 Pa.Super. 488, 530 A.2d 115 (1987) and *In re R.T. & A.T.*, 405 Pa.Super. 156, 592 A.2d 55 (1991) for additional parties to proceedings.

See [Rule 1344](#) for motions and [Rule 1345](#) for service.

### Credits

*Note:* Rule 1133 adopted August 21, 2006, effective February 1, 2007.

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Part A. Business of Courts

Pa.R.J.C.P. No. 1134

Rule 1134. Proceedings *In Camera*

Currentness

Upon motion by any party or on the court's own motion, *in camera* proceedings are to be recorded and each party's attorney shall be present.

*Comment: See In re Leslie H., 329 Pa.Super. 453, 478 A.2d 876 (1984).*

If a party is not represented, the court is to make reasonable efforts to protect the due process rights of the party.

**Credits**

*Note:* Rule 1134 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1135

Rule 1135. Captions

**Currentness**

All court documents and orders shall contain a caption that includes the following:

- (1) "In the Interest of (the child's name);"
- (2) the child's case docket number; and
- (3) the name of the court.

**Credits**

*Note:* Rule 1135 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1136

Rule 1136. *Ex Parte* Communication

Currentness

A. Unless otherwise authorized by law, no person shall communicate with the court in any way regarding matters pending before the court unless all parties:

- (1) are present or have been copied if the communication is written or in electronic form; or
- (2) have waived their presence or right to receive the communication.

B. If the court receives any *ex parte* communication, the court shall inform all parties of the communication and its content.

*Comment:* No *ex parte* communications with the court are to occur. Communications should include all parties, such as the filing of a motion, or conducting a conference or a hearing.

Attorneys are bound by the Rules of Professional Conduct. See [Rules of Professional Conduct Rule 3.5\(b\)](#). Judges are bound by the Code of Judicial Conduct. See Code of Judicial Conduct Canon 3(A)(4).

Attorneys and judges understand the impropriety of *ex parte* communications regarding matters pending before the court but many participants are not attorneys or judges. This rule ensures that all parties have received the same information that is being presented to the court so that it may be challenged or supplemented.

Administrative matters are not considered *ex parte* communications.

**Credits**

*Note:* Rule 1136 adopted April 29, 2011, effective July 1, 2011.

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Pa.R.J.C.P. No. 1137

Rule 1137. Public Discussion by Court Personnel of Pending Matters

**Currentness**

All court personnel including, among others, court clerks, bailiffs, tipstiffs, sheriffs, and court stenographers, are prohibited from disclosing to any person, without authorization from the court, information relating to a pending dependency case that is not part of the court record otherwise available to the public or not part of the record in an open proceeding. This rule specifically prohibits the divulgence of information concerning arguments and proceedings that are closed proceedings, held in chambers, or otherwise outside the presence of the public.

**Credits**

*Note:* Rule 1130 adopted August 21, 2006, effective February 1, 2007. Renumbered Rule 1137 and amended April 21, 2011, effective July 1, 2011.

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Part A. Business of Courts

Pa.R.J.C.P. No. 1140

Rule 1140. Bench Warrants for Failure to Appear

Currentness

**A. Issuance of warrant.**

- (1) Before a bench warrant may be issued by a judge, the judge shall find that the subpoenaed or summoned person received sufficient notice of the hearing and failed to appear.
- (2) For the purpose of a bench warrant, a judge may not find notice solely based on first-class mail service.

**B. Party.**

- (1) *Where to take the party.*
  - (a) When a party is taken into custody pursuant to a bench warrant, the party shall be taken without unnecessary delay to the judge who issued the warrant or a judge designated by the President Judge to hear bench warrants.
  - (b) If the party is not brought before a judge, the party shall be released unless the warrant specifically orders detention of the party.
  - (c) If the warrant specifically orders detention of a party, the party shall be detained pending a hearing.
    - (i) Minor. If the party is a minor, the party shall be detained in a shelter care facility or other placement as deemed appropriate by the judge.
    - (ii) Adult. If the party is an adult, the witness shall be detained at the county jail.
- (2) *Prompt hearing.*

(a) If a party is detained pursuant to a specific order in the bench warrant, the party shall be brought before the judge who issued the warrant, a judge designated by the President Judge to hear bench warrants, or an out-of-county judge pursuant to paragraph (B)(4) within seventy-two hours.

(b) If the party is not brought before a judge within this time, the party shall be released.

(3) *Notification of guardian.* If a party is a child and is taken into custody pursuant to a bench warrant, the arresting officer shall immediately notify the child's guardian of the child's whereabouts and the reasons for the issuance of the bench warrant.

(4) *Out-of-county custody.*

(a) If a party is taken into custody pursuant to a bench warrant in a county other than the county of issuance, the county of issuance shall be notified immediately.

(b) Arrangements to transport the party shall be made immediately.

(c) If transportation cannot be arranged immediately, then the party shall be taken without unnecessary delay to a judge of the county where the party is found.

(d) The judge will identify the party as the subject of the warrant, decide whether detention is warranted, and order that arrangements be made to transport the party to the county of issuance.

(5) *Time requirements.* The time requirements of Rules 1242, 1404, 1510, and 1607 shall be followed.

### **C. Witnesses.**

(1) *Where to take the witness.*

(a) When a witness is taken into custody pursuant to a bench warrant, the witness shall be taken without unnecessary delay to the judge who issued the warrant or a judge designated by the President Judge to hear bench warrants.

(b) If the witness is not brought before a judge, the witness shall be released unless the warrant specifically orders detention of the witness.

(c) A motion for detention as a witness may be filed anytime before or after the issuance of a bench warrant. The judge may order detention of the witness pending a hearing.

(i) Minor. If a detained witness is a minor, the witness shall be detained in a shelter care facility or other placement as deemed appropriate by the judge.

(ii) Adult. If a detained witness is an adult, the witness shall be detained at the county jail.

(2) *Prompt hearing.*

(a) If a witness is detained pursuant to paragraph (C)(1)(c) or brought back to the county of issuance pursuant to paragraph (C)(4)(f), the witness shall be brought before the judge by the next business day.

(b) If the witness is not brought before a judge within this time, the witness shall be released.

(3) *Notification of guardian.* If a witness who is taken into custody pursuant to a bench warrant is a minor, the arresting officer shall immediately notify the witness's guardian of the witness's whereabouts and the reasons for the issuance of the bench warrant.

(4) *Out-of-county custody.*

(a) If a witness is taken into custody pursuant to a bench warrant in a county other than the county of issuance, the county of issuance shall be notified immediately.

(b) The witness shall be taken without unnecessary delay and within the next business day to a judge of the county where the witness is found.

(c) The judge will identify the witness as the subject of the warrant, decide whether detention as a witness is warranted, and order that arrangements be made to transport the witness to the county of issuance.

(d) Arrangements to transport the witness shall be made immediately.

(e) If transportation cannot be arranged immediately, the witness shall be released unless the warrant or other order of court specifically orders detention of the witness.

(i) Minor. If the witness is a minor, the witness may be detained in an out-of-county shelter care facility or other placement as deemed appropriate by the judge.

(ii) Adult. If the witness is an adult, the witness may be detained in an out-of-county jail.

(f) If detention is ordered, the witness shall be brought back to the county of issuance within seventy-two hours from the execution of the warrant.

(g) If the time requirements of this paragraph are not met, the witness shall be released.

**D. Advanced Communication Technology.** A court may utilize advanced communication technology pursuant to [Rule 1129](#) unless good cause is shown otherwise.

**E. Return & execution of the warrant for parties and witnesses.**

(1) The bench warrant shall be executed without unnecessary delay.

(2) The bench warrant shall be returned to the judge who issued the warrant or to the judge designated by the President Judge to hear bench warrants.

(3) When the bench warrant is executed, the arresting officer shall immediately execute a return of the warrant with the judge.

(4) Upon the return of the warrant, the judge shall vacate the bench warrant.

*Comment:* Pursuant to paragraph (A), the judge is to ensure that the person received sufficient notice of the hearing and failed to attend. The judge may order that the person be served in-person or by certified mail, return receipt. The judge may rely on first-class mail service if additional evidence of sufficient notice is presented. For example, testimony that the person was told in person about the hearing is sufficient notice. Before issuing a bench warrant, the judge should determine if the guardian was notified.

Under [Rule 1800](#), [42 Pa.C.S. § 6335\(c\)](#) was suspended only to the extent that it is inconsistent with this rule. Under paragraph (A)(1), the judge is to find a subpoenaed or summoned person failed to appear and sufficient notice was given to issue a bench warrant. The fact that the party or witness may abscond or may not attend or be brought to a hearing is not sufficient evidence for a bench warrant. The normal rules of procedure in these rules are to be followed if a child is detained. *See* Chapter Twelve, Part D.

Pursuant to paragraph (B)(1)(a), the party is to be taken immediately to the judge who issued the bench warrant or a judge designated by the President Judge of that county to hear bench warrants. Pursuant to paragraph (B)(1)(b), if a bench warrant specifically provides that the party may be detained, the party may be detained without having to be brought before the judge until a hearing within seventy-two hours under paragraph (B)(2)(a). Pursuant to this paragraph, if a hearing is not held promptly, the party is to be released. *See* paragraph (B)(2)(b).

In paragraphs (B)(1)(c)(i), (C)(1)(c)(i), & (C)(4)(e)(i), “other placement as deemed appropriate by the judge” does not include a detention facility if a child is only alleged to be dependent because the use of detention facilities for dependent children is strictly prohibited. *See* [42 Pa.C.S. § 6302](#) & [6327\(e\)](#).

Under paragraphs (B)(2) and (B)(4), a party taken into custody pursuant to a bench warrant is to have a hearing within seventy-two hours regardless of where the party is found. *See* [Rule 1242\(D\)](#).

Pursuant to paragraph (B)(4), the party may be detained out-of-county until transportation arrangements can be made.

Pursuant to paragraph (B)(5), the time requirements of all other rules are to apply to children who are detained. *See, e.g.,* Rules 1242, 1404, 1510, and 1607.

Pursuant to paragraph (C)(1)(a), the witness is to be taken immediately to the judge who issued the bench warrant or a judge designated by the President Judge of that county to hear bench warrants. Pursuant to paragraph (C)(1)(b), if the judge is not available, the witness is to be released immediately unless the warrant specifically orders detention. Pursuant to paragraph (C)(1)(c), a motion for detention as a witness may be filed. If the witness is detained, a prompt hearing pursuant to paragraph (C)(2) is to be held by the next business day or the witness is to be released. *See* paragraph (C)(2)(b).

Pursuant to paragraph (C)(4)(b), a witness is to be brought before an out-of-county judge by the next business day unless the witness can be brought before the judge who issued the bench warrant within this time. When the witness is transported back to the county of issuance within seventy-two hours of the execution of the bench warrant, the witness is to be brought before the judge who issued the bench warrant by the next business day. *See* paragraph (C)(4)(f).

Pursuant to paragraph (E)(2), the bench warrant is to be returned to the judge who issued the warrant or to the judge designated by the President Judge to hear warrants by the arresting officer executing a return of warrant. *See* paragraph (E)(3).

Pursuant to paragraph (E)(4), the bench warrant is to be vacated after the return of the warrant is executed so the party or witness is not taken into custody on the same warrant if the party or witness is released. “Vacated” is to denote that the bench warrant has been served, dissolved, executed, dismissed, canceled, returned, or any other similar language used by the judge to terminate the warrant. The bench warrant is no longer in effect once it has been vacated.

*See* [42 Pa.C.S. § 4132](#) for punishment of contempt for children and witnesses.

Throughout these rules, the “child” is the subject of the dependency proceedings. When a witness or another party is under the age of eighteen, the witness or party is referred to as a “minor.” When “minor” is used, it may include a child. This distinction is made to differentiate between children who are alleged dependents and other minors who are witnesses. *See also* [Rule 1120](#) for the definitions of “child” and “minor.”

### Credits

*Note:* Rule 1140 adopted March 19, 2009, effective June 1, 2009. Amended April 21, 2011, effective July 1, 2011.

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Pa.R.J.C.P. No. Ch. 11, Pt. B(1), Refs & Annos  
Currentness

Rule of Juvenile Court Procedure No. Ch. 11, Pt. B(1), Refs & Annos, 42 Pa.C.S.A., PA ST JUV CT Rule Ch. 11, Pt. B(1), Refs & Annos

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Pa.R.J.C.P. No. 1145

Rule 1145. Application or Motion for Examination and Treatment of a Child

Currentness

**A. Pre-petition treatment.** Prior to the filing of a dependency petition, an application to the court may be made to treat a child when prompt treatment is necessary.

**B. Post-petition examination and treatment.** After a petition has been filed, a motion for examination and treatment of a child may be filed.

*Comment:* The term “application” is used in paragraph (A) of this rule. An application is to be made to the court if there is no formal court action pending. Once a dependency petition is filed, a motion, as provided in paragraph (B), is the proper course of action for seeking examination and treatment of a child. All parties are notified and copied on all motions. The procedures of [Rule 1344](#) are to be followed. *See* [Rule 1344](#).

It should be noted that paragraph (A) only relates to treatment of a child when prompt treatment is necessary.

Pursuant to [42 Pa.C.S. § 6339\(b\)](#), the court may order the child to be examined at a suitable place by a physician or psychologist and may also order medical or surgical treatment of a child who is suffering from a serious physical condition or illness, which in the opinion of a licensed physician, requires prompt treatment, even if the guardian has not been given notice of a hearing, is not available, or without good cause informs the court of his refusal to consent to the treatment. [42 Pa.C.S. § 6339\(b\)](#). In addition, [42 Pa.C.S. § 6357](#) provides a custodian to whom legal custody has been given by the court has the right to the physical custody of the child, the right to determine the nature of the care and treatment of the child, including ordinary medical care and the right and duty to provide for the care, protection, training, and education, and the physical, mental, and moral welfare of the child. An award of legal custody shall be subject to the conditions and limitations of the order and to the remaining rights and duties of the parents or guardian of the child as determined by the court. [42 Pa.C.S. § 6357](#).

If a child has been adjudicated dependent, the court may order that the county agency participate in the treatment plan of the child as necessary to protect the health, safety, or welfare of the child, including discussions with the individual, facility, or program providing treatment, and the child or the child's guardian in furtherance of the disposition. [42 Pa.C.S. § 6352.1](#).

Under paragraph (B), if the legal custodian is the county agency, the county agency is to comply with the regulations of [55 Pa. Code §§ 3130.91 and 3680.52](#).

**Credits**

*Note:* Rule 1145 adopted August 21, 2006, effective February 1, 2007.



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Pa.R.J.C.P. No. 1147

Rule 1147. Educational Decision Maker

Currentness

**A. Generally.** At any proceeding or upon motion, the court shall appoint an educational decision maker for the child if it determines that:

- (1) the child has no guardian; or
- (2) the court, after notice to the guardian and an opportunity for the guardian to be heard, has made a determination that it is in the child's best interest to limit the guardian's right to make decisions regarding the child's education.

**B. Notice of hearings.** The educational decision maker shall receive notice of all proceedings.

**C. Duties and responsibilities.** The educational decision maker shall:

- (1) make appropriate inquiries and take appropriate actions to ensure that:
  - (a) issues concerning the child's educational stability are addressed;
  - (b) school discipline matters are addressed;
  - (c) the child is receiving appropriate education that will allow the child to meet state standards, including any necessary services concerning special education in the least restrictive environment, or remedial services;
  - (d) the child, who is sixteen years of age or older, is receiving the necessary educational services to transition to independent living;
  - (e) the child, who is receiving services concerning special education, is engaged in transition planning with the school entity beginning no later than the school year in which the child turns fourteen; and

(f) the child, who is aging out of care within ninety days, has a transition plan that addresses the child's educational needs, and if applicable, the plan is coordinated with the child's transition planning concerning special education under the Individuals with Disabilities Education Act.

(2) address the child's educational needs by:

(a) meeting with the child at least once and as often as necessary to make decisions regarding education that are in the best interests of the child;

(b) participating in special education and other meetings, and making decisions regarding all matters affecting the child's educational needs in a manner consistent with the child's best interests;

(c) making any specific recommendations to the court relating to:

(i) the timeliness and appropriateness of the child's educational placement;

(ii) the timeliness and appropriateness of the child's transitional planning; and

(iii) services necessary to address the child's educational needs;

(d) appearing and testifying at court hearings when necessary; and

(e) having knowledge and skills that ensure adequate representation of the child.

*Comment:* A child in dependent care is to have a clearly identified, legally authorized educational decision maker. This is a particular concern for highly mobile children whose caregivers may change and whose guardian may be unavailable. An educational decision maker's responsibilities may include, but are not limited to: ensuring educational stability as mandated by 42 U.S.C. §§ 675(1)(G) and 11431 *et seq.*; ensuring prompt enrollment in a new school as required pursuant to 22 Pa. Code § 11.11(b); facilitating access to a full range of school programs; advocating for the child in school discipline matters; ensuring meaningful transition planning as required by 42 Pa.C.S. § 6351 and 42 U.S.C. § 675(5)(H); and for a child eligible for special education, ensuring access to appropriate services including transition planning beginning no later than age fourteen. *See* 24 P.S. §§ 13-1371, 13-1372, 20 U.S.C. § 1400 *et seq.* *See* paragraph (A) and (C).

An educational decision maker appointed pursuant to this rule who represents a child who is also adjudicated delinquent is to review [Rule 147](#).

A court is not to appoint an educational decision maker if there is a parent, guardian, or other authorized person (*e.g.*, foster parent, relative with whom the child lives or surrogate parent appointed under the IDEA) who is competent, willing, and available to make decisions regarding the child's education and who is acting in the child's best interest regarding all educational matters. *See* Individuals with Disabilities Education Act ("IDEA"), 20 U.S.C. § 1400 *et seq.* (2004). A court should limit the authority of a parent to make decisions regarding education only to the extent

necessary to protect the child's interest and can reinstate the parent or change the educational decision maker at any time.

Unless limited by the court in its appointment order, an educational decision maker: 1) is responsible for making all decisions concerning education, including special education, for the child; and 2) can consent to or prohibit the release of information from the child's school records as a parent in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and 34 C.F.R. § 99.3 (1974). The educational decision maker may be a family member, a family friend, a mentor, a foster parent, a former foster parent, a Court Appointed Special Advocate, or, if an educational decision maker for special education is not needed, a child welfare professional. Except as otherwise provided by the IDEA, it is within the discretion of the court to appoint an educational decision maker and whom to appoint. In all cases, however, an educational decision maker appointed by the court should be familiar with a child's educational rights or is to agree to be trained regarding these issues.

If the child is or may be eligible for special education, an educational decision maker is to be appointed in accordance with the standards and procedures set forth in federal and state laws concerning special education. *See* IDEA, 20 U.S.C. §§ 1400, 1401(23), and 1415(b)(2); 34 C.F.R. §§ 300.30, 300.45, and 300.519. The IDEA recognizes a court's authority to appoint persons to make decisions concerning special education for a child. However, such decision makers cannot be the State or employees of any agency that is involved in the education or care of the child. 34 C.F.R. § 300.519(c), (d)(2)(i).

The educational decision maker should refer to the Fostering Connections to Success and Increasing Adoptions Act of 2008 (P.L. 110-351) and the McKinney-Vento Homeless Assistance Act, 42 U.S.C. § 11431 *et seq.* (1989) for guidance in educational stability. Specifically, the educational decision maker is to: a) ensure the right to remain in the same school regardless of a change in placement when it is in the child's best interest; b) facilitate immediate enrollment in a new school when a school change is in the child's best interest; and c) ensure that school proximity is considered in all placement changes, 42 U.S.C. §§ 675(1)(G) and 11431 *et seq.*

The educational decision maker is to also ensure: a) that the child receives an appropriate education, including, as applicable, any necessary special education, early intervention, or remedial services; see 24 P.S. §§ 13-1371, 13-1372, 55 Pa. Code § 3130.87, 20 U.S.C. § 1400 *et seq.*; b) that the child receives educational services necessary to support the child's transition to independent living pursuant to 42 Pa.C.S. § 6351 if the child is sixteen or older; and c) that the educational decision maker participates in the development of a transition plan that addresses the child's educational needs pursuant to 42 U.S.C. § 675(5)(H) if the child will age out of care within ninety days.

The authority of the court to appoint an educational decision maker is derived from the broad powers of the court to issue orders that "provide for the care, protection, safety, and wholesome mental and physical development of children." 42 Pa.C.S. § 6301(b)(1.1). The IDEA also requires that each child who is eligible for special education has an active parent or other identified person who can participate in the process concerning special education. *See* IDEA, 20 U.S.C. §§ 1401(23) and 1415(b)(2); 34 C.F.R. §§ 300.30, 300.45, and 300.519.

### Credits

*Note:* Rule 1147 adopted April 29, 2011, effective July 1, 2011.

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Pa.R.J.C.P. No. 1149

Rule 1149. Family Finding

Currentness

**A. Court's inquiry and determination.**

(1) The court shall inquire as to the efforts made by the county agency to comply with the family finding requirements pursuant to 62 P.S. § 1301 *et seq.*

(2) The court shall place its determinations on the record as to whether the county agency has reasonably engaged in family finding.

**B. Discontinued family finding.** Family finding may be discontinued only if, after a hearing, the court has made a specific determination that:

(1) continued family finding no longer serves the best interests of the child;

(2) continued family finding is a threat to the child's safety; or

(3) the child is in a preadoptive placement and the court proceedings to adopt the child have been commenced pursuant to 23 Pa.C.S. Part III (relating to adoption).

**C. Resuming family finding.** The county agency shall resume family finding when the court determines that resuming family finding:

(1) is best suited to the safety, protection and physical, mental, and moral welfare of the child; and

(2) does not pose a threat to the child's safety.

*Comment:* Pursuant to paragraph (A), efforts by the county agency may include, but are not limited to whether the county agency is or will be: a) searching for and locating adult relatives and kin; b) identifying and building positive connections between the child and the child's relatives and kin; c) when appropriate: i) supporting the engagement of relatives and kin in social service planning and delivery of services; and ii) creating a network of extended family

support to assist in remedying the concerns that led to the child becoming involved with the county agency; d) when possible, maintaining family connections; and e) when in the best interests of the child and when possible, keeping siblings together in care.

The extent to which the county agency is involved in the case when a child is still in the home is dependent on several variables and specific to each case. In some instances, the county agency is more involved and actively engaged in family finding because the child needs support services or could be removed from the home. The search in these instances is used to find resources to help keep the child in the home by preventing removal, or to find resources if removal becomes necessary.

See [62 P.S. § 1301](#) for legislative intent regarding family finding and promotion of kinship care.

Family finding is required for every child when a child is accepted for services by the county agency. See [62 P.S. § 1302](#). It is best practice to find as many kin as possible for each child. These kin may help with care or support for the child. The county agency should ask the guardian, the child, and siblings about relatives or other adults in the child's life, including key supporters of the child or guardians.

Specific evidence should be provided indicating the steps taken to locate and engage relatives and kin. See *Comment* to [Rule 1120](#) regarding diligent efforts considerations for locating relatives and kin. When considering the method by which relatives and kin are engaged in service planning and delivery, courts and the parties are encouraged to be creative. Strategies of engagement could include, but are not limited to, inviting relatives and kin to: 1) be involved in a family group decision making conference, family team conferencing, or other family meetings aimed at developing or supporting the family service plan; 2) assist with visitation; 3) assist with transportation; 4) provide respite or child care services; or 5) provide actual kinship care.

Pursuant to paragraph (A)(2), the court is to place its determinations on the record as to whether the county has reasonably engaged in family finding. The level of reasonableness is to be determined by the length of the case and time the county agency has had to begin or continue the process. For example, at the shelter care hearing, the county agency should at least ask the question whether there is family or kin available as a resource. The initial removal of the child is the most critical time in the case. Potential trauma should be considered and ameliorated by family finding efforts as much as possible. Phone calls at this time are reasonable. However, at the dispositional or permanency hearings, the county agency has had more time to engage in a more thorough diligent search as discussed *infra*. See also [Rule 1120](#) and its *Comment*.

The court's inquiry and determination regarding family finding should be made at each stage of the case, including, but not limited to the entry of an order for protective custody, shelter care hearing, adjudicatory hearing, dispositional hearing, and permanency hearing. See Rules 1210, 1242, 1408, 1409, 1512, 1514, 1515, 1608, 1609, 1610, and 1611, and their *Comments*.

Paragraph (B)(3) is meant to include notice of intent to adopt, petition to adopt, or voluntary relinquishment of parental rights, or consent to adopt.

### Credits

*Note:* Rule 1149 adopted July 13, 2015, effective October 1, 2015.

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Pa.R.J.C.P. No. 1150

Rule 1150. Attorneys--Appearances and Withdrawals

Currentness

**A. Appearances.**

(1) The Guardian *ad litem* and counsel for each party, except under paragraph (A)(3), shall file an entry of appearance with the clerk of courts promptly after being retained and serve a copy on all other parties.

(a) If a firm name is entered, the name of the individual lawyer who is designated as being responsible for the conduct of the case shall be entered.

(b) The entry of appearance shall include the attorney's address, phone number, and attorney ID number.

(2) When counsel is appointed pursuant to Rule 1151 (Assignment of Counsel), the filing of the appointment order shall enter the appearance of appointed counsel.

(3) The president judge of each judicial district may enter an order stating that the specified Solicitor's appearance is automatically entered in every dependency case unless another attorney's appearance is entered pursuant to paragraph (A)(1).

**B. Duration.** Once an appearance is entered or the court assigns counsel for the child, counsel shall represent the child until the closing of the dependency case, including any proceeding upon direct appeal and permanency review, unless permitted to withdraw pursuant to paragraph (C).

**C. Withdrawals.**

(1) Upon motion, counsel shall be permitted to withdraw only:

(a) by order of the court for good cause shown; or

(b) if new counsel has entered an appearance in accordance with paragraph (A).



(2) A motion to withdraw shall be:

(a) filed with the clerk of courts, and a copy concurrently served on the other parties' attorneys, or the party, if unrepresented; or

(b) made orally on the record in open court in the presence of the parties.

*Comment:* Paragraph (A)(3) allows the Solicitor to be automatically entered in the record as counsel for the agency. The order is to include the attorney's address, phone number, and attorney ID number.

Under paragraph (C), withdrawal is presumed when a court's jurisdiction is terminated because the child reaches the age of twenty-one. *See* 42 Pa.C.S. § 6302.

Under paragraph (C)(1)(a), a court can terminate an attorney's representation if there is good cause shown. The court should allow an attorney to withdraw from a case for good cause if the standards for termination of representation, as provided for in the [Rules of Professional Conduct 1.16](#), are met.

Under paragraph (C)(1)(b), because the county agency will be on notice of the identity of the new attorney, the agency should comply with the discovery requirements of Rule 1340.

Under paragraph (C)(2), counsel is to file a motion to withdraw in all cases. Counsel's obligation to represent a party, whether as retained or appointed counsel, remains until leave to withdraw is granted by the court. *See e.g., Com. v. Librizzi*, 810 A.2d 692 (Pa. Super. Ct. 2002). The court is to make a determination of the status of the case before permitting counsel to withdraw. Although there are many factors considered by the court in determining whether there is good cause to permit the withdrawal of counsel, when granting leave, the court should determine if new counsel needs to be appointed, and that the change in attorneys will not delay the proceedings or prejudice the party, particularly concerning time limits.

*See* Rule 1167 for service of court orders.

*See also* Rule 1613 for termination of court supervision.

*See the Comment* to Rule 1634 for assisting children in filing resumption of jurisdiction motions. It is best practice for the court to appoint the guardian *ad litem* or legal counsel who was previously assigned to the child as legal counsel in the re-opened case. If there are extenuating circumstances preventing the attorney from representing the child, the attorney should make this known at the time of the filing of the motion for resumption of jurisdiction so the court can assign a new attorney.

For admission *pro hac vice*, see Pa.B.A.R. 301.

### Credits

*Note:* Rule 1150 adopted August 21, 2006, effective February 1, 2007. Amended October 21, 2013, effective December 1, 2013; December 10, 2013, effective February 10, 2014.

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Pa.R.J.C.P. No. 1151

Rule 1151. Assignment of Guardian *Ad Litem* & Counsel

Currentness

**A. Guardian *ad litem* for child.** The court shall assign a guardian *ad litem* to represent the legal interests and the best interests of the child if a proceeding has been commenced pursuant to [Rule 1200](#) alleging a child to be dependent who:

- (1) is without proper parental care or control, subsistence, education as required by law, or other care or control necessary for the physical, mental or emotional health, or morals;
- (2) has been placed for care or adoption in violation of law;
- (3) has been abandoned by parents, guardian, or other custodian;
- (4) is without a parent, guardian or legal custodian; or
- (5) is born to a parent whose parental rights with regard to another child have been involuntarily terminated under [23 Pa.C.S. § 2511](#) (relating to grounds for involuntary termination) within three years immediately preceding the date of birth of the child and conduct of the parent poses a risk to the health, safety, or welfare of the child.

**B. Counsel for child.** The court shall appoint legal counsel for a child:

- (1) if a proceeding has been commenced pursuant to [Rule 1200](#) alleging a child to be dependent who:
  - (a) while subject to compulsory school attendance is habitually and without justification truant from school;
  - (b) has committed a specific act or acts of habitual disobedience of the reasonable and lawful commands of the child's guardian and who is ungovernable and found to be in need of care, treatment, or supervision;
  - (c) is under the age of ten years and has committed a delinquent act;

(d) has been formerly adjudicated dependent, and is under the jurisdiction of the court, subject to its conditions or placements and who commits an act which is defined as ungovernable in paragraph (B)(1)(b);

(e) has been referred pursuant to section 6323 (relating to informal adjustment), and who commits an act which is defined as ungovernable in paragraph (B)(1)(b); or

(f) has filed a motion for resumption of jurisdiction pursuant to [Rule 1634](#); or

(2) upon order of the court.

**C. Counsel and Guardian *ad litem* for child.** If a child has legal counsel and a guardian *ad litem*, counsel shall represent the legal interests of the child and the guardian *ad litem* shall represent the best interests of the child.

**D. Time of appointment.**

(1) *Child in custody.* The court shall appoint a guardian *ad litem* or legal counsel immediately after a child is taken into protective custody and prior to any proceeding.

(2) *Child not in custody.* If the child is not in custody, the court shall appoint a guardian *ad litem* or legal counsel for the child when a dependency petition is filed.

**E. Counsel for other parties.** If counsel does not enter an appearance for a party, the court shall inform the party of the right to counsel prior to any proceeding. If counsel is requested by a party in any case, the court shall assign counsel for the party if the party is without financial resources or otherwise unable to employ counsel. Counsel shall be appointed prior to the first court proceeding.

*Comment:* See [42 Pa.C.S. §§ 6302, 6311, and 6337](#).

The guardian *ad litem* for the child may move the court for appointment as legal counsel and assignment of a separate guardian *ad litem* when, for example, the information that the guardian *ad litem* possesses gives rise to the conflict and can be used to the detriment of the child. To the extent [42 Pa.C.S. § 6311\(b\)\(9\)](#) is inconsistent with this rule, it is suspended. See [Rule 1800](#). See also [Pa.R.P.C. 1.7](#) and [1.8](#).

Pursuant to paragraph (B)(1)(f), the court is to appoint legal counsel when a motion for resumption of jurisdiction has been filed. It is best practice to appoint the guardian *ad litem* or legal counsel who was previously assigned to the child as legal counsel.

Under paragraph (C), legal counsel represents the legal interests of the child and the guardian *ad litem* represents the best interests of the child.

Nothing in these rules anticipates that a guardian *ad litem* for an adult is to be appointed by these rules. For appointment of a guardian of the person, see [20 Pa.C.S. § 5501 et seq.](#) and [Pa.O.C. Rules 14.2-14.5](#).

Pursuant to paragraph (E), the court is to inform all parties of the right to counsel if they appear at a hearing without counsel. If a party is without financial resources or otherwise unable to employ counsel, the court is to appoint counsel prior to the proceeding. Because of the nature of the proceedings, it is extremely important that every “guardian” has an attorney. Therefore, the court is to encourage the child's guardian to obtain counsel. Pursuant to [Rule 1120](#), a guardian is any parent, custodian, or other person who has legal custody of a child, or person designated by the court to be a temporary guardian for purposes of a proceeding. See [Pa.R.J.C.P. 1120](#).

**Credits**

*Note:* Rule 1151 adopted August 21, 2006, effective February 1, 2007. Amended February 20, 2007, effective immediately. Amended May 12, 2008, effective immediately. Amended April 29, 2011, effective July 1, 2011. Amended October 21, 2013, effective December 1, 2013.

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Pa.R.J.C.P. No. 1152

Rule 1152. Waiver of Counsel

Currentness

**A. Children.**

(1) *Guardian ad litem.* A child may not waive the right to a guardian *ad litem*.

(2) *Legal Counsel.* A child may waive legal counsel if:

(a) the waiver is knowingly, intelligently, and voluntarily made; and

(b) the court conducts a colloquy with the child on the record.

**B. Other parties.** Except as provided in paragraph (A), a party may waive the right to counsel if:

(1) the waiver is knowingly, intelligently, and voluntarily made; and

(2) the court conducts a colloquy with the party on the record.

**C. Stand-by counsel.** The court may assign stand-by counsel if a party waives counsel at any proceeding or stage of a proceeding.

**D. Notice and revocation of waiver.** If a party waives counsel for any proceeding, the waiver only applies to that proceeding, and the party may revoke the waiver of counsel at any time. At any subsequent proceeding, the party shall be informed of the right to counsel.

*Comment:* Under paragraph (A), a child may not waive the right to a guardian *ad litem*. The right of waiver to legal counsel belongs to the child, not the guardian. See [Rule 1800](#), which suspends [42 Pa.C.S. § 6337](#), which provides that counsel must be provided unless the guardian is present and waives counsel for the child.

It is recommended that, at a minimum, the court ask questions to elicit the following information in determining a knowing, intelligent, and voluntary waiver of counsel:

- (1) Whether the party understands the right to be represented by counsel;
- (2) Whether the party understands the nature of the dependency allegations and the elements of each of those allegations;
- (3) Whether the party is aware of the dispositions and placements that may be imposed by the court, including foster care placement and adoption;
- (4) Whether the party understands that if he or she waives the right to counsel, he or she will still be bound by all the normal rules of procedure and that counsel would be familiar with these rules;
- (5) Whether the party understands that counsel may be better suited to defend the dependency allegations; and
- (6) Whether the party understands that the party has many rights that, if not timely asserted, may be lost permanently; and if errors occur and are not timely objected to, or otherwise timely raised by the party, the ability to correct these errors may be lost permanently.

**Credits**

*Note:* Rule 1152 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1152, 42 Pa.C.S.A., PA ST JUV CT Rule 1152  
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Pa.R.J.C.P. No. 1154

Rule 1154. Duties of Guardian *Ad Litem*

Currentness

A guardian *ad litem* shall:

- (1) Meet with the child as soon as possible following assignment pursuant to [Rule 1151](#) and on a regular basis thereafter in a manner appropriate to the child's age and maturity;
- (2) On a timely basis, be given access to relevant court and county agency records, reports of examination of the guardians or the child, and medical, psychological, and school records;
- (3) Participate in all proceedings, including hearings before masters, and administrative hearings and reviews to the degree necessary to adequately represent the child;
- (4) Conduct such further investigation necessary to ascertain the facts;
- (5) Interview potential witnesses, including the child's guardians, caretakers, and foster parents, examine and cross-examine witnesses, and present witnesses and evidence necessary to protect the best interests of the child;
- (6) At the earliest possible date, be advised by the county agency having legal custody of the child of:
  - (a) any plan to relocate the child or modify custody or visitation arrangements, including the reasons, prior to the relocation or change in custody or visitation; and
  - (b) any proceeding, investigation, or hearing under the Child Protective Services Law, [23 Pa.C.S. § 6301 et seq.](#) or the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#), directly affecting the child;
- (7) Make any specific recommendations to the court relating to the appropriateness and safety of the child's placement and services necessary to address the child's needs and safety, including the child's educational, health care, and disability needs;
- (8) Explain the proceedings to the child to the extent appropriate given the child's age, mental condition, and emotional condition; and



(9) Advise the court of the child's wishes to the extent that they can be ascertained and present to the court whatever evidence exists to support the child's wishes. When appropriate because of the age or mental and emotional condition of the child, determine to the fullest extent possible the wishes of the child and communicate this information to the court.

*Comment:* If there is a conflict of interest between the duties of the guardian *ad litem* pursuant to paragraphs (7) and (9), the guardian *ad litem* for the child may move the court for appointment as legal counsel and assignment of a separate guardian *ad litem* when, for example, the information that the guardian *ad litem* possesses gives rise to the conflict and can be used to the detriment of the child. If there is not a conflict of interest, the guardian *ad litem* represents the legal interests and best interests of the child at every stage of the proceedings. 42 Pa.C.S. § 6311(b). To the extent 42 Pa.C.S. § 6311(b)(9) is inconsistent with this rule, it is suspended. See Rules 1151 and 1800. See also Pa.R.P.C. 1.7 and 1.8.

“Legal interests” denotes that an attorney is to express the child's wishes to the court regardless of whether the attorney agrees with the child's recommendation. “Best interests” denotes that a guardian *ad litem* is to express what the guardian *ad litem* believes is best for the child's care, protection, safety, and wholesome physical and mental development regardless of whether the child agrees.

Pursuant to paragraph (7), the guardian *ad litem* is to make specific recommendations to the court regarding the appropriateness of the child's placement, giving consideration to the proximity and appropriateness of the child's school. See 42 Pa.C.S. § 6311(b)(7) and 42 U.S.C. § 675(1)(G). Inquiries into the child's education should include the right to: 1) educational stability, including the right to remain in the same school regardless of a change in placement when in the child's best interest and the right to immediate enrollment when a school change is in the child's best interest, 42 U.S.C. §§ 675(1)(G) and 11431 *et seq.*; 2) an educational decision maker pursuant to Rule 1147, 42 Pa.C.S. § 6301, 20 U.S.C. § 1439(a)(5), and 34 C.F.R. § 300.519; 3) an appropriate education, including any necessary special education, early intervention, or remedial services, 24 P.S. §§ 13-1371 and 13-1372, 55 Pa. Code § 3130.87, and 20 U.S.C. § 1400 *et seq.*; 4) the educational services necessary to support the child's transition to independent living, 42 Pa.C.S. § 6351 if a child is sixteen or older; and 5) a transition plan that addresses the child's educational needs, 42 U.S.C. § 675(5)(H), if the child will age out of care in the next ninety days.

See *In re S.J.*, 906 A.2d 547, 551 (Pa. Super. Ct. 2006) (citing *In re Tameka M.*, 525 Pa. 348, 580 A.2d 750 (1990)), for issues addressing a child's mental and moral welfare.

Pursuant to paragraph (7), the guardian *ad litem* is to make specific recommendations to the court regarding the appropriateness of the child's placement, giving consideration to meeting the child's needs concerning health care and disability. Inquiries into the child's health should include the right of: 1) the child to receive timely and medically appropriate screenings and health care services, 55 Pa. Code §§ 3700.51 and 3800.32, 42 U.S.C. § 1396d(r); and 2) a child with disabilities to receive necessary accommodations, 42 U.S.C. § 12132, 28 C.F.R. § 35.101 *et seq.*, Section 504 of the Rehabilitation Act of 1973, *as amended*, 29 U.S.C. § 794 and implementing regulations at 45 C.F.R. § 84.1 *et seq.*

The guardian *ad litem* may be appointed as the educational decision maker. If the guardian *ad litem* is not the educational decision maker, the guardian *ad litem* is to coordinate efforts and consult with the educational decision maker. See Rule 1147 for duties of the educational decision maker.

## Credits

*Note:* Rule 1154 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011.

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Part B(2). Counsel

Pa.R.J.C.P. No. 1158

Rule 1158. Assignment of Court Appointed Special Advocates

[Currentness](#)

A court appointed special advocate shall follow the duties as set forth in the Juvenile Act, [42 Pa.C.S. § 6342\(d\)](#) and in the Juvenile Court Judges' Commission's Juvenile Court Standards, 37 Pa. Code, Chapter 200.

**Credits**

*Note:* Rule 1158 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1158, 42 Pa.C.S.A., PA ST JUV CT Rule 1158

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Part C. Records  
(1) Access to Juvenile Court Records

Pa.R.J.C.P. No. 1160

Rule 1160. Inspection of the Official Court Record

Currentness

The official court record is only open to inspection by:

- (1) The judges, officers, and professional staff of the court;
- (2) The parties to the proceeding and their counsel and representatives, but the persons in this category shall not be permitted to see reports revealing the names of confidential sources of information contained in social reports, except at the discretion of the court;
- (3) A public or private agency or institution providing supervision or having custody of the child under order of the court;
- (4) A court, its probation officers, other officials or professional staff, and the attorney for the defendant for use in preparing a presentence report in a criminal case in which the defendant is convicted and who prior thereto had been a party to a proceeding under the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#);
- (5) The Administrative Office of Pennsylvania Courts;
- (6) The judges, officers, and professional staff of courts of other jurisdictions when necessary for the discharge of their official duties;
- (7) Officials of the Department of Corrections, a State Correctional Institution, or other penal institution to which an individual, who was previously adjudicated delinquent in a proceeding under the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#), has been committed, but the persons in this category shall not be permitted to see reports revealing the names of confidential sources of information contained in social reports, except at the discretion of the court;
- (8) A parole board, court, or county probation official in considering an individual's parole or in exercising supervision over any individual who was previously adjudicated delinquent in a proceeding under the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#), but the persons in this category shall not be permitted to see reports revealing the names of confidential sources of information contained in social reports, except at the discretion of the court.

(9) The State Sexual Offenders Assessment Board for use in completing assessments; and

(10) With leave of court, any other person or agency or institution having a legitimate interest in the proceedings or in the work of the unified judicial system.

*Comment:* See the Juvenile Act, [42 Pa.C.S. § 6307](#), for the statutory provisions on inspection of all files and records of the court in a proceeding.

Persons specified in [23 Pa.C.S. § 6340](#) as having access to reports may qualify as persons having a legitimate interest in the proceedings under paragraph (10). See [23 Pa.C.S. § 6340](#).

This rule is meant to include the contents of the official court record as described in [Rule 1166](#), which does not include agency records.

### Credits

*Note:* Rule 1160 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

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(2) Maintaining Records

Pa.R.J.C.P. No. 1165

Rule 1165. Design of Forms

**Currentness**

The Court Administrator of Pennsylvania, in consultation with the Juvenile Court Procedural Rules Committee, shall design and publish forms necessary to implement these rules.

*Comment:* The purpose of the unified judicial system can be further achieved by creating uniform forms to implement a particular rule.

**Credits**

*Note:* Rule 1165 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1165, 42 Pa.C.S.A., PA ST JUV CT Rule 1165

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Pa.R.J.C.P. No. 1166

Rule 1166. Maintaining Records in the Clerk of Courts

Currentness

**A. Generally.** The juvenile court file is the official court record and shall contain all original records, papers, and orders filed, copies of all court notices, and docket entries. These records shall be maintained by the clerk of courts and shall not be taken from the custody of the clerk of courts without order of the court.

**B. Docket entries.** The clerk of courts shall maintain a list of docket entries: a chronological list, in electronic or written form, of documents and entries in the official court record and of all proceedings in the case. The clerk of courts shall make docket entries at the time the information is made known to the clerk.

**C. Contents of docket entries.** The docket entries shall include, at a minimum, the following information:

- (1) the child's name, address, date of birth, if known;
- (2) the guardian's name, address, if known;
- (3) the names and addresses of all attorneys who have appeared or entered an appearance, the date of the entry of appearance(s), and the date of any withdrawal of appearance(s);
- (4) notations concerning all papers filed with the clerk, including all court notices, appearances, motions, orders, findings and adjudications, dispositions, permanency reviews, and adoptions, briefly showing the nature and title, if any, of each paper filed, writ issued, and motion made, and the substance of each order or disposition of the court and of the returns showing execution of process;
- (5) notations concerning motions made orally or orders issued orally in the courtroom when directed by the court;
- (6) a notation of every judicial proceeding, continuance, and disposition;
- (7) the location of exhibits made part of the record during the proceedings; and

- (8) (a) the date of receipt in the clerk's office of the order or court notice;
  - (b) the date appearing on the order or court notice; and
  - (c) the date and manner of service of the order or court notice; and
- (9) all other information required by [Rule 1345](#).

*Comment:* This rule sets forth the mandatory contents of the list of docket entries and the official court record. This is not intended to be an exhaustive list of what is required to be recorded in the docket entries. The judicial districts may require additional information to be recorded in a case or in all cases.

The list of docket entries is a running record of all information related to any action in a dependency case in the court of common pleas of the clerk's county, such as dates of filings, of orders, and of court proceedings, including hearings conducted by masters. Nothing in this rule is intended to preclude the use of automated or other electronic means for time-stamping or making docket entries.

This rule applies to all proceedings in the court of common pleas, including hearings conducted by masters, at any stage of the dependency case.

This rule is not intended to include items contained in the county agency records or reports.

The practice in some counties of creating the list of docket entries only if an appeal is taken is inconsistent with this rule.

The requirement of paragraph (C)(3) that all attorneys and their addresses be recorded makes certain there is a record of all attorneys who have appeared for any party in the case. The requirement also ensures that attorneys are served as required by Rules 1167 and 1345. *See also* [Rule 1345\(C\)](#) concerning certificates of service.

In those cases in which the attorney has authorized receiving service by facsimile transmission or electronic means, the docket entry required by paragraph (C)(3) is to include the facsimile number or electronic address.

Paragraph (C)(5) recognizes that occasionally resolution of oral motions presented in open court should be reflected in the docket, such as motions and orders.

### Credits

*Note:* Rule 1166 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

Rule of Juvenile Court Procedure No. 1166, 42 Pa.C.S.A., PA ST JUV CT Rule 1166  
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Pa.R.J.C.P. No. 1167

Rule 1167. Filings and Service of Court Orders and Notices

Currentness

**A. Filings.**

- (1) All orders and court notices shall be transmitted promptly to the clerk of courts for filing. Upon receipt by the clerk of courts, the order or court notice shall be time-stamped promptly with the date of receipt.
- (2) All orders and court notices shall be filed in the official court record

**B. Service.**

- (1) A copy of any order or court notice shall be served promptly on each party's attorney, and the party, if unrepresented.
- (2) The clerk of courts shall serve the order or court notice, unless the president judge has promulgated a local rule designating service to be by the court or its designee.
- (3) *Methods of service.* Service shall be:
  - (a) in writing by:
    - (i) personal delivery to the party's attorney, and if unrepresented, the party;
    - (ii) mailing a copy to the party's attorney or leaving a copy for the attorney at the attorney's office;
    - (iii) in those judicial districts that maintain in the courthouse assigned boxes for counsel to receive service, leaving a copy for the attorney in the attorney's box;
    - (iv) sending a copy to an unrepresented party by first class mail addressed to the party's place of business, residence, or detention;

(v) sending a copy by facsimile transmission or other electronic means if the party's attorney, and if unrepresented, the party has filed written request for this method of service or has included a facsimile number or an electronic address on a prior legal paper filed in the case;

(vi) delivery to the party's attorney, and if unrepresented, the party by carrier service; or

(b) orally in open court on the record.

**C. Unified Practice.** Any local rule that is inconsistent with the provisions of this rule is prohibited, including any local rule requiring a person to file or serve orders or court notices.

*Comment:* Court notices, as used in this rule, are communications that ordinarily are issued by a judge or the court administrator concerning, for example, calendaring or scheduling, including proceedings requiring the party's presence.

A facsimile number or electronic address set forth on the letterhead is not sufficient to authorize service by facsimile transmission or other electronic means under paragraph (B)(3)(a)(v). The authorization for service by facsimile transmission or other electronic means under this rule is valid only for the duration of the case. A separate authorization is to be filed in each case by the party, if unrepresented, or by the attorney who wants to receive documents by this method of service.

Nothing in this rule is intended to preclude the use of automated or other electronic means for the transmission of the orders or court notices between the judge, court administrator, and clerk of courts, or for time-stamping.

#### **Credits**

*Note:* Rule 1167 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

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Pa.R.J.C.P. No. 1182

Rule 1182. Qualifications of Master

Currentness

<Rule effective August 1, 2017.>

**A. Education, Experience, and Training.** To preside as a master over cases governed by the Juvenile Act, [42 Pa.C.S. § 6301 et seq.](#), an individual shall:

- (1) be a member, in good standing, of the bar of this Commonwealth;
- (2) have been licensed to practice law for at least five consecutive years; and
- (3) have completed six hours of instruction, approved by the Pennsylvania Continuing Legal Education Board prior to hearing cases, which specifically addresses all of the following topics:
  - (a) the Juvenile Act;
  - (b) the Pennsylvania Rules of Juvenile Court Procedure;
  - (c) the Child Protective Services Law;
  - (d) evidence rules and methodology; and
  - (e) child and adolescent development.

**B. Continuing Education.** Upon meeting the requirements of paragraph (A)(3), a master shall thereafter complete six hours of instruction from a course(s) designed by the Office of Children and Families in the Courts, in juvenile dependency law, policy, or related social science research every two years.

**C. Compliance.**

- (1) A master shall sign an affidavit attesting that he or she has met the requirements of this rule.
- (2) Prior to presiding as a master, the attorney shall send the affidavit to the President Judge or his or her designee of each judicial district where the attorney is seeking to preside as a master.
- (3) After submission of the initial affidavit pursuant to paragraph (C)(2), masters shall submit a new affidavit every two years attesting that the continuing education requirements of paragraph (B) have been met.

*Comment:* Pursuant to paragraphs (A)(1) & (2), masters are to be in good standing and have at least five consecutive years of experience as an attorney. It is best practice to have at least two years of experience in juvenile law.

Pursuant to paragraph (A)(3), the initial training program(s) is to be approved by the Pennsylvania Continuing Legal Education Board (Board). The program may be one course or multiple courses with at least six hours of instruction, equivalent to at least six CLE credits. When the Board is approving courses designed to address the requirements of this rule, it should consult with the Office of Children and Families in the Courts to ensure proper course requirements are being met. Additionally, for this initial training course(s), training already provided by the Office of Children and Families in the Courts or the Juvenile Court Judges' Commission may meet the requirements of this Rule.

For continuing education under paragraph (B), masters are to attend six hours of instruction from a course or multiple courses designed by the Office of Children and Families in the Courts. This is to ensure uniform training among masters.

These requirements are additional requirements to the Pa.R.C.L.E. because they mandate specific training in juvenile dependency law. However, the credit hours received do count towards the total maximum required under [Pa.R.C.L.E. 105](#).

Pursuant to paragraph (C), a master is to certify to the court that the requirements of this rule have been met prior to presiding as a master, and submit new affidavits every two years thereafter.

### **Credits**

*Note:* Rule 1182 adopted September 11, 2014, amended July 13, 2015, effective August 1, 2017.

Rule of Juvenile Court Procedure No. 1182, 42 Pa.C.S.A., PA ST JUV CT Rule 1182  
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Pa.R.J.C.P. No. 1185

Rule 1185. Appointment to Cases

**Currentness**

**A. Appointment.** If necessary to assist the juvenile court judge, the president judge or his or her designee may appoint masters to hear designated dependency matters.

**B. Prohibited practice.** Masters shall not engage in practice before the juvenile court in the same judicial district where they preside over dependency matters.

*Comment:* Under paragraph (A), the president judge of each judicial district may restrict the classes of cases to be heard by the master, in addition to the restrictions of [Rule 1187](#). See [42 Pa.C.S. § 6305\(b\)](#) and [Rule 1187](#).

**Credits**

*Note:* Rule 1185 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1187

Rule 1187. Authority of Master

Currentness

**A. No authority.** A master shall not have the authority to:

(1) preside over:

(a) termination of parental rights hearings;

(b) adoptions;

(c) any hearing in which any party seeks to establish a permanency goal of adoption or change the permanency goal to adoption;

(2) enter orders for emergency or protective custody pursuant to Rules 1200 and 1210;

(3) issue warrants; and

(4) issue contempt orders.

**B. Right to hearing before judge.**

(1) Prior to the commencement of any proceeding, the master shall inform all parties of the right to have the matter heard by a judge. If a party objects to having the matter heard by the master, the case shall proceed before the judge.

(2) If a party objects to having the matter heard by the master pursuant to paragraph (B)(1), the master or the court's designee for scheduling cases shall immediately schedule a hearing before the judge. The time requirements of these rules shall apply.

*Comment:* A master's authority is limited under this rule. To implement this rule, [Rule 1800](#) suspends [42 Pa.C.S. § 6305\(b\)](#) only to the extent that masters may not hear all classes of cases.

Under paragraph (A)(1)(c), once the permanency goal has been approved for adoption by a judge, all subsequent reviews or hearings may be heard by the master unless a party objects pursuant to paragraph (B).

Under paragraph (A)(3), nothing is intended to limit the master's ability, in a proper case before the master, to recommend to the court that a warrant be issued. This includes arrest, bench, and search warrants.

Concerning the provisions of paragraph (B), see [42 Pa.C.S. § 6305\(b\)](#).

Under paragraph (B)(2), it should be determined whenever possible before the date of the hearing whether there will be an objection to having the matter heard before a master. If it is anticipated that there will be an objection, the case is to be scheduled in front of the judge, rather than the master to prevent continuances and delays in the case.

See [Rule 1127](#) for recording of proceedings before a master.

### Credits

*Note:* Rule 1187 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1187, 42 Pa.C.S.A., PA ST JUV CT Rule 1187

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Pa.R.J.C.P. No. 1190

Rule 1190. Stipulations Before Master

**Currentness**

**A. Types of cases.** Masters may accept stipulations in any classes of cases that they are permitted to hear pursuant to [Rule 1187](#).

**B. Requirements.** The stipulation requirements of [Rule 1405](#) shall be followed.

*Comment:* Under paragraph (A), a master may accept stipulations in those permissible classes of cases pursuant to [Rule 1187](#). In addition, the president judge of each judicial district may further restrict the classes of cases. *See* [Rule 1185](#).

The court is to receive corroborating evidence, in addition to the stipulated facts, to make an independent determination that a child is dependent. *See* [Rule 1405](#) and its *Comment*.

**Credits**

*Note:* Rule 1190 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1191

Rule 1191. Master's Findings and Recommendation to the Judge

Currentness

**A. Announcement of Findings and Recommendation.** At the conclusion of the hearing, the master shall announce in open court on the record, the master's findings and recommendation to the judge.

**B. Submission of Papers and Contents of Recommendation.** Within two business days of the hearing, the master shall submit specific findings and a recommendation to the juvenile court judge. If requested, a copy of the findings and recommendation shall be given to any party.

**C. Challenge to Recommendation.** A party may challenge the master's recommendation by filing a motion with the clerk of courts within three days of receipt of the recommendation. The motion shall request a rehearing by the judge and aver reasons for the challenge.

**D. Judicial Action.** Within seven days of receipt of the master's findings and recommendation, the judge shall review the findings and recommendation of the master and:

- (1) accept the recommendation by order;
- (2) reject the recommendation and issue an order with a different disposition;
- (3) send the recommendation back to the master for more specific findings; or
- (4) conduct a rehearing.

*Comment:* The juvenile court may promulgate a form for masters to use. The findings and recommendation may take the form of a court order to be adopted by the court.

If a party contests the master's decision, the copy of the findings and recommendation may be used as an attachment in a motion for a rehearing in front of the judge.

The master's decision is subject to approval of the judge. When the judge, in rejecting the master's recommendation, modifies a factual determination, a rehearing is to be conducted. The judge may reject the master's findings and enter a new finding or disposition without a rehearing if there is no modification of factual determinations. See *In re Perry*,

[313 Pa.Super. 162, 459 A.2d 789 \(1983\)](#). Nothing in this rule prohibits the court from modifying conclusions of law made by the master.

**Credits**

*Note:* Rule 1191 adopted August 21, 2006, effective February 1, 2007.

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Chapter 12. Commencement of Proceedings, Emergency Custody, and Pre-Adjudicatory Placement  
Part A. Commencing Proceedings

Pa.R.J.C.P. No. 1200

Rule 1200. Commencing Proceedings

Currentness

Dependency proceedings within a judicial district shall be commenced by:

- (1) the filing of a dependency petition;
- (2) the submission of an emergency custody application;
- (3) the taking of the child into protective custody pursuant to a court order or statutory authority;
- (4) the court accepting jurisdiction of a resident child from another state;
- (5) the court accepting supervision of child pursuant to another state's order; or
- (6) the filing of a motion for resumption of jurisdiction pursuant to Rule 1634.

*Comment:* See [42 Pa.C.S. §§ 6321, 6324](#), [23 Pa.C.S. §§ 6315, 6369](#), [62 P.S. § 761](#).

If a county agency has custody of a child under a voluntary placement agreement and custody will exceed thirty days, dependency proceedings are to be commenced by the filing of a petition by the thirtieth day. A dependency petition is to be filed if a guardian requests return of the child and the county agency refuses to return the child. A dependency petition is to be filed at the time of refusal of return by the county agency. See [55 Pa. Code § 3130.65](#) for provisions on voluntary agreements.

For procedures on protective medical custody, see Rule 1201. For procedures on protective custody by police and the county agency, see Rule 1202.

For proceedings that have already been commenced in another judicial district, see Rule 1302 for inter-county transfer of the case.

For resumption of jurisdiction, see Rules 1634 and 1635 & [42 Pa.C.S. §§ 6302 and 6351\(j\)](#).

The clerk of courts and the county agency should have form motions available for children who want to file for resumption of juvenile court jurisdiction. These forms are available at <http://www.pacourts.us/Forms/dependency.htm>.

The clerk of courts or county agency is to assist any child who requests assistance in completing the form and the clerk of courts is to accept all filings for resumption of juvenile court jurisdiction regardless of whether the motions meet the standard for legal filings or there are objections by other parties. This is to ensure these children have easy access to the court. *See also* Rule 1126.

**Credits**

*Note:* Rule 1200 adopted August 21, 2006, effective February 1, 2007. Amended October 21, 2013, effective December 1, 2013.

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Part A. Commencing Proceedings

Pa.R.J.C.P. No. 1201

Rule 1201. Procedures for Protective Medical Custody

Currentness

When a physician examining or treating a child, a director, or a person specifically designated in writing by the director, of any hospital or other medical institution takes a child into custody pursuant to [Rule 1200](#), the following provisions shall apply:

**(a) Notice.**

(1) The person taking the child into custody shall notify the guardian and the county agency of:

(a) the whereabouts of the child, unless disclosure is prohibited by court order; and

(b) the reasons for taking the child into custody.

(2) Notice may be oral. The notice shall be reduced to writing within twenty-four hours.

**(b) Duration of custody.** No child may be held in protective custody in a hospital or other medical institution for more than twenty-four hours unless the appropriate county agency is immediately notified that the child has been taken into custody and the county agency obtains an order permitting the child to be held in custody for a longer period. The president judge of each judicial district shall ensure that a judge is available twenty-four hours a day, every day of the year to accept and decide actions brought by the county agency within the twenty-four hour period.

*Comment:* Notice to the county agency under paragraph (A) is to insure that appropriate proceedings are commenced. Notice may be oral but is to be reduced to writing within twenty-four hours.

A child taken into protective custody is to be placed during the protective custody in an appropriate medical facility, foster home, or other appropriate facility approved by the Department of Public Welfare<sup>1</sup> for this purpose.

A conference between the guardian of the child taken into protective custody and the employee designated by the county agency to be responsible for the child should be held within forty-eight hours of the time that the child is taken into custody for the purpose of: (1) explaining to the guardian the reasons for the temporary detention of the child and the whereabouts of the child, unless disclosure is prohibited by court order; (2) expediting, whenever possible, the return of the child to the custody of the guardian when protective custody is no longer necessary; and (3) explaining to the guardian the rights provided for by [42 Pa.C.S. §§ 6337, 6338](#).

See *In re J.R.W.*, 428 Pa.Super. 597, 631 A.2d 1019 (1993) and 23 Pa.C.S. § 6315.

**Credits**

*Note:* Rule 1201 adopted August 21, 2006, effective February 1, 2007.

**Footnotes**

**1** Now Department of Human Services; see 62 P.S. § 103.

Rule of Juvenile Court Procedure No. 1201, 42 Pa.C.S.A., PA ST JUV CT Rule 1201

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Chapter 12. Commencement of Proceedings, Emergency Custody, and Pre-Adjudicatory Placement  
Part A. Commencing Proceedings

Pa.R.J.C.P. No. 1202

Rule 1202. Procedures for Protective Custody by A Police  
Officer, Juvenile Probation Officer, and County Agency

Currentness

**A. Protective custody.**

(1) *No court order.*

(a) A police officer or a juvenile probation officer may take a child into protective custody pursuant to [Rule 1200](#) if there are reasonable grounds to believe that the child is suffering from illness or injury or is in imminent danger from the surroundings and removal is necessary.

(b) Without unnecessary delay, but no more than twenty-four hours after a child is taken into custody, an application for a protective custody order shall be made to provide temporary emergency supervision of a child pending a hearing pursuant to [Rule 1242](#). The president judge of each judicial district shall ensure that a judge is available twenty-four hours a day, every day of the year to accept and decide actions brought by the county agency within the twenty-four hour period.

(2) *Court order.*

(a) A police officer, juvenile probation officer, or county agency may obtain a protective custody order removing a child from the home pursuant to [Rule 1210](#) if the court finds that remaining in the home is contrary to the welfare and the best interests of the child.

(b) Pursuant to [23 Pa.C.S. § 6315](#) and after a court order, the county agency shall take the child into protective custody for protection from abuse. No county agency may take custody of the child without judicial authorization based on the merits of the situation.

**B. Notice.**

(1) In all cases, the person taking the child into custody immediately shall notify the guardian and the county agency of:

(a) the whereabouts of the child, unless disclosure is prohibited by court order; and

(b) the reasons for taking the child into custody.

(2) Notice may be oral. The notice shall be reduced to writing within twenty-four hours.

**C. Placement.** A child shall be placed in an appropriate shelter care facility or receive other appropriate care pending a shelter care hearing pursuant to [Rule 1242](#).

*Comment:* A properly commissioned juvenile probation officer has the authority to take a child into protective custody as a duly authorized officer of the court pursuant to [42 Pa.C.S. § 6324](#) unless the President Judge has limited such authority pursuant to [Rule 195](#). *See also* [23 Pa.C.S. § 6315](#).

Under paragraph (A)(1)(a) & (A)(2)(a), the police officer's or juvenile probation officer's duty is to protect the child and remove the child safely. A police officer or juvenile probation officer may bring the child to the county agency for supervision of the child pending a court order that should be given immediately. The police officer's or juvenile probation officer's duty is to take a child into protective custody if there are reasonable grounds to believe that the child is suffering from illness or injury or is in imminent danger from his or her surroundings, and that protective custody is necessary, whereas the county agency's duty is to supervise the child and find an appropriate placement for the child when necessary. Only a police officer or juvenile probation officer may take custody of the child without a court order. *See* [Rule 1800](#) for suspension of [42 Pa.C.S. § 6324](#), which provides that law enforcement officers may take a child into custody.

Paragraph (B) is to ensure that if the guardian is not present when the child is removed, the guardian knows the whereabouts of the child and the reasons the child is taken into custody. If the person removing the child is not a caseworker, the county agency is to be notified to commence proceedings in juvenile court.

Under paragraph (C), a child taken into protective custody is to be placed during the protective custody in an appropriate shelter care facility or receive other appropriate care.

A conference between the guardian of the child taken into protective custody and the employee designated by the county agency to be responsible for the child should be held within forty-eight hours of the time that the child is taken into custody for the purpose of: (1) explaining to the guardian the reasons for the temporary detention of the child and the whereabouts of the child, unless disclosure is prohibited by court order; (2) expediting, whenever possible, the return of the child to the custody of the guardian when protective custody is no longer necessary; and (3) explaining to the guardian the rights provided for by [42 Pa.C.S. §§ 6337, 6338](#).

*See* [42 Pa.C.S. §§ 6324 & 6326](#) and [23 Pa.C.S. § 6369](#).

### Credits

*Note:* Rule 1202 adopted August 21, 2006, effective February 1, 2007. Amended May 20, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1202, 42 Pa.C.S.A., PA ST JUV CT Rule 1202  
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Part B. Emergency Custody

Pa.R.J.C.P. No. 1210

Rule 1210. Order for Protective Custody

Currentness

**A. Application of order.** The application for a court order of protective custody may be orally made; however, the request shall be reduced to writing within twenty-four hours. The request shall set forth reasons for the need of protective custody.

**B. Finding of court.**

(1) A child may be taken into protective custody by court order when the court determines that removal of the child is necessary for the welfare and best interests of the child.

(2) At the time the court issues a protective custody order, the court shall inquire as to whether family finding efforts pursuant to Rule 1149 have been initiated by the county agency.

(3) The order may initially be oral, provided that it is reduced to writing within twenty-four hours or the next court business day.

**C. Law enforcement.** The court may authorize a search of the premises by law enforcement or the county agency so that the premises may be entered into without authorization of the owner for the purpose of taking a child into protective custody.

**D. Contents of order.** The court order shall include:

(1) the name of the child sought to be protected;

(2) the date of birth of the child, if known;

(3) the whereabouts of the child, if known;

(4) the names and addresses of the guardians;

(5) the reasons for taking the child into protective custody;

(6) a finding whether reasonable efforts were made to prevent placement of the child;

(7) a finding whether the reasons for keeping the child in shelter care and that remaining in the home is contrary to the welfare and best interests of the child; and.

(8) findings and orders related to the requirements of Rule 1149 regarding family finding.

**E. Execution of order.** The court shall specify:

(1) the limitations of the order;

(2) the manner in which the order is to be executed; and

(3) who shall execute the order.

*Comment:* See [42 Pa.C.S. § 6324](#) for statutory provisions concerning taking into custody.

For a discussion of the due process requirements for taking a child into emergency custody, see [Patterson v. Armstrong County Children and Youth Services](#), 141 F. Supp. 2d 512 (W.D. Pa. 2001).

The court is to determine whether reasonable efforts, including services and family finding efforts, were made to prevent placement or in the case of an emergency placement where services were not offered and could not have prevented the necessity of placement, whether this level of effort was reasonable due to the emergency nature of the situation, safety considerations and circumstances of the family. [42 Pa.C.S. § 6332](#).

See also [In re Petition to Compel Cooperation with Child Abuse Investigation](#), 875 A.2d 365 (Pa. Super. Ct. 2005).

Pursuant to paragraph (D)(8), the county agency should be looking for family and kin as a resource to aid and assist the family to prevent removal of the child from the home. When removal of the child is necessary, placement with family and kin will help reduce the potential trauma of the removal from the home. See Rule 1149 regarding family finding requirements.

### Credits

*Note:* Rule 1210 adopted August 21, 2006, effective February 1, 2007. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1210, 42 Pa.C.S.A., PA ST JUV CT Rule 1210

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Part C. Shelter Care

Pa.R.J.C.P. No. 1240

Rule 1240. Shelter Care Application

Currentness

**A. Filings.** A shelter care application may be oral or in writing. If oral, within twenty-four hours of exercising protective custody pursuant to [Rule 1210](#), the county agency shall file a written shelter care application.

**B. Application contents.** Every shelter care application shall set forth:

- (1) the name of the applicant;
- (2) the name, date of birth, and address of the child, if known;
- (3) the name and address of the child's guardian, or if unknown, the name and address of the nearest adult relative;
- (4) the date that the child was taken into custody;
- (5) a concise statement of facts in support of the allegation of dependency;
- (6) a statement detailing family finding efforts and:
  - (a) the reasonable efforts made to prevent placements; and
  - (b) why there are no less restrictive alternatives available;
- (7) a verification by the applicant that the facts set forth in the petition are true and correct to the applicant's personal knowledge, information, or belief, and that any false statements are subject to the penalties of the Crimes Code, [18 Pa.C.S. § 4904](#), relating to unsworn falsification to authorities;
- (8) the signature of the applicant and the date of the execution of the application; and

(9) the whereabouts of the child unless the county agency has determined it would pose a risk to the safety of the child or the guardian, or disclosure is prohibited by the court.

*Comment:* In lieu of a shelter care application, the county agency may file a petition as set forth in [Rule 1330](#).

Pursuant to paragraph (B)(6), the application is to contain a statement detailing the reasonable efforts made to prevent placement and the specific reasons why there are no less restrictive alternatives available. This statement may include information such as: 1) the circumstances of the case; 2) family finding efforts made by the county agency; 3) contact with family members or other kin; 4) the child's educational, health care, and disability needs; and 5) any need for emergency actions.

See [Rule 1149](#) regarding family finding requirements.

The primary focus of the shelter care application is to assert that protective custody is needed and the child should remain in the custody of the county agency. A shelter care hearing is to be held within seventy-two hours of taking the child into protective custody. See [Rule 1242\(D\)](#).

#### **Credits**

*Note:* Rule 1240 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1240, 42 Pa.C.S.A., PA ST JUV CT Rule 1240  
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Part C. Shelter Care

Pa.R.J.C.P. No. 1241

Rule 1241. Notification of Shelter Care Hearing

Currentness

**A. Generally.** The applicant for the shelter care hearing shall notify the following persons of the date, time, and place of the shelter care hearing:

- (1) the child;
- (2) the guardian(s) of the child;
- (3) the attorney for the child;
- (4) the attorney(s) for the guardian(s);
- (5) the attorney for the county agency;
- (6) the county agency; and
- (7) any other appropriate person.

**B. Counsel.** The guardian of the child shall be notified of the right to counsel immediately after a child is taken into protective custody and before a shelter care hearing.

*Comment:* Notice should be as timely as possible. Because there is a seventy-two hour time restriction, notice may be oral. Every possible attempt to notify all parties is to be made. It is not sufficient to notify only one guardian. All guardians are to be notified. See *In re M.L.*, 562 Pa. 646, 757 A.2d 849 (2000).

The hearing may go forward if a guardian is not present. However, if a guardian has not been notified, a rehearing is to be ordered under [Rule 1243](#) upon submission of an affidavit by the guardian.

The court is to direct the county agency to provide the child's foster parent, preadoptive parent or relative providing care for the child with timely notice of the hearing. See [42 Pa.C.S. § 6336.1](#).

If a court appointed special advocate is involved in the case, the court appointed special advocate is to be notified as any other appropriate person pursuant to paragraph (A)(7).

**Credits**

*Note:* Rule 1241 adopted August 21, 2006, effective February 1, 2007.

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Part C. Shelter Care

Pa.R.J.C.P. No. 1242

Rule 1242. Shelter Care Hearing

**Currentness**

**A. Informing of rights.** Upon commencement of the hearing, the court shall ensure that:

- (1) a copy of the shelter care application is provided to the parties; and
- (2) all parties are informed of the right to counsel.

**B. Manner of hearing.**

- (1) *Conduct.* The hearing shall be conducted in an informal but orderly manner.
- (2) *Recording.* If requested, or if ordered by the court, the hearing shall be recorded by appropriate means. If not so recorded, full minutes of the hearing shall be kept.
- (3) *Testimony and evidence.* All evidence helpful in determining the questions presented, including oral or written reports, may be received by the court and relied upon to the extent of its probative value even though not competent in the hearing on the petition. The child's attorney, the guardian, if unrepresented, and the attorney for the guardian shall be afforded an opportunity to examine and controvert written reports so received.
- (4) *Advanced Communication Technology.* Upon good cause shown, a court may utilize advanced communication technology pursuant to [Rule 1129](#).

**C. Findings.** The court shall determine whether:

- (1) there are sufficient facts in support of the shelter care application;
- (2) the county agency has reasonably engaged in family finding;
- (3) custody of the child is warranted after consideration of the following factors:

- (a) remaining in the home would be contrary to the welfare and best interests of the child;
  - (b) reasonable efforts were made by the county agency to prevent the child's placement;
  - (c) the child's placement is the least restrictive placement that meets the needs of the child, supported by reasons why there are no less restrictive alternatives available; and
  - (d) the lack of efforts was reasonable in the case of an emergency placement where services were not offered;
- (4) a person, other than the county agency, submitting a shelter care application, is a party to the proceedings; and
- (5) there are any special needs of the child that have been identified and that the court deems necessary to address while the child is in shelter care.

**D. Prompt hearing.** The court shall conduct a hearing within seventy-two hours of taking the child into protective custody.

**E. Court order.** At the conclusion of the shelter care hearing, the court shall enter a written order setting forth:

- (1) its findings pursuant to paragraph (C);
- (2) any conditions placed upon any party;
- (3) any orders regarding family finding pursuant to [Rule 1149](#);
- (4) any orders for placement or temporary care of the child;
- (5) any findings or orders necessary to ensure the stability and appropriateness of the child's education, and when appropriate, the court shall appoint an educational decision maker pursuant to [Rule 1147](#);
- (6) any findings or orders necessary to identify, monitor, and address the child's needs concerning health care and disability, if any, and if parental consent cannot be obtained, authorize evaluations and treatment needed; and
- (7) any orders of visitation.

*Comment:* Pursuant to paragraph (B)(4), it is expected that the parties be present. Only upon good cause shown should advanced communication technology be utilized.



Pursuant to paragraph (C), the court is to make a determination that the evidence presented with the shelter care application under [Rule 1240](#) is supported by sufficient facts. After this determination, the court is to determine whether the custody of the child is warranted by requiring a finding that: 1) remaining in the home would be contrary to the health and welfare of the child; 2) reasonable efforts were made by the county agency to prevent the placement of the child; 3) the child was placed in the least restrictive placement available; and 4) if the child was taken into emergency placement without services being offered, the lack of efforts by the county agency was reasonable. Additionally, the court is to state the reasons why there are no less restrictive alternatives available.

Family finding is to be initiated prior to the shelter care hearing. *See Comment* to [Rule 1149](#) as to level of reasonableness.

Pursuant to paragraph (C)(2), the court is to make a determination whether the county agency has reasonably engaged or is to engage in family finding in the case. The county agency will be required to report its diligent family finding efforts at subsequent hearings. *See Rule 1149* for requirements of family finding. *See also* Rules 1408(2), 1512(D)(1)(h), 1514(A)(4), 1608(D)(1)(h), and 1610(D) and their *Comments* for the court's findings as to the county agency's satisfaction of the family finding requirements and Rules 1210(D), 1409(C) and 1609(D) and *Comments* to Rules 1408, 1409, 1512, 1514, 1515, 1608, 1609, 1610, and 1611 on the court's orders.

Pursuant to paragraph (C)(4), the court is to determine whether or not a person is a proper party to the proceedings. Regardless of the court's findings on the party status, the court is to determine if the application is supported by sufficient evidence.

Under paragraph (D), the court is to ensure a timely hearing.

*See* [42 Pa.C.S. § 6332](#).

Pursuant to paragraph (E), the court is to enter a written order. It is important that the court address any special needs of the child while the child is in shelter care. The child's attorney or the county agency is to present any educational, health care, and disability needs to the court, if known at the time of the hearing. These needs may include a child's educational stability, needs concerning early intervention, remedial services, health care, and disability. If the court determines a child is in need of an educational decision maker, the court is to appoint an educational decision maker pursuant to [Rule 1147](#).

The court's order should address the child's educational stability, including the right to an educational decision maker. The order should address the child's right to: 1) educational stability, including the right to: a) remain in the same school regardless of a change in placement when it is in the child's best interest; b) immediate enrollment when a school change is in the child's best interest; and c) have school proximity considered in all placement changes, [42 U.S.C. §§ 675\(1\)\(G\) and 11431 et seq.](#); 2) an educational decision maker pursuant to [Rule 1147](#), [42 Pa. C.S. § 6301](#), [20 U.S.C. § 1439\(a\)\(5\)](#), and [34 C.F.R. § 300.519](#); 3) an appropriate education, including any necessary special education, early intervention, or remedial services pursuant to [24 P.S. §§ 13-1371 and 13-1372](#), [55 Pa. Code § 3130.87](#), and [20 U.S.C. § 1400 et seq.](#); 4) the educational services necessary to support the child's transition to independent living pursuant to [42 Pa.C.S. § 6351](#) if the child is sixteen or older; and 5) a transition plan that addresses the child's educational needs pursuant to [42 U.S.C. § 675\(5\)\(H\)](#) if the child will age out of care within ninety days.

When addressing the child's health and disability needs, the court's order should address the right of: 1) a child to receive timely and medically appropriate screenings and health care services, [55 Pa. Code § 3800.32](#) and [42 U.S.C. § 1396d\(r\)](#); and 2) a child with disabilities to receive necessary accommodations, [42 U.S.C. § 12132](#), [28 C.F.R. § 35.101 et seq.](#), Section 504 of the Rehabilitation Act of 1973, *as amended*, [29 U.S.C. § 794](#), and implementing regulations at [45 C.F.R. § 84.1 et seq.](#)

Pursuant to the Juvenile Act, the court has authority to order a physical or mental examination of a child and medical or surgical treatment of a minor, who is suffering from a serious physical condition or illness which requires prompt treatment in the opinion of a physician. The court may order the treatment even if the guardians have not been given notice of the pending hearing, are not available, or without good cause inform the court that they do not consent to the treatment. [42 Pa.C.S. § 6339\(b\)](#).

Nothing in this rule prohibits informal conferences, narrowing of issues, if necessary, and the court making appropriate orders to expedite the case through court. The shelter care hearing may be used as a vehicle to discuss the matters needed and narrow the issues. The court is to insure a timely adjudicatory hearing is held.

See [42 Pa.C.S. § 6339](#) for orders of physical and mental examinations and treatment.

See [Rule 1330\(A\)](#) for filing of a petition.

### **Credits**

*Note:* Rule 1242 adopted August 21, 2006, effective February 1, 2007. Amended April 21, 2011, effective July 1, 2011. Amended April 29, 2011, effective July 1, 2011. Amended July 13, 2015, effective October 1, 2015.

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Pa.R.J.C.P. No. 1243

Rule 1243. Shelter Care Rehearings

Currentness

**A. Mandatory Rehearing.** If the guardian submits an affidavit to the county agency alleging that the guardian was not notified of the shelter care hearing and that the guardian did not appear or waive appearance at the shelter care hearing, a rehearing shall be held within seventy-two hours of the submission of the affidavit.

**B. Discretionary Rehearing.** The court may grant a rehearing upon request of a party or on its own motion.

**C. Forum.** The judge, who heard the original shelter care hearing or adopted the findings of the master, shall hold the rehearing, unless the judge assigns the case to a master.

*Comment:* See [42 Pa.C.S. § 6332\(b\)](#).

Under paragraph (A), upon receiving an affidavit, the county agency is to schedule a rehearing, forward the affidavit to the proper person to schedule a rehearing, or submit the affidavit to the court for rescheduling.

Under paragraph (C), only a judge may hold a rehearing, unless the judge orders a master to hear the case.

**Credits**

*Note:* Rule 1243 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1243, 42 Pa.C.S.A., PA ST JUV CT Rule 1243  
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Part A. Venue

Pa.R.J.C.P. No. 1300

Rule 1300. Venue

Currentness

**A. Generally.** A dependency proceeding shall be commenced in:

- (1) the county in which the child is present; or
- (2) the child's county of residence.

**B. Change of venue.** For the convenience of parties and witnesses, the court, upon its own motion or motion of any party, may transfer an action to the appropriate court of any county where the action could originally have been brought or could be brought at the time of filing the motion to change venue.

**C. Transmission of all records.** If there is a change of venue pursuant to paragraph (B):

- (1) the transferring court shall transfer certified copies of all documents, reports, and summaries in the child's official court record to the receiving court; and
- (2) The county agency of the transferring court shall transfer all its records to the county agency where venue has been transferred.

*Comment: See [42 Pa.C.S. § 6321](#).*

For procedures regarding motions and answers, see [Rule 1344](#). In addition to the procedures for service of orders under [Rule 1167](#), an order changing venue is to be served upon the new county agency and the receiving court so they may begin proceedings in the receiving county.

**Credits**

*Note:* Rule 1300 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

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Part A. Venue

Pa.R.J.C.P. No. 1302

Rule 1302. Inter-County Transfer

**Currentness**

**A. Transfer.** A court may transfer a case to another county at any time.

**B. Transmission of official court record.** If the case is transferred pursuant to paragraph (A):

(1) the transferring court shall transfer certified copies of all documents, reports, and summaries in the child's official court record to the receiving court; and

(2) the county agency of the transferring court shall transfer all its records to the county agency where jurisdiction has been transferred.

*Comment: See 42 Pa.C.S. § 6321.*

**Credits**

*Note:* Rule 1302 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

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Part B. Application for Private Petition

Pa.R.J.C.P. No. 1320

Rule 1320. Application to File a Private Petition

Currentness

**A. Application contents.** Any person, other than the county agency, may present an application to file a private petition with the court. The application shall include the following information:

- (1) the name of the person applying for a petition;
- (2) the name of the alleged dependent child;
- (3) the relationship of the person presenting this application to the child and to any other parties;
- (4) if known, the following:
  - (a) the date of birth and address of the child;
  - (b) the name and address of the child's guardian, or the name and address of the nearest adult relative;
  - (c) if a child is Native American, the child's Native American history or affiliation with a tribe;
  - (d) a statement, including court file numbers where possible, of pending juvenile or family court proceedings and prior or present juvenile or family court orders relating to the child;
- (5) a concise statement of facts in support of the allegations for which the application for a petition has been filed;
- (6) a statement that the applying person has reported the circumstances underlying this application to the county agency or a reason for not having reported the circumstances underlying the application;
- (7) a verification by the person making the application that the facts set forth in the application are true and correct to the person's personal knowledge, information, or belief, and that any false statements are subject to the penalties of the Crimes Code, [18 Pa.C.S. § 4904](#), relating to unsworn falsification to authorities; and

(8) the signature of the person and the date of the execution of the application for a petition.

B. [Deleted by Order of May 12, 2008, effective immediately].

*Comment:* [Rule 1330](#) requires that the county agency file a petition. Any person, other than the county agency, is to file an application to file a petition under this Rule. [Rule 1800](#) suspends [42 Pa.C.S. § 6334](#), which provides any person may file a petition.

See [Rule 1321](#) for hearing on application and finding that a petition is to be filed by the county agency.

### **Credits**

*Note:* Rule 1320 adopted August 21, 2006, effective February 1, 2007. Amended May 12, 2008, effective immediately.

Rule of Juvenile Court Procedure No. 1320, 42 Pa.C.S.A., PA ST JUV CT Rule 1320

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Part B. Application for Private Petition

Pa.R.J.C.P. No. 1321

Rule 1321. Hearing on Application for Private Petition

Currentness

**A. Hearing.** The court shall conduct a hearing within fourteen days of the presentation of the application for a petition to determine:

- (1) if there are sufficient facts alleged to support a petition of dependency; and
- (2) whether the person applying for the petition is a proper party to the proceedings.

**B. Findings.**

- (1) If the court finds sufficient facts to support a petition of dependency, a petition may be filed pursuant to [Rule 1330](#).
- (2) If the court finds the person making the application for a petition is a proper party to the proceedings, the person shall be afforded all rights and privileges given to a party pursuant to law.

*Comment:* Under paragraph (A), at a hearing, the court is to determine if: (1) there are sufficient facts alleged to support a petition of dependency; and (2) the applying person is a proper party to the proceedings. A petition of dependency may go forward whether or not the applying person is determined to be a party to the proceedings.

If a child is in custody, the hearing under paragraph (A) may be combined with the shelter care hearing pursuant to [Rule 1242](#).

**Credits**

*Note:* Rule 1321 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1321, 42 Pa.C.S.A., PA ST JUV CT Rule 1321  
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Pa.R.J.C.P. No. 1330

Rule 1330. Petition: Filing, Contents, Function, Aggravated Circumstances

Currentness

**A. Filings.**

(1) A dependency petition may be filed at any time; however, if a child is taken into custody, the requirements of paragraph (A)(2) shall be met.

(2) Within twenty-four hours of the shelter care hearing, the county agency shall file a dependency petition with the clerk of courts when:

(a) the child remains in protective custody pursuant to Rule 1201, 1202 or 1210; or

(b) the child is not in protective custody but it is determined at a shelter care hearing pursuant to Rule 1242 that the filing of a dependency petition is appropriate.

**B. Petition contents.** Every petition shall set forth plainly:

(1) the name of the petitioner;

(2) the name, date of birth, and address of the child, if known;

(3) the name and address of the child's guardian, or if unknown, the name and address of the nearest adult relative;

(4) if a child is Native American, the child's Native American history or affiliation with a tribe;

(5) a statement that:

(a) it is in the best interest of the child and the public that the proceedings be brought;

- (b) the child is or is not currently under the supervision of the county agency;
  
- (6) a statement detailing family finding efforts and, if the county agency is seeking placement:
  - (a) the reasonable efforts made to prevent placement; and
  
  - (b) why there are no less restrictive alternatives available;
  
- (7) a concise statement of facts in support of the allegations for which the petition has been filed;
  - (a) facts for each allegation shall be set forth separately;
  
  - (b) the relevant statute or code section shall be set forth specifically for each allegation;
  
- (8) a verification by the petitioner that the facts set forth in the petition are true and correct to the petitioner's personal knowledge, information, or belief, and that any false statements are subject to the penalties of the Crimes Code, [18 Pa.C.S. § 4904](#), relating to unsworn falsification to authorities;
  
- (9) the signature of the petitioner and the date of the execution of the petition; and
  
- (10) the whereabouts of the child unless disclosure is prohibited by court order and if taken into custody, the date and time thereof.

**C. Aggravated circumstances.** A motion for finding of aggravated circumstances may be brought in the petition pursuant to Rule 1701(A).

*Comment:* Petitions should be filed without unreasonable delay.

Under paragraph (A)(2), a petition is to be filed twenty-four hours after the shelter care hearing if the requirements of (A)(2)(a) and (b) are met. Rule 1800 suspends [42 Pa.C.S. § 6331](#) only as to the time requirement of when a petition is to be filed.

Additionally, paragraph (A)(2) requires that the county agency file a petition. Any other person, other than the county agency, is to file an application to file a petition under Rule 1320. Rule 1800 suspends [42 Pa.C.S. § 6334](#), which provides any person may file a petition.

For the safety or welfare of a child or a guardian, the court may order that the addresses of the child or a guardian not be disclosed to specified individuals.

Pursuant to paragraph (B)(6), when the county agency is seeking placement, the petition is to include the reasonable efforts made to prevent placement, including efforts for family finding, and why there are no less restrictive

alternatives available. *See* Rule 1149 for family finding requirements. *See also* Rule 1242(C)(2)&(3)(b)&(c) and *Comments* to Rules 1242, 1409, 1515, 1608, 1609, 1610, and 1611 for reasonable efforts determinations.

If a petition is filed after the county agency has discontinued family finding for non-court cases, the county agency is to aver reasons for the discontinuance in the petition. *See* 62 P.S. § 1302.2(a).

A motion for finding of aggravated circumstances may be brought in a dependency petition. *See* Rule 1701(A). If aggravated circumstances are determined to exist after the filing of a petition, a written motion is to be filed pursuant to Rules 1701 and 1344.

The aggravated circumstances, as defined by 42 Pa.C.S. § 6302, are to be specifically identified in the motion for finding of aggravated circumstances.

### Credits

*Note:* Rule 1330 adopted August 21, 2006, effective February 1, 2007. Amended July 13, 2015, effective October 1, 2015.

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Pa.R.J.C.P. No. 1331

Rule 1331. Service of Petition

Currentness

**A. Copy.** Upon the filing of a petition, a copy of the petition shall be served promptly upon the child, the child's guardian, the child's attorney, the guardian's attorney, the attorney for the county agency, and the county agency.

**B. Method of Service.**

(1) *Child and guardian.* The petition shall be served upon the child and all of the child's guardians by:

- (a) certified mail, return receipt requested and first-class mail; or
- (b) delivery in-person.

(2) *Attorneys and the county agency.* The petition shall be served upon the attorneys and county agency by:

- (a) first-class mail;
- (b) delivery in-person; or
- (c) another agreed upon alternative method.

**C. Proof of service.** An affidavit of service shall be filed prior to the adjudicatory hearing.

*Comment:* Under paragraph (B)(1), if a parent is not the child's custodial guardian, the parent is to also receive service of the petition. See [Rule 1120](#) for definition of "guardian."

Alternative methods of services that may be utilized under paragraph (B)(2)(c) could be electronic transmission, facsimile, county agency inter-office mail, and other similar methods.

**Credits**

*Note:* Rule 1331 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1333

Rule 1333. Separate Petitions and Consolidated Hearing

**Currentness**

- A. A separate petition for dependency shall be filed for each child alleged to be dependent.
- B. If there are multiple petitions filed alleging the dependency of siblings, there shall be a reference in each petition to the sibling's petition.
- C. Petitions alleging the dependency of siblings shall be consolidated for one hearing, unless otherwise ordered by the court.

**Credits**

*Note:* Rule 1333 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1334

Rule 1334. Amendment of Petition

Currentness

**A. Amendment.**

(1) *Mandatory.* The court shall allow a petition to be amended when there is a defect in:

- (a) form;
- (b) the description of the allegations;
- (c) the description of any person or property; or
- (d) the date alleged.

(2) *Discretionary.* Absent prejudice to any party, the court may allow a petition to be amended if the petition alleges a different set of events or allegations, where the elements or matters of proof by any party are materially different from the elements or matters of proof to the allegation originally petitioned.

**B. Continuance.** Upon amendment, the court may:

- (1) grant a continuance of the adjudicatory hearing; or
- (2) order other relief as is necessary in the interests of justice.

*Comment:* If a petition is amended, a continuance may be appropriate to allow a party to prepare adequately.

For continuances, see [Rule 1122](#).

**Credits**

*Note:* Rule 1334 adopted August 21, 2006, effective February 1, 2007.



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Pa.R.J.C.P. No. 1335

Rule 1335. Withdrawal of Petition

**Currentness**

The attorney for the county agency may withdraw the petition. The withdrawal shall be filed with the clerk of courts.

*Comment:* See [Rule 1345](#) for the procedures on filings and service.

**Credits**

*Note:* Rule 1335 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1336

Rule 1336. Re-Filing of the Petition After Withdrawal or Dismissal

**Currentness**

**A. Re-filing.** A petition may be re-filed after the petition has been withdrawn pursuant to [Rule 1335](#) or dismissed by the court.

**B. Motion for dismissal.** The court may entertain a motion by any party to dismiss the re-filed petition.

*Comment:* If a petition is re-filed, the procedures of [Rule 1330](#) are to be followed. It may be necessary to have a shelter care hearing under the procedures of [Rule 1242](#).

**Credits**

*Note:* Rule 1336 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1340

Rule 1340. Discovery and Inspection

Currentness

**A. Informal.** Before any party can seek any disclosure or discovery under these rules, the parties or their counsel shall make a good faith effort to resolve all questions of discovery, and to provide information required or requested under these rules as to which there is no dispute. When there are items requested by one party that the other party has refused to disclose, the demanding party may make an appropriate motion to the court. Such motion shall be made as soon as possible prior to the hearing. In such motion, the party shall state that a good faith effort to discuss the requested material has taken place and proved unsuccessful. Nothing in this rule shall delay the disclosure of any items agreed upon by the parties pending resolution of any motion for discovery.

**B. Mandatory disclosure.**

(1) *By the county agency.* In all cases, on request by a party and subject to any protective order which the county agency might obtain under this rule, the county agency shall disclose to a party, all of the following requested items or information, provided they are material to the instant case. The county agency shall, when applicable, permit a party to inspect and copy or photograph such items:

- (a) the name and last known address of each witness to the occurrence that forms the basis of allegations of dependency unless disclosure is prohibited by law;
- (b) the name and last known address of each witness who did not witness the occurrence but is expected to testify;
- (c) copies of any written statements made by any party or witness unless disclosure is prohibited by law;
- (d) any results or reports of scientific tests or expert opinions that are within the possession or control of the county agency that the county agency intends to use as evidence at a hearing;
- (e) any police reports, records of prior county agency involvement, or records of current or prior reports involving the Child Protective Services Law, 23 Pa.C.S. § 6301 *et seq.*, that the county agency intends to use as evidence at a hearing;
- (f) if any physical or mental condition of a party is in controversy, any physical or mental examinations, including oral or written reports that a party intends to use as evidence at the hearing;

(g) any tangible objects, including documents, photographs, or other tangible evidence unless disclosure is prohibited by law;

(h) the names, addresses, and curriculum vitae of any expert witness that a party intends to call at a hearing and the subject matter about which each expert witness is expected to testify, and a summary of the grounds for each opinion to be offered; and

(i) any other evidence that is material to adjudication, disposition, dispositional review, or permanency unless disclosure is prohibited by law, and is within the possession or control of the county agency;

(2) *By all other parties.* All other parties shall provide discovery to the county agency and all other parties and shall disclose, all of the following requested items or information that the party intends to use at a hearing, provided they are material to the instant case unless disclosure is prohibited by law. The party shall, when applicable, permit the county agency to inspect and copy or photograph such items:

(a) the names and last known addresses of each witness who is expected to testify;

(b) copies of any written statements made by any party or witness;

(c) any tangible objects, including documents, photographs, or other tangible evidence;

(d) the names, addresses, and curriculum vitae of any expert witness that a party intends to call at a hearing and the subject matter about which each expert witness is expected to testify, and a summary of the grounds for each opinion to be offered; and

(e) any other evidence that a party intends to introduce at a hearing.

**C. Discretionary.** Upon motion of any party for discovery, the court may order any discovery upon a showing that the evidence is material to the preparation of the case and that the request is reasonable.

**D. Continuing Duty to Disclose.** If, prior to or during a hearing, either party discovers additional evidence or material previously requested or ordered to be disclosed by it, which is subject to discovery or inspection under this rule, or the identity of an additional witness or witnesses, such party promptly shall notify the opposing party or the court of the additional evidence, material, or witness.

**E. Remedy.** If at any time during the course of the proceedings it is brought to the attention of the court that a party has failed to comply with this rule, the court may order such party to permit discovery or inspection, may grant a continuance, or may prohibit such party from introducing evidence or witnesses not disclosed, or it may enter such other order as it deems just under the circumstances.

**F. Protective orders.** Upon a sufficient showing, the court may at any time order that the discovery or inspection be denied, restricted, or deferred, or make such other order as is appropriate to protect the best interests of the child. Upon motion of any

party, the court may permit the showing to be made, in whole or in part, in the form of a written statement to be inspected by the court. If the court enters an order granting relief, the entire text of the statement shall be sealed and preserved in the records of the court to be made available to the appellate court(s) in the event of an appeal.

**G. Work Product.** Disclosure shall not be required of legal research or of records, correspondence, reports, or memoranda to the extent that they contain the opinions, theories, or conclusions of the attorney for a party, or members of their legal staffs.

*Comment:* Discovery under this rule applies to discovery for the adjudicatory hearing, dispositional hearing, dispositional review hearings, or permanency hearings of dependency proceedings governed by the Juvenile Act. See [Rule 1100](#) for scope of rules. See [Rule 1123](#) for production of documents pursuant to a *subpoena duces tecum*. See also *In re A.H.*, 763 A.2d 873 (Pa. Super. Ct. 2000).

The purpose of paragraph (A) is to encourage an informal discovery process. Only when the informal process fails and there is a genuine dispute as to discovery, should a motion to compel discovery be made. Motions may be oral or written, see [Rule 1344](#).

The items listed in paragraph (B) are to be disclosed to ensure a party has the ability to prepare adequately for the hearing. See *In re J.C.*, 412 Pa.Super. 369, 603 A.2d 627 (1992).

See [Rule 1800](#) for suspension of [23 Pa.C.S. § 6339](#), which provides for the confidentiality of reports made pursuant to the Child Protective Services Law, [23 Pa.C.S. § 6301 et seq.](#), which is suspended only insofar as the Law is inconsistent with [Rule 1340\(B\)\(1\)\(e\)](#), which provides for the disclosure of such reports if the reports are going to be used as evidence in a hearing to prove dependency of a child. It is important to note that this section is only suspended if the reports are going to be used as evidence during a hearing. If the reports are not going to be used, the confidentiality requirements of [23 Pa.C.S. § 6339](#) still apply. In addition, confidential sources are protected and the name of the source does not have to be disclosed. See [23 Pa.C.S. § 6340 \(c\)](#) for protection of confidential sources reporting allegations of abuse under the Child Protective Services Law. [23 Pa.C.S. § 6301 et seq.](#)

Under paragraph (C), the following are examples of evidence that may be material to the preparation of the case, but the list is not meant to be exhaustive: (1) domestic violence treatment records; (2) drug and alcohol treatment records; (3) mental health records; (4) medical records; (5) any other evidence specifically identified, provided the requesting party can additionally establish that its disclosure would be in the interests of justice, including any information concerning any person involved in the case who has received either valuable consideration, or an oral or written promise or contract for valuable consideration, for information concerning the case, or for the production of any work describing the case, or for the right to depict the character of the person in connection with his or her involvement in the case. Items listed in this paragraph are subject to rules of confidentiality and this rule is not intended to subrogate those rules.

Under paragraph (C), the court has discretion, upon motion, to order an expert who is expected to testify at a hearing to prepare a report. However, these provisions are not intended to require a prepared report in every case. The court should determine, on a case-by-case basis, whether a report should be prepared. For example, a prepared report ordinarily would not be necessary when the expert is known to the parties and testifies about the same subject on a regular basis. On the other hand, a report might be necessary if the expert is not known to the parties or is going to testify about a new or controversial technique.

It is intended that the remedies provided in paragraph (E) apply equally to all parties, as the interests of justice require.

The provision for a protective order, paragraph (F), does not confer upon any party any right of appeal not presently afforded by law.

In addition to information requested under this rule, an attorney has the right to inspect all court records and files.  
*See* [Rule 1160](#).

**Credits**

*Note:* Rule 1340 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1342

Rule 1342. Pre-Adjudicatory Conference

Currentness

**A. Scope of conference.** At any time after the filing of a petition, upon motion, or upon its own motion, the court may order the parties to appear before it for a conference.

**B. Objections.** The parties shall have the right to record an objection to rulings of the court during the conference.

**C. Record.** The court shall place on the record the agreements or objections made by the parties and rulings made by the court as to any of the matters considered in the pre-adjudicatory conference. Such order shall control the subsequent proceedings unless modified at the adjudicatory hearing to prevent injustice.

*Comment:* This rule does not prevent other forms of pre-adjudicatory conferences. A judge may order a pre-adjudicatory conference between parties without the judge's presence at the conference to discuss preliminary matters.

Under paragraph (A), the court may consider: (1) the terms and procedures for pre-adjudicatory discovery and inspection; (2) the simplification or stipulation of factual issues, including admissibility of evidence; (3) the qualification of exhibits as evidence to avoid unnecessary delay; (4) the number of witnesses who are to give testimony of a cumulative nature; (5) whether expert witnesses will be called; (6) whether the hearing will be scheduled in front of the master or judge; and (7) such other matters as may aid in the disposition of the proceeding.

**Credits**

*Note:* Rule 1342 adopted August 21, 2006, effective February 1, 2007.

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(1) Motion Procedures

Pa.R.J.C.P. No. 1344

Rule 1344. Motions and Answers

Currentness

**A. Generally.** All motions and answers shall be made orally on the record or in writing. An answer to a motion is not required unless ordered by the court or otherwise provided in these rules. Failure to answer shall not constitute an admission of the well-pleaded facts alleged in the motion.

**B. Filings by attorneys.** If a party is represented by an attorney, the attorney shall make or file all motions and answers.

**C. Requirements for motions.** All motions shall comply with the following requirements:

(1) The person making a written motion shall sign the motion. The signature shall constitute a certification that the motion is made in good faith. An oral motion shall be made on the record and the oral motion shall constitute a certification that the motion is made in good faith.

(2) The motion shall state with particularity the grounds for the motion, the facts that support each ground, and the types of relief or order requested.

(3) If the motion sets forth facts that do not already appear of record in the case, a verification shall be included or an oral statement shall be given that the facts set forth in the motion are true and correct to the movant's personal knowledge, information, or belief.

(4) If the motion is written, a certificate of service as required by [Rule 1345\(C\)](#) shall be included.

**D. Requirements for answers.** All answers, including those that are required either by court order or otherwise required by these rules, shall comply with the following requirements:

(1) The person making the answer shall sign the answer or shall reply to the motion on the record. The signature or oral answer on the record shall constitute a certification that the answer is being made in good faith.

(2) The answer shall meet the allegations of the motion and shall specify the type of relief, order, or other action sought.

(3) If the answer sets forth facts that do not already appear of record in the case, a verification shall be included or an oral answer shall include a statement that the facts set forth in the answer are true and correct to the respondent's personal knowledge, information, or belief.

(4) If the answer is written, a certificate of service as required by [Rule 1345\(C\)](#) shall be included.

**E. Alternative relief.** Any motion may request such alternative relief as may be appropriate.

*Comment:* Under paragraph (A), oral motions and answers are permitted because of the emphasis on prompt disposition in juvenile court. Answers to written motions may be made orally if the answer complies with the requirements of this rule.

Under paragraphs (C)(4) and (D)(4), a certificate of service is required for all written motions and answers. *See* [Rule 1345\(B\)](#) for service of documents and [Rule 1345\(C\)](#) for certificates of service.

#### **Credits**

*Note:* Rule 1344 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1345

Rule 1345. Filing and Service

Currentness

**A. Filings.**

(1) *Generally.* Except as otherwise provided in these rules, all written motions, and any notice or document for which filing is required, shall be filed with the clerk of courts.

(2) *Clerk of courts' duties.* Except as provided in paragraph (A)(3), the clerk of courts shall docket a written motion, notice, or document when it is received and record the time of filing in the docket. The clerk of courts promptly shall transmit a copy of these papers to such person as may be designated by the court.

(3) *Filings by represented parties.* In any case in which a party is represented by an attorney, if the party submits for filing a written motion, notice, or document that has not been signed by the party's attorney, the clerk of courts shall not file the motion, notice, or document in the child's official court record or make a docket entry, but shall forward it promptly to the party's attorney.

(4) *Method of filing.* Filing may be accomplished by:

(a) personal delivery to the clerk of courts; or

(b) mail addressed to the clerk of courts, provided, however, that filing by mail shall be timely only when actually received by the clerk within the time fixed for filing.

**B. Service.**

(1) *Generally.* The party filing the document shall serve the other party concurrently with the filing.

(2) *Method of service to parties.* Service on the parties shall be by:

(a) personal delivery of a copy to a party's attorney, or, if unrepresented, the party; or

(b) mailing a copy to a party's attorney or leaving a copy for the attorney at the attorney's office; or

(c) in those judicial districts that maintain in the courthouse assigned boxes for counsel to receive service, leaving a copy for the attorney in the attorney's box; or

(d) sending a copy to an unrepresented party by first class mail addressed to the party's place of residence.

**C. Proof of service.** All documents that are filed and served pursuant to this rule shall include a certificate of service.

*Comment:* See [Rule 1166](#) for maintaining records in the clerk of courts.

Under paragraph (A)(2), the court is to designate a court official to process motions and other matters for appropriate scheduling and resolution.

Under paragraph (B)(1), the party filing a document is required to serve the other party.

This rule does not affect court orders, which are to be served upon each party's attorney and the guardian, if unrepresented, by the clerk of courts as provided in [Rule 1167](#).

For service of petitions, see [Rule 1331](#).

#### **Credits**

*Note:* Rule 1345 adopted August 21, 2006, effective February 1, 2007. Amended December 24, 2009, effective immediately.

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(2) Adjudicatory Summons and Notice Procedures

Pa.R.J.C.P. No. 1360

Rule 1360. Adjudicatory Summons

Currentness

- A. Summons.** The court shall issue a summons compelling all parties to appear for the adjudicatory hearing.
- B. Order appearance.** The court may order the person having the physical custody or control of the child to bring the child to the hearing.
- C. Requirements.** The summons shall:
- (1) be in writing;
  - (2) set forth the date, time, and place of the adjudicatory hearing;
  - (3) instruct the child and the guardian about their rights to counsel, and if the child's guardian is without financial resources or otherwise unable to employ counsel, the right to assigned counsel;
  - (4) give a warning stating that the failure to appear for the hearing may result in arrest; and
  - (5) include a copy of the petition unless the petition has been previously served.

*Comment:* Section 6335 of the Juvenile Act provides that the court is to direct the issuance of a summons to the parent, guardian, or other custodian, a guardian *ad litem*, and any other persons as appear to the court to be proper and necessary parties to the proceedings. It also provides for ordering the person having the physical custody or control of the child to bring the child to the proceeding. [42 Pa.C.S. § 6335](#). Pursuant to [Rule 1361](#), all parents and relatives providing care for the child are to receive notice of the hearing. Under paragraph (A), the custodial guardian is to receive a summons.

Other persons may be subpoenaed to appear for the hearing. *See* [42 Pa.C.S. § 6333](#).

Section 6335(a) of the Juvenile Act requires a copy of the petition to accompany the summons. [42 Pa.C.S. § 6335\(a\)](#). Under paragraph (C)(5), a petition is to be included with the summons and served pursuant to [Rule 1363](#) unless the

petition has already been served pursuant to [Rule 1331](#). See [Rule 1800](#) for suspension of [42 Pa.C.S. § 6335](#), only to the extent that it conflicts with this rule.

See [Rule 1128](#) for presence at proceedings. See [Rule 1124](#) for general summons procedures.

### **Credits**

*Note:* Rule 1360 adopted August 21, 2006, effective February 1, 2007.

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(2) Adjudicatory Summons and Notice Procedures

Pa.R.J.C.P. No. 1361

Rule 1361. Adjudicatory Notice

**Currentness**

The court shall give notice of the adjudicatory hearing to:

- (1) the attorney for the county agency;
- (2) the child's attorney;
- (3) the guardian's attorney;
- (4) the parents, child's foster parent, preadoptive parent, or relative providing care for the child;
- (5) the county agency;
- (6) the court appointed special advocate, if assigned; and
- (7) any other persons as directed by the court.

*Comment:* All parties are to receive a summons pursuant to [Rule 1360](#).

**Credits**

*Note:* Rule 1361 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1361, 42 Pa.C.S.A., PA ST JUV CT Rule 1361  
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(2) Adjudicatory Summons and Notice Procedures

Pa.R.J.C.P. No. 1363

Rule 1363. Service of Summons

Currentness

**A. Method of Service.** The summons shall be served:

- (1) in-person; or
- (2) by certified mail, return receipt and first-class mail.

**B. Time of Service.**

- (1) *Child in custody.* If the child is in protective custody, the summons shall be served no less than seven days prior to the adjudicatory hearing.
- (2) *Child not in custody.* If the child is not in protective custody, the summons shall be served no less than fourteen days prior to the adjudicatory hearing.

**C. Proof of service.** Affidavit of service shall be filed prior to the adjudicatory hearing.

**D. Efforts Made to Serve.** In the absence of an affidavit of service under paragraph (C), the serving party shall advise the court of what efforts were made to notify a person. The court may proceed to a hearing upon a showing of reasonable efforts to locate and notify all persons pursuant to [Rule 1360](#).

*Comment:* Pursuant to [Rule 1360](#), all parties are to be served a summons. Pursuant to [Rule 1361](#), the attorneys, the parents, child's foster parent, preadoptive parent, and relative providing care for the child are to receive notice.

A copy of the petition is to be included with the summons unless the petition has already been served pursuant to [Rule 1331](#). See [Rule 1360 \(C\)\(5\)](#).

**Credits**

*Note:* Rule 1363 adopted August 21, 2006, effective February 1, 2007.



Rule of Juvenile Court Procedure No. 1363, 42 Pa.C.S.A., PA ST JUV CT Rule 1363  
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Pa.R.J.C.P. No. 1364

Rule 1364. Failure to Appear on the Summons

**Currentness**

If any summoned person fails to appear for the adjudicatory hearing and the court finds that sufficient notice was given, the judge may issue a bench warrant pursuant to [Rule 1140](#).

*Comment:* See [Rule 1140](#) for issuance of a bench warrant.

**Credits**

*Note:* Rule 1364 adopted August 21, 2006, effective February 1, 2007. Amended March 19, 2009, effective June 1, 2009.

Rule of Juvenile Court Procedure No. 1364, 42 Pa.C.S.A., PA ST JUV CT Rule 1364

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Pa.R.J.C.P. No. 1380

Rule 1380. Preservation of Testimony After Commencement of Proceedings

Currentness

**A. By Court Order.**

- (1) At any time after the commencement of proceedings, upon motion of any party, and after notice and hearing, the court may order the taking and preserving of the testimony of any witness who may be unavailable for the adjudicatory hearing or for any other proceeding, or when due to exceptional circumstances, it is in the interests of justice that the witness' testimony be preserved;
- (2) The court shall state on the record the grounds on which the order is based;
- (3) The court's order shall specify the time and place for the taking of the testimony, the manner in which the testimony shall be recorded and preserved, and the procedures for custody of the recorded testimony;
- (4) The testimony shall be taken in the presence of the court, all parties and their attorneys, unless otherwise ordered; and
- (5) The court shall rule on the admissibility of the preserved testimony if it is offered into evidence at the adjudicatory hearing or other judicial proceeding.

**B. By agreement of the parties.**

- (1) At any time after the commencement of proceedings, the testimony of any witness may be taken and preserved upon the express written agreement of all parties;
- (2) The agreement shall specify the time and place for taking the testimony, the manner in which the testimony shall be recorded and preserved, and the procedures for custody of the recorded testimony;
- (3) The testimony shall be taken in the presence of all parties and their attorneys unless they otherwise agree;
- (4) The agreement shall be filed with the clerk of courts pursuant to [Rule 1345\(A\)](#); and

(5) The court shall rule on the admissibility of the preserved testimony if it is offered into evidence at the adjudicatory hearing or other judicial proceeding.

*Comment:* This rule is intended to provide the means by which testimony may be preserved for use at a current or subsequent stage in the proceedings, which includes the taking of a deposition during the adjudicatory hearing to be used at a later stage of the adjudicatory hearing.

When testimony is to be preserved by video recording, see also [Rule 1381](#).

This rule does not address the admissibility of the preserved testimony. The court is to decide all questions of admissibility. *See* the Pennsylvania Rules of Evidence.

“May be unavailable,” as used in paragraph (A)(1), is intended to include situations in which the court has reason to believe that the witness will be unable to be present or to testify at the adjudicatory hearing or other proceedings, such as when the witness is dying, or will be out of the jurisdiction and therefore can not be effectively served with a subpoena, or may become incompetent to testify for any legally sufficient reason.

Under paragraph (A)(4), the court should preside over the taking of testimony. The court, however, may order that testimony be taken and preserved without the court's presence when exigent circumstances exist or the location of the witness renders the court's presence impracticable. Furthermore, nothing in this rule is intended to preclude the parties, their attorneys, and the court from agreeing on the record that the court need not be present. Paragraph (B)(3) permits the parties and their attorneys to determine among themselves whether the court should be present during the taking of testimony. That determination should be made a part of the written agreement required by paragraph (B)(1).

Nothing in this rule is intended to preclude the parties from waiving their presence during the taking of testimony.

The means by which the testimony is recorded and preserved are within the discretion of the court under paragraph (A) and the parties under paragraph (B), and may include the use of electronic or photographic techniques such as videotape or digital video diskette. There are, however, additional procedural requirements for preservation of testimony by video recording mandated by [Rule 1381](#).

The party on whose motion testimony is taken should normally have custody of and be responsible for safeguarding the preserved testimony. That party should also promptly provide a copy of the preserved testimony to the other parties. Additionally, this rule is not intended to conflict with the requirements of the Pennsylvania Rules of Judicial Administration. For reporting and transcripts by court-employed reporters, see the Pa.R.J.A. Nos. 5000.1--5000.13.

When testimony is taken under this rule, the proceeding should afford the parties full opportunity to examine and cross-examine the witness. Counsel should not reserve objections at the time of the adjudicatory hearing.

For the definition of “court,” see [Rule 1120](#).

### **Credits**

*Note:* Rule 1380 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1380, 42 Pa.C.S.A., PA ST JUV CT Rule 1380  
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Pa.R.J.C.P. No. 1381

Rule 1381. Preservation of Testimony by Video Recording

Currentness

A. When the testimony of a witness is taken and preserved pursuant to [Rule 1380](#) by means of video recording, the testimony shall be recorded simultaneously by a stenographer.

B. The following technical requirements shall be made part of the court order required by [Rule 1380\(A\)](#) or the written agreement provided in [Rule 1380\(B\)](#):

(1) The video recording shall begin with a statement on camera that includes:

- (a) the operator's name and business address;
- (b) the name and address of the operator's employer;
- (c) the date, time, and place of the video recording;
- (d) the caption of the case;
- (e) the name of the witness;
- (f) the party on whose behalf the witness is testifying; and
- (g) the nature of the judicial proceedings for which the testimony is intended;

(2) The court and the persons shall identify themselves on camera;

(3) The witness shall be sworn on camera;

(4) If the length of the testimony requires the use of more than one video recording, the end of each video recording and the beginning of each succeeding video recording shall be announced on camera;

(5) At the conclusion of the witness' testimony, a statement shall be made on camera that the testimony is concluded. A statement shall also be made concerning the custody of the video recording(s);

(6) Statements concerning stipulations, exhibits, or other pertinent matters may be made at any time on camera;

(7) The video recording shall be timed by a digital clock on camera that continually shows the hour, minute, and second of the testimony;

(8) All objections and the reasons for them shall be made on the record. When the court presides over the video recording of testimony, the court's rulings on objections shall also be made on the record;

(9) When the court does not preside over the video recording of testimony, the video recording operator shall keep a log of each objection, referenced to the time each objection is made. All rulings on objections shall be made before the video recording is shown at any judicial proceeding; and

(10) The original video recording shall not be altered.

*Comment:* This rule provides the basic technical requirements for taking and preserving testimony by video recording under [Rule 1380](#). The list of requirements is not intended to be exhaustive. Rather, it is recommended that all recording by video be carefully planned and executed, and that in addition to complying with the basic requirements, each court order or written agreement for the video recording of testimony be tailored to the nature of the case and the needs of the persons.

Generally, the camera should focus on the witness to the extent practicable.

Under paragraph (B)(9), the court may rule on objections by either reviewing pertinent sections of the video recording, aided by the video operator's log, or by reviewing the stenographic transcript required by paragraph (A).

Any editing procedure ordered by the court or agreed upon by the persons may be used as long as it comports with current technology and does not alter the original video recording. Paragraph (B)(10) is intended to insure preservation of the original video, thereby providing for those situations in which a dispute arises over editing procedures.

This rule authorizes the use of video recording devices only for the preservation of testimony under [Rule 1380](#). It is not intended to affect other rules governing recording devices.

#### **Credits**

*Note:* Rule 1381 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1401

Rule 1401. Introduction to Chapter Fourteen

Currentness

Under these rules and the Juvenile Act, 42 Pa.C.S. § 6301 *et seq.*, a determination for each case requires separate and distinct findings. First, the court is to hold an adjudicatory hearing, governed by Rule 1406 or accept stipulations, governed by Rule 1405. Second, after hearing the evidence or accepting the stipulations, the court is to make specific findings on the petition as to each allegation pursuant to Rule 1408, stating with particularity the allegations proven by clear and convincing evidence. Third, after entering its findings, the court is to determine if the child is dependent, pursuant to Rule 1409. If aggravated circumstances are alleged, the court is to determine if aggravated circumstances exist, pursuant to Rule 1705. After the court has made these findings and if the court finds that the child is dependent, the court is to hold a dispositional hearing as provided for in Rule 1512 and is to enter a dispositional order under Rule 1515. Nothing in these rules precludes the court from making these determinations at the same proceeding as long as the requirements of each rule are followed.

**Credits**

*Note:* Rule 1401 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1401, 42 Pa.C.S.A., PA ST JUV CT Rule 1401  
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Pa.R.J.C.P. No. 1404

Rule 1404. Prompt Adjudicatory Hearing

Currentness

**A. Child in custody.** If a child has been removed from the home, an adjudicatory hearing shall be held within ten days of the filing of the petition.

**B. Child not in custody.** If a child has not been removed from the home, the adjudicatory hearing shall be held as soon as practical but within forty-five days of the filing of the petition.

**Credits**

*Note:* Rule 1404 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1404, 42 Pa.C.S.A., PA ST JUV CT Rule 1404

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Pa.R.J.C.P. No. 1405

Rule 1405. Stipulations

Currentness

**A. Agreements.** At any time after the filing of a petition, any party may present stipulations or agreements by all parties to the court in writing or orally on the record to any or all of the following:

- (1) Findings of fact to be deemed admitted by the parties;
- (2) A statement of the parties' agreement for placement;
- (3) A statement of the parties' agreement for visitation;
- (4) Time frame within which the stipulation shall be in effect;
- (5) Time frame within which court shall review compliance; or
- (6) Any other stipulation or agreement found to be appropriate by the court.

**B. Court action.** The court shall decide whether to accept the stipulations.

(1) *Court accepts stipulations.*

(a) Stipulation to all allegations. If the court accepts the stipulations to all the allegations, the court shall:

- (i) take additional testimony as necessary to make an independent determination of dependency; and
- (ii) enter its findings pursuant to [Rule 1408](#) and an adjudication of dependency pursuant to [Rule 1409](#).

(b) Stipulations to some allegations or agreements for disposition. If the parties agree to some allegations or placement, visitation, or other disposition resolutions, the court shall hold an adjudicatory hearing as to the remaining contested

allegations in the petition pursuant to [Rule 1406](#), followed by its finding on the petition pursuant to [Rule 1408](#) and an adjudication of dependency pursuant to [Rule 1409](#).

(2) *Court rejects stipulations.* If the court rejects the stipulations, the court shall proceed with an adjudicatory hearing pursuant to [Rule 1406](#), followed by its findings on the petition pursuant to [Rule 1408](#) and an adjudication of dependency pursuant to [Rule 1409](#).

*Comment:* If all parties do not agree to all the allegations in the petition, the court is to hold an adjudicatory hearing as to the remaining allegations pursuant to [Rule 1406](#).

Under paragraph (B)(2), the court may reject the stipulations and proceed to an adjudication of dependency pursuant to [Rule 1406](#).

The court is to make an independent determination that a child is dependent. Before accepting the stipulation the judge is to be satisfied that the facts are credible and solidly based and not the product of speculation as to what the child may do in the future. *In re Mark T.*, 296 Pa.Super. 533, 442 A.2d 1179 (1982). Furthermore, to be accepted by the court, such stipulation is to be joined by all the parties. If accepted by the court, the stipulation has evidentiary value and may be considered alone or in conjunction with other evidence. The judge is to consider all of the evidence presented as well as the relevant law to arrive at a reasoned decision regarding dependency. *In re Michael Y.*, 365 Pa.Super. 488, 530 A.2d 115 (1987). See *In re A.S.*, 406 Pa.Super. 466, 594 A.2d 714 (1991) and 42 Pa.C.S. § 6341.

#### **Credits**

*Note:* Rule 1405 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1405, 42 Pa.C.S.A., PA ST JUV CT Rule 1405  
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Pa.R.J.C.P. No. 1406

Rule 1406. Adjudicatory Hearing

Currentness

**A. Manner of hearing.** The court shall conduct the adjudicatory hearing in an informal but orderly manner.

(1) *Notification.* Prior to commencing the proceedings, the court shall ascertain:

(a) whether notice requirements pursuant to Rules 1360 and 1361 have been met; and

(b) whether unrepresented parties have been informed of the right to counsel pursuant to [42 Pa.C.S. § 6337](#).

(2) *Advanced Communication Technology.* Upon good cause shown, a court may utilize advanced communication technology pursuant to [Rule 1129](#).

**B. Recording.** The adjudicatory hearing shall be recorded.

**C. Evidence.** Each party shall be given the opportunity to:

(1) introduce evidence;

(2) present testimony; and

(3) to cross-examine any witness.

*Comment:* Due process requires that the litigants receive notice of the issues before the court and an opportunity to present their case in relation to those issues. *In re M.B.*, 356 Pa.Super. 257, 514 A.2d 599 (1986), *aff'd*, 517 Pa. 459, 538 A.2d 495 (1988).

Pursuant to paragraph (A)(2), it is expected that the parties be present. Only upon good cause shown should advanced communication technology be utilized.

A full record of the hearing is to be kept. *In re J.H.*, 788 A.2d 1006 (Pa. Super. Ct. 2001). *See* also [42 Pa.C.S. § 6336](#).

Under paragraph (B), notes of testimony should be provided to counsel for a party upon good cause shown. The court may place conditions of release on the notes of testimony. When an appeal is taken, the record is to be transcribed pursuant to [Pa.R.A.P. 1922](#). See [Pa.R.A.P. 1911](#) for request of transcript.

Under paragraph (C), the court is to receive evidence from all interested parties and from objective, disinterested witnesses. The judge's findings should be supported by a full discussion of the evidence. See *In Re Clouse*, 244 Pa.Super. 396, 368 A.2d 780 (1976).

For application of the Rules of Evidence, see [Pa.R.E. 101](#).

See [Rule 1136](#) for *ex parte* communications.

### Credits

*Note:* Rule 1406 adopted August 21, 2006, effective February 1, 2007. Amended April 21, 2011, effective July 1, 2011. Amended April 29, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1406, 42 Pa.C.S.A., PA ST JUV CT Rule 1406  
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Pa.R.J.C.P. No. 1408

Rule 1408. Findings on Petition

Currentness

The court shall enter findings, within seven days of hearing the evidence on the petition or accepting stipulated facts by the parties:

- (1) by specifying which, if any, allegations in the petition were proved by clear and convincing evidence; and
- (2) its findings as to whether the county agency has reasonably engaged in family finding as required pursuant to Rule 1149.

*Comment:* The court is to specify which allegations in the petition are the bases for the finding of dependency.

Pursuant to paragraph (2), the court is to make a determination whether the county agency has reasonably engaged in family finding in the case. The county agency will be required to report its diligent family finding efforts at subsequent hearings. *See* Rule 1149 for requirements of family finding. *See also* Rules 1210(D)(8), 1242(E)(3), 1512(D)(1)(h), 1514(A)(4), 1608(D)(1)(h), and 1610(D) and their *Comments* for the court's findings as to the county agency's satisfaction of the family finding requirements and Rules 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1409, 1512, 1514, 1515, 1608, 1609, 1610, and 1611 on the court's orders.

**Credits**

*Note:* Rule 1408 adopted August 21, 2006, effective February 1, 2007. Amended July 13, 2015, effective October 1, 2015.

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Pa.R.J.C.P. No. 1409

Rule 1409. Adjudication of Dependency and Court Order

Currentness

**A. Adjudicating the child dependent.** Once the court has made its findings under Rule 1408, the court shall enter an order whether the child is dependent.

(1) *Dependency.* If the court finds from clear and convincing evidence that the child is dependent, the court shall proceed to a dispositional hearing under Rule 1512.

(2) *No dependency.* If the court finds the child not to be dependent or the court finds a parent ready, willing, and able to provide proper parental care or control, the court shall:

(a) dismiss the petition;

(b) order the child to be discharged from custody and any restrictions ordered in the proceedings; and

(c) enter an order identifying individual(s) who will have the legal and physical custody until such order is modified by further order of the court.

**B. Timing.**

(1) *Child in custody.* If a child is removed from the home, the court shall enter an adjudication of dependency within seven days of the adjudicatory hearing and enter its findings pursuant to Rule 1408.

(2) *Child not in custody.* If a child is not removed from the home and if the court fails to enter an order of dependency, the court shall hold a status hearing every thirty days.

**C. Court order.** The court shall include the following in its court order:

(1) A statement pursuant to paragraph (A):

(a) as to whether the court finds the child to be dependent from clear and convincing evidence;



- (b) including the specific factual findings that form the bases of the court's decision;
  - (c) including any legal determinations made; and
- (2) Any orders directing the removal of a child from the home or change in the current residential status, including:
- (a) orders as to placement; or
  - (b) visitation; or
  - (c) change in custody; and
- (3) Any orders as to any aids in disposition that may assist in the preparation of the dispositional hearing, including orders regarding family finding.

*Comment:* Before the court can find a child to be dependent, there must be clear and convincing evidence in support of the petition. The burden of proof is on the petitioner. The court's inquiry is to be comprehensive and its findings are to be supported by specific findings of fact and a full discussion of the evidence. *In re LaRue*, 244 Pa.Super. 218, 366 A.2d 1271 (1976). See also *In re Frank W.D., Jr.*, 315 Pa.Super. 510, 462 A.2d 708 (1983); *In re Clouse*, 244 Pa.Super. 396, 368 A.2d 780 (1976). The evidence must support that the child is dependent. *In the Matter of DeSavage*, 241 Pa.Super. 174, 360 A.2d 237 (1976). The court is not free to apply the best interest of the child standard as the requirements of the Juvenile Act, 42 Pa.C.S. § 6341(c), require clear and convincing evidence that the child is dependent is the proper standard. *In re Haynes*, 326 Pa. Super. 311, 473 A.2d 1365 (1983). A child, whose non-custodial parent is ready, willing, and able to provide adequate care for the child, cannot be found dependent on the basis of lacking proper parental care and control. *In re M.L.*, 562 Pa. 646, 757 A.2d 849 (2000). A trial court has the authority to transfer custody or modify custody to the child's non-custodial parent without a finding of dependency if sufficient evidence of dependency would have existed but for the availability of the non-custodial parent. *In re Justin S.*, 375 Pa.Super. 88, 543 A.2d 1192 (1988).

The court is to specify which allegations in the petition are the bases for the finding of dependency pursuant to Rule 1408. The court is to make an adjudication of dependency based upon the allegations in the petition, not on alternative grounds. Due process and fundamental fairness require adequate notice of the allegations to afford a reasonable opportunity to prepare a defense. *In re R.M.*, 567 Pa. 646, 790 A.2d 300 (2002).

Under paragraph (B), if a child is removed from the home, a finding of dependency is to be made within seven days.

Under paragraph (C)(3), aids in disposition may include, but are not limited to, any services, investigations, evaluations, studies, treatment plans, and any other appropriate reports that may aid the court in making its determination at the dispositional hearing. See 42 Pa.C.S. § 6339 for orders of a social study or physical and mental examinations and treatment.

See also 42 Pa.C.S. §§ 6341 & 6302.

Pursuant to paragraph (C)(3), when making its determination for reasonable efforts made by the county agency, the court is to consider the extent to which the county agency has fulfilled its obligation pursuant to Rule 1149 regarding family finding. *See also* Rules 1242(C)(2) & (3)(b) & (c) and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1515, 1608, 1609, 1610, and 1611 for reasonable efforts determinations.

If the requirements of Rule 1149 regarding family finding have not been met, the court is to make necessary orders to ensure compliance by enforcing this legislative mandate. *See* 62 P.S. § 1301 *et seq.* *See also* Rules 1242(E)(3) and 1609(D) and *Comments* to Rules 1242, 1408, 1512, 1514, 1515, 1608, 1609, 1610, and 1611.

**Credits**

*Note:* Rule 1409 adopted August 21, 2006, effective February 1, 2007. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1409, 42 Pa.C.S.A., PA ST JUV CT Rule 1409

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Chapter 15. Dispositional Hearing  
Part A. Summons and Notice of the Dispositional Hearing

Pa.R.J.C.P. No. 1500

Rule 1500. Summons for the Dispositional Hearing

Currentness

**A. Summons.** The court may issue a summons compelling any party to appear for the dispositional hearing.

**B. Order appearance.** The court may order the person having the physical custody or control of the child to bring the child to the hearing.

**C. Requirements.** The general summons procedures of [Rule 1124](#) shall be followed.

*Comment:* Section 6335 of the Juvenile Act provides that the court is to direct the issuance of a summons to the parent, guardian, or other custodian, a guardian *ad litem*, and any other persons as appear to the court to be proper and necessary parties to the proceedings. [42 Pa.C.S. § 6335\(a\)](#).

Other persons may be subpoenaed to appear for the hearing. *See* [42 Pa.C.S. § 6333](#).

**Credits**

*Note:* Rule 1500 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1500, 42 Pa.C.S.A., PA ST JUV CT Rule 1500  
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Chapter 15. Dispositional Hearing  
Part A. Summons and Notice of the Dispositional Hearing

Pa.R.J.C.P. No. 1501

Rule 1501. Dispositional Notice

Currentness

The court or its designee shall give notice of the dispositional hearing to:

- (1) all parties;
- (2) the attorney for the county agency;
- (3) the child's attorney
- (4) the guardian's attorney;
- (5) the parents, child's foster parent, preadoptive parent, or relative providing care for the child;
- (6) the court appointed special advocate, if assigned;
- (7) the educational decision maker, if applicable; and
- (8) any other persons as directed by the court.

**Credits**

*Note:* Rule 1501 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1501, 42 Pa.C.S.A., PA ST JUV CT Rule 1501  
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Chapter 15. Dispositional Hearing  
Part B. Dispositional Hearing and AIDS

Pa.R.J.C.P. No. 1509

Rule 1509. Aids in Disposition

Currentness

**A. Examinations.** The court may order the child, parent, guardian, or other person being considered as a dispositional placement resource to undergo any examination permitted by law, as it deems appropriate to aid in the decision for disposition.

**B. Experts.** Experts may be utilized during the dispositional hearing. Discovery pursuant to [Rule 1340](#) shall occur prior to the dispositional hearing.

**C. Family Service Plan or Permanency Plan.** If the county agency has completed a family service plan or permanency plan, it shall be given to all parties immediately and submitted to the court upon request.

*Comment:* Section 6341(e) of the Juvenile Act requires the court to receive reports and other evidence bearing on the disposition. *In re McDonough*, 287 Pa.Super. 326, 430 A.2d 308 (1981).

For discovery rules for the dispositional hearing, see [Rule 1340](#) and its *Comments*.

Because of time constraints, a family service plan might not be prepared prior to the original dispositional hearing. If the family service plan has been prepared, all parties are to receive the plan to prepare for the dispositional hearing. In all cases, the family service plan is to be completed by the county agency within sixty days of accepting a family for service. See [55 Pa. Code § 3130.61](#).

**Credits**

*Note:* Rule 1509 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1509, 42 Pa.C.S.A., PA ST JUV CT Rule 1509  
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Pa.R.J.C.P. No. 1510

Rule 1510. Prompt Dispositional Hearing

Currentness

If the child has been removed from the home, the dispositional hearing shall be held no later than twenty days after the findings on the petition under [Rule 1408](#).

*Comment:* For continuances, see [42 Pa.C.S. § 6341\(e\)](#).

**Credits**

*Note:* Rule 1510 adopted August 21, 2006, effective February 1, 2007.

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Pa.R.J.C.P. No. 1511

Rule 1511. Pre-Dispositional Statement

**Currentness**

The petitioner shall state its recommended disposition in a pre-dispositional statement. The statement shall be filed with the court at least three days prior to the dispositional hearing.

*Comment:* This statement may be included in other court documents, such as, the family service plan or petition.

**Credits**

*Note:* Rule 1511 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1511, 42 Pa.C.S.A., PA ST JUV CT Rule 1511  
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Pa.R.J.C.P. No. 1512

Rule 1512. Dispositional Hearing

Currentness

**A. Manner of hearing.** The court shall conduct the dispositional hearing in an informal but orderly manner.

(1) *Evidence.* The court shall receive any oral or written evidence which is helpful in determining disposition, including evidence that was not admissible at the adjudicatory hearing.

(2) *Opportunity to be heard.* Before deciding disposition, the court shall give the parent, child's foster parent, preadoptive parent, relative providing care for the child and court appointed special advocate, if assigned, an opportunity to make a statement.

(3) *Advanced Communication Technology.* Upon good cause shown, a court may utilize advanced communication technology pursuant to [Rule 1129](#).

**B. Recording.** The dispositional hearing shall be recorded.

**C. Duties of the court.** The court shall determine on the record whether the parties have been advised of the following:

(1) the right to file an appeal;

(2) the time limits for an appeal; and

(3) the right to counsel to prepare the appeal.

**D. Court's findings.** The court shall enter its findings and conclusions of law into the record and enter an order pursuant to [Rule 1515](#).

(1) On the record in open court, the court shall state:

(a) its disposition;



- (b) the reasons for its disposition;
  - (c) the terms, conditions, and limitations of the disposition;
  - (d) the name of any person or the name, type, category, or class of agency, licensed organization, or institution that shall provide care, shelter, and supervision of the child;
  - (e) whether any evaluations, tests, counseling, or treatments are necessary;
  - (f) the permanency plan for the child;
  - (g) the services necessary to achieve the permanency plan;
  - (h) whether the county agency has reasonably satisfied the requirement of [Rule 1149](#) regarding family finding, and if not, the findings and conclusions of the court on why the requirements have not been met by the county agency;
  - (i) any findings necessary to ensure the stability and appropriateness of the child's education, and when appropriate, the court shall appoint an educational decision maker pursuant to [Rule 1147](#);
  - (j) any findings necessary to identify, monitor, and address the child's needs concerning health care and disability, if any, and if parental consent cannot be obtained, authorize evaluations and treatment needed; and
  - (k) a visitation schedule, including any limitations.
- (2) The court shall state on the record in open court or enter into the record through the dispositional order, findings pursuant to [Rule 1514](#), if the child is placed.

*Comment:* To the extent practicable, the judge or master that presided over the adjudicatory hearing for a child should preside over the dispositional hearing for the same child.

Paragraph (A)(2) does not infringe on the right to call witnesses to testify, in addition to those specified individuals. See [Rule 1123](#) for subpoenaing a witness.

Pursuant to paragraph (A)(3), it is expected that the parties be present. Only upon good cause shown should advanced communication technology be utilized.

Pursuant to paragraph (C), the court is to advise the parties of their appellate rights orally in the courtroom on the record. The court is to explain the right to appointed counsel for an appeal if a party is without counsel, and without the financial resources or otherwise unable to employ counsel. See [42 Pa.C.S. § 6337](#); see also [Rule 1150\(B\)](#) for duration of counsel and [Rule 1151](#) for assignment of counsel.

All the findings made in open court are to be placed in writing through the court's dispositional order pursuant to [Rule 1515](#). Nothing in this rule is intended to preclude the court from further explaining its findings in its dispositional order. In addition to the findings pursuant to paragraph (D), *see* [Rule 1514](#) for dispositional findings before removal from the home.

Pursuant to paragraph (D)(1)(f), the court is to determine the permanency plan for the child. A permanency plan should include two plans or goals: the primary plan and the secondary or concurrent plan.

The primary plan is the comprehensive plan developed to achieve the permanency goal. The secondary or concurrent plan is developed and initiated so that if the primary plan is not fulfilled, timely permanency for the child may still be achieved. These two plans are to be simultaneously addressed by the county agency.

[Rule 1608](#) mandates permanency hearings at least every six months. It is best practice to have three-month hearings to ensure permanency is achieved in a timely fashion and the court is informed of the progress of the case. *See Comment to Rule 1608*.

Pursuant to paragraph (D)(1)(h), the court is to determine whether the county agency has reasonably satisfied the requirements of [Rule 1149](#) regarding family finding. If the county agency has failed to meet the diligent family finding efforts requirements of [Rule 1149](#), the court is to utilize its powers to enforce this legislative mandate. *See* [62 P.S. § 1301 et seq.](#) *See also* Rules 1210(D)(8), 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1408, 1409, 1514, 1515, 1608, 1609, 1610, and 1611.

Pursuant to paragraph (D)(1)(i), the court is to address the child's educational stability, including the right to an educational decision maker, [42 Pa.C.S. § 6301](#), [20 U.S.C. § 1439\(a\)\(5\)](#), and [34 C.F.R. § 300.519](#). The court's findings should address the child's right to: 1) educational stability, including the right to: a) remain in the same school regardless of a change in placement when it is in the child's best interest; b) immediate enrollment when a school change is in the child's best interest; and c) have school proximity considered in all placement changes, [42 U.S.C. §§ 675\(1\)\(G\) and 11431 et seq.](#); 2) an educational decision maker pursuant to [Rule 1147](#), [42 Pa.C.S. § 6301](#), [20 U.S.C. § 1439\(a\)\(5\)](#), and [34 C.F.R. § 300.519](#); 3) an appropriate education, including any necessary special education, early intervention, or remedial services pursuant to [24 P.S. §§ 13-1371 and 13-1372](#), [55 Pa. Code § 3130.87](#), and [20 U.S.C. § 1400 et seq.](#); 4) the educational services necessary to support the child's transition to independent living pursuant to [42 Pa.C.S. § 6351](#) if the child is sixteen or older; and 5) a transition plan that addresses the child's educational needs pursuant to [42 U.S.C. § 675\(5\)\(H\)](#) if the child will age out of care within ninety days.

Pursuant to paragraph (D)(1)(j), the court is to address the child's needs concerning health care and disability. The court's findings should address the right of: 1) a child to receive timely and medically appropriate screenings and health care services pursuant to [55 Pa. Code §§ 3700.51 and 3800.32](#), and [42 U.S.C. § 1396d\(r\)](#); 2) a child to a transition plan that addresses the child's health care needs, and includes specific options for how the child can obtain health insurance after leaving care pursuant to [42 U.S.C. § 675\(5\)\(H\)](#) if the child will age out of care within 90 days; and 3) a child with disabilities to receive necessary accommodations pursuant to [42 U.S.C. § 12132](#); [28 C.F.R. § 35.101 et seq.](#), Section 504 of the Rehabilitation Act of 1973, *as amended*, [29 U.S.C. § 794](#), and implementing regulations at [45 C.F.R. § 84.1 et seq.](#) In addition, the court is to ensure progress and compliance with the child's case plan for the ongoing oversight and coordination of health care services under [42 U.S.C. § 622\(b\)\(15\)](#).

Pursuant to the Juvenile Act, the court has authority to order a physical or mental examination of a child and medical or surgical treatment of a minor, who is suffering from a serious physical condition or illness which requires prompt treatment in the opinion of a physician. The court may order the treatment even if the guardians have not been given notice of the pending hearing, are not available, or without good cause inform the court that they do not consent to the treatment. [42 Pa.C.S. § 6339\(b\)](#).

Pursuant to paragraph (D)(1)(k), the court is to include siblings in its visitation schedule. *See* 42 U.S.C. § 671(a)(31), which requires reasonable efforts be made to place siblings together unless it is contrary to the safety or well-being of either sibling and that frequent visitation be assured if joint placement cannot be made.

*See* Rule 1127 for recording and transcribing of proceedings.

*See* Rule 1136 for *ex parte* communications.

### **Credits**

*Note:* Rule 1512 adopted August 21, 2006, effective February 1, 2007. Amended April 21, 2011, effective July 1, 2011. Amended April 29, 2011, effective July 1, 2011. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1512, 42 Pa.C.S.A., PA ST JUV CT Rule 1512  
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Pa.R.J.C.P. No. 1514

Rule 1514. Dispositional Finding Before Removal From Home

Currentness

**A. Required findings.** Prior to entering a dispositional order removing a child from the home, the court shall state on the record in open court the following specific findings:

- (1) Continuation of the child in the home would be contrary to the welfare, safety, or health of the child;
- (2) The child's placement is the least restrictive placement that meets the needs of the child, supported by reasons why there is no less restrictive alternative available;
- (3) If the child has a sibling who is subject to removal from the home, whether reasonable efforts were made prior to the placement of the child to place the siblings together or whether such joint placement is contrary to the safety or well-being of the child or sibling;
- (4) The county agency has reasonably satisfied the requirements of [Rule 1149](#) regarding family finding; and
- (5) One of the following:
  - (a) Reasonable efforts were made prior to the placement of the child to prevent or eliminate the need for removal of the child from the home, if the child has remained in the home pending such disposition; or
  - (b) If preventive services were not offered due to the necessity for emergency placement, whether such lack of services was reasonable under the circumstances; or
  - (c) If the court previously determined that reasonable efforts were not made to prevent the initial removal of the child from the home, whether reasonable efforts are under way to make it possible for the child to return home.

**B. Aggravated circumstances.** If the court has previously found aggravated circumstances to exist and that reasonable efforts to remove the child from the home or to preserve and reunify the family are not required, a finding under paragraphs (A)(5) (a) through (c) is not necessary.

*Comment:* See 42 Pa.C.S. § 6351(b).

Pursuant to paragraph (A)(3), the court is to utilize reasonable efforts in placing siblings together unless it is contrary to the safety or well-being of a child or sibling. 42 U.S.C. § 675 (Fostering Connections).

Pursuant to paragraph (A)(4), the court is to determine whether the county agency has reasonably satisfied the requirements of Rule 1149 regarding family finding. If the county agency has failed to meet the diligent family finding efforts requirements of Rule 1149, the court is to utilize its powers to enforce this legislative mandate. See 62 P.S. § 1301 *et seq.* See also Rules 1210(D)(8), 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1515, 1608, 1609, 1610, and 1611.

### **Credits**

*Note:* Rule 1514 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011. Amended July 13, 2015, effective October 1, 2015.

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Pa.R.J.C.P. No. 1515

Rule 1515. Dispositional Order

Currentness

**A. Generally.** When the court enters a disposition, the court shall issue a written order, which provides that the disposition is best suited to the safety, protection, and physical, mental, and moral welfare of the child. The order shall include:

- (1) any findings pursuant to Rules 1512(D) and 1514;
- (2) the date of the order; and
- (3) the signature and printed name of the judge entering the order.

**B. Transfer of custody.** If the court decides to transfer custody of the child to a person or agency found to be qualified to provide care, shelter, and supervision of the child, the dispositional order shall include:

- (1) the name and address of such person or agency, unless the court determines disclosure is inappropriate;
- (2) the limitations of the order, including the type of custody granted; and
- (3) any visitation rights.

**C. Guardian.** The dispositional order shall include any conditions, limitations, restrictions, and obligations imposed upon the guardian.

*Comment:* See [42 Pa.C.S. §§ 6310, 6351](#).

When issuing a dispositional order, the court should issue an order that is “best suited to the safety, protection, and physical, mental, and moral welfare of the child.” [42 Pa.C.S. § 6351\(a\)](#). See *In re S.J.*, 906 A.2d 547, 551 (Pa. Super. Ct. 2006) (citing *In re Tameka M.*, 525 Pa. 348, 580 A.2d 750 (1990)), for issues addressing a child's mental and moral welfare.

When making its determination for reasonable efforts made by the county agency, the court is to consider the extent to which the county agency has fulfilled its obligation pursuant to [Rule 1149](#) regarding family finding. See also Rules

1240(B)(6), 1242(C)(2) & (3)(b) & (c), and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1409, 1608, 1609, 1610, and 1611 for reasonable efforts determinations.

If the requirements of [Rule 1149](#) regarding family finding have not been met, the court is to make necessary orders to ensure compliance by enforcing this legislative mandate. *See* [62 P.S. § 1301 et seq.](#) *See also* Rules 1210(D)(8), 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1514, 1608, 1609, 1610, and 1611. [45 C.F.R § 1356.21](#) provides a specific foster care provider may not be placed in a court order to be in compliance with and receive funding through the Federal Financial Participation.

Dispositional orders should comport in substantial form and content to the model orders to receive funding under the federal Adoption and Safe Families Act (ASFA) of 1997 ([P.L. 105-89](#)). The model forms are also in compliance with Title IV-B and Title IV-E of the Social Security Act. For model orders, see <http://www.pacourts.us/forms/dependency-forms>.

*See In re Tameka M.*, 525 Pa. 348, 580 A.2d 750 (1990).

### Credits

*Note:* Rule 1515 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1515, 42 Pa.C.S.A., PA ST JUV CT Rule 1515  
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Pa.R.J.C.P. No. 1516

Rule 1516. Service of the Dispositional Order

[Currentness](#)

Upon entry of the disposition, the court shall issue a dispositional order and the order shall be served promptly upon all parties, their attorneys, and any other person as directed by the court.

**Credits**

*Note:* Rule 1516 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1516, 42 Pa.C.S.A., PA ST JUV CT Rule 1516

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Chapter 16. Post-Dispositional Procedures  
Part A. Summons, Notice, and Reports

Pa.R.J.C.P. No. 1600

Rule 1600. Summons for the Permanency Hearing

**Currentness**

**A. Summons.** At least fifteen days prior to the permanency hearing, the court may issue a summons compelling any party to appear for the permanency hearing.

**B. Order appearance.** The court may order the person having the physical custody or control of the child to bring the child to the hearing.

**C. Requirements.** The general summons procedures of [Rule 1124](#) shall be followed.

*Comment:* Section 6335 of the Juvenile Act provides that the court is to direct the issuance of a summons to the parent, guardian, or other custodian, a guardian *ad litem*, and any other persons as appear to the court to be proper and necessary parties to the proceedings. [42 Pa.C.S. § 6335\(a\)](#).

Other persons may be subpoenaed to appear for the hearing. *See* [42 Pa.C.S. § 6333](#).

**Credits**

*Note:* Rule 1600 adopted August 21, 2006, effective February 1, 2007.

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Part A. Summons, Notice, and Reports

Pa.R.J.C.P. No. 1601

Rule 1601. Permanency Hearing Notice

Currentness

At least fifteen days prior to the hearing, the court or its designee shall give notice of the permanency hearing to:

- (1) all parties;
- (2) the attorney for the county agency;
- (3) the child's attorney
- (4) the guardian's attorney;
- (5) the parents, child's foster parent, preadoptive parent, or relative providing care for the child;
- (6) the court appointed special advocate, if assigned;
- (7) the educational decision maker, if applicable; and
- (8) any other persons as directed by the court.

**Credits**

*Note:* Rule 1601 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1601, 42 Pa.C.S.A., PA ST JUV CT Rule 1601  
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Part A. Summons, Notice, and Reports

Pa.R.J.C.P. No. 1604

Rule 1604. Submission of Reports

Currentness

**A. Generally.**

- (1) A foster parent, preadoptive parent, or relative providing care for a child may submit a report regarding the child's adjustment, progress, and condition for review by the court.
- (2) The report shall be submitted to the court designee at least seven days prior to the permanency hearing.

**B. Designation by President Judge.** The President Judge of each judicial district shall appoint a designee, other than a judge or party, to receive these reports.

**C. Duties of the County Agency.** Upon placement of the child with a foster parent, preadoptive parent, or relative providing care for a child, the county agency shall inform such person of:

- (1) the right to submit a report;
- (2) the name and address of the court designee who shall receive the reports; and
- (3) the requirement to submit the report at least seven days prior to the permanency hearing.

**D. Duties of Designee.** Within one business day of receiving the report, the court designee shall:

- (1) file a copy of the report with the clerk of courts; and
- (2) distribute copies to the judge, attorneys, parties, and if appointed, the court-appointed special advocate.

**E. Examination of Report.** Pursuant to [Rule 1608\(C\)](#), the court shall examine this report and consider its contents as it would consider any other evidence in the case.

*Comment:* The county agency is to provide the form designed by the Department of Public Welfare<sup>1</sup> to the foster parent, preadoptive parent, or relative providing care for the child. *See* 42 Pa.C.S. § 6336.1(b).

*See also* 42 Pa.C.S. § 6341(d).

Pursuant to paragraph (E), the court is to examine this report and consider its contents as it would consider any other evidence. Evidence is to be properly entered into the record before the court will consider it. Evidence submitted directly to the court is considered an *ex parte* communication and is strictly prohibited. *See* Rule 1136 on *ex parte* communications.

### Credits

*Note:* Rule 1604 adopted December 18, 2009, effective immediately. Amended April 29, 2011, effective July 1, 2011.

### Footnotes

<sup>1</sup> Now Department of Human Services; see 62 P.S. § 103.

Rule of Juvenile Court Procedure No. 1604, 42 Pa.C.S.A., PA ST JUV CT Rule 1604

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Pa.R.J.C.P. No. Ch. 16, Pt. B(1), Refs & Annos  
[Currentness](#)

Rule of Juvenile Court Procedure No. Ch. 16, Pt. B(1), Refs & Annos, 42 Pa.C.S.A., PA ST JUV CT Rule Ch. 16, Pt. B(1), Refs & Annos

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Part B(1). Modifications (Refs & Annos)

Pa.R.J.C.P. No. 1606

Rule 1606. Modification of Dependent Child's Placement

Currentness

**A. County agency's duties.**

(1) *Emergencies.*

(a) Only in an emergency when a judge cannot be reached, a child may be placed temporarily in a shelter care facility or other appropriate care.

(b) The county agency immediately shall notify the court and all parties of any change made due to the emergency.

(c) The county agency shall file a motion or stipulation for modification of the dispositional order by the next business day of the child's placement in a shelter care facility or other appropriate care.

(2) *Non-emergent cases.* In all other cases, the county agency shall seek approval of the court for a change in the child's placement prior to the removal of the child from the placement by the filing of a motion or a stipulation for modification of the dispositional order.

**B. Contents of the motion.** The motion for modification of the dispositional order shall include:

(1) the specific reasons for the necessity of change to the order;

(2) the proposed placement;

(3) the current location of the child;

(4) the manner in which any educational, health care, and disability needs of the child will be addressed;

(5) an averment as to whether each party concurs or objects to the proposal, including the child's wishes if ascertainable; and

(6) the signatures of all the parties.

**C. Objections.** If a party objects to proposed modification of the dispositional order, the objections shall be filed no later than three days after the filing of the motion for modification of the child's placement.

**D. Court's duties.** Once the county agency has requested approval from the court to modify a child's placement or after an emergency change in placement has already taken place, the court may:

(1) schedule a prompt hearing to determine whether there will be a modification of the child's placement;

(2) enter an appropriate order to modify the child's placement; or

(3) enter an order denying the motion.

*Comment:* This rule is intended to address changes in the child's placement. Brief temporary removals for hospitalization, respite situations, visitations, or other matters when a child will be returned to the same placement are not covered under this rule.

Pursuant to paragraph (A)(1), if there must be a change in the placement of the child due to an emergent situation, the county agency may temporarily place a child in a shelter-care facility or other appropriate care pending the filing of a motion for modification of the dispositional order. The county agency immediately is to notify the court and all parties of the change made and file a motion or stipulation by the next business day.

Pursuant to paragraph (A)(2), in all other cases, the court is to make a decision prior to the child being removed from the placement. Stability for the child is critical. Multiple placements can add to a child's trauma. A child should not be shuffled from home to home out of convenience for a foster parent, relative, or other person caring for the child.

#### **Credits**

*Note:* Rule 1606 adopted April 29, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1606, 42 Pa.C.S.A., PA ST JUV CT Rule 1606  
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Pa.R.J.C.P. No. Ch. 16, Pt. B(2), Refs & Annos  
Currentness

Rule of Juvenile Court Procedure No. Ch. 16, Pt. B(2), Refs & Annos, 42 Pa.C.S.A., PA ST JUV CT Rule Ch. 16, Pt. B(2), Refs & Annos

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Part B(2). Permanency Hearing (Refs & Annos)

Pa.R.J.C.P. No. 1607

Rule 1607. Regular Scheduling of Permanency Hearings

Currentness

**A. Thirty days.** The court shall conduct permanency hearings within thirty days of:

- (1) an adjudication of dependency at which the court determined that aggravated circumstances exist and that reasonable efforts to prevent or eliminate the need to remove the child from the child's guardian or to preserve and reunify the family need not be made or continue to be made;
- (2) a permanency hearing at which the court determined that aggravated circumstances exist and that reasonable efforts to prevent or eliminate the need to remove the child from the child's guardian or to preserve and reunify the family need not be made or continue to be made and the permanency plan for the child is incomplete or inconsistent with the court's determination;
- (3) an allegation that aggravated circumstances exist regarding a child who has been adjudicated dependent; or
- (4) a motion alleging that the hearing is necessary to protect the safety or physical, mental, or moral welfare of a dependent child.

**B. Six months.** The court shall conduct a permanency hearing within six months of:

- (1) the date of the child's removal from the child's guardian for placement pursuant to [42 Pa. C.S. §§ 6324 or 6332](#), or pursuant to a transfer of legal custody, or other disposition pursuant to [Rule 1515](#), whichever is earliest; or
- (2) each previous permanency hearing until the child is removed from the jurisdiction of the court pursuant to [Rule 1613](#).

*Comment:* See [42 Pa.C.S. § 6351\(e\)\(3\)](#).

Paragraph (A) provides when permanency hearings are to be held within thirty days. If the requirements of paragraph (A) do not apply, the court is to hold a permanency hearing every six months in every case until the child is removed from the jurisdiction of the court pursuant to paragraph (B). This includes cases when the child is not removed from the home or the child was removed and subsequently returned to the guardian, but the child is under the court's supervision.

See [Rule 1800\(11\)](#).

**Credits**

*Note:* Rule 1607 adopted August 21, 2006, effective February 1, 2007. Amended September 16, 2009, effective immediately.

Rule of Juvenile Court Procedure No. 1607, 42 Pa.C.S.A., PA ST JUV CT Rule 1607

Current with amendments received through March 15, 2016

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Part B(2). Permanency Hearing (Refs & Annos)

Pa.R.J.C.P. No. 1608

Rule 1608. Permanency Hearing

Currentness

**A. Purpose and timing of hearing.** For every case, the court shall conduct a permanency hearing at least every six months for purposes of determining or reviewing:

- (1) the permanency plan of the child;
- (2) the date by which the goal of permanency for the child might be achieved; and
- (3) whether the placement continues to be best suited to the safety, protection, and physical, mental, and moral welfare of the child.

**B. Recording.** The permanency hearing shall be recorded.

**C. Evidence.**

- (1) Any evidence helpful in determining the appropriate course of action, including evidence that was not admissible at the adjudicatory hearing, shall be presented to the court.
- (2) If a report was submitted pursuant to [Rule 1604](#), the court shall review and consider the report as it would consider all other evidence.

**D. Court's findings.**

- (1) *Findings at all six-month hearings.* At each permanency hearing, the court shall enter its findings and conclusions of law into the record and enter an order pursuant to [Rule 1609](#). On the record in open court, the court shall state:
  - (a) the appropriateness of the placement;
  - (b) the appropriateness, feasibility, and extent of compliance with the permanency plan developed for the child;

- (c) the appropriateness and feasibility of the current placement goal for the child;
- (d) the likely date by which the placement goal for the child might be achieved;
- (e) whether reasonable efforts were made to finalize the permanency plan in effect;
- (f) whether the county agency has made services available to the guardian, and if not, why those services have not been made available;
- (g) the continued appropriateness of the permanency plan and the concurrent plan;
- (h) whether the county agency has satisfied the requirements of [Rule 1149](#) regarding family finding, and if not, the findings and conclusions of the court on why the requirements have not been met by the county agency;
- (i) whether the child is safe;
- (j) if the child has been placed outside the Commonwealth, whether the placement continues to be best suited to the safety, protection, and physical, mental, and moral welfare of the child;
- (k) the services needed to assist a child who is fourteen years of age or older to make the transition to a successful adulthood, including:
  - (i) the specific independent living services or instructions that are currently being provided by the county agency or private provider;
  - (ii) the areas of need in independent living instruction that have been identified by the independent living assessment completed pursuant to the Chafee Act, [42 U.S.C. § 671 et seq.](#);
  - (iii) the independent living services that the child will receive prior to the next permanency review hearing;
  - (iv) whether the child is in the least restrictive, most family-like setting that will enable him to develop independent living skills;
  - (v) the efforts that have been made to develop and maintain connections with supportive adults regardless of placement type;

(vi) whether the child is making adequate educational progress to graduate from high school or whether the child is enrolled in another specified educational program that will assist the child in achieving self-sufficiency;

(vii) the job-readiness services that have been provided to the child and the employment/career goals that have been established;

(viii) whether the child has physical health or behavioral health needs that will require continued services into adulthood; and

(ix) the steps being taken to ensure that the youth will have stable housing or living arrangements when discharged from care;

(l) any educational, health care, and disability needs of the child and the plan to ensure those needs are met;

(m) if a sibling of a child has been removed from the home and is in a different setting than the child, whether reasonable efforts have been made to place the child and sibling of the child together or whether such joint placement is contrary to the safety or well-being of the child or sibling;

(n) if the child has a sibling, whether visitation of the child with that sibling is occurring no less than twice a month, unless a finding is made that visitation is contrary to the safety or well-being of the child or sibling;

(o) whether sufficient steps have been taken by the county agency to ensure the caregiver is exercising the reasonable and prudent parent standard; and

(p) whether sufficient steps have been taken by the county agency to ensure the child has been provided regular, ongoing opportunities to engage in age-appropriate or developmentally-appropriate activities, including:

(i) consulting the child in an age-appropriate or developmentally-appropriate manner about the opportunities to participate in activities; and

(ii) identifying and addressing any barriers to participation.

(2) *Another Planned Permanent Living Arrangement (APPLA) for Children Sixteen Years of Age or Older.* APPLA shall not be utilized for any child under the age of sixteen. At each permanency hearing for a child who is sixteen years or older and has a permanency goal of APPLA, the following additional considerations, inquiry, and findings shall be made by the court:

(a) Court's APPLA Considerations. Before making its findings pursuant to paragraph (D)(2)(c), the court shall consider evidence, which is obtained as of the date of the hearing, and entered into the record concerning:

(i) the intensive, ongoing, and unsuccessful efforts made to:

(A) return the child home; or

(B) secure a placement for the child with a fit and willing relative, a legal guardian, or an adoptive parent;

(ii) the specific services, including the use of search technology and social media to find biological family members and kin, as well as permanency services that have been provided to the child that serve as the intensive ongoing, and unsuccessful efforts to achieve reunification, adoption, or placement with a guardian or a fit and willing relative;

(iii) the full name of at least one identified supportive adult with whom the child has significant connections;

(iv) how each identified supportive adult has formalized the connection with the child;

(v) the specific services that will be provided by the agency to support and maintain the connection between the child and identified supportive adult(s); and

(vi) the specific planned, permanent placement or living arrangement for the child that will provide the child with stability.

(b) Court's Inquiry of Child's Desired Permanency Outcome. Before making its findings pursuant to paragraph (D)(2)(c), the court shall ask the child about the child's desired permanency outcome.

(c) Court's APPLA Findings. After making all the findings of paragraph (D)(1) and before assigning the permanency goal of APPLA, at each subsequent permanency hearing, based upon the considerations and inquiry provided in paragraph (D)(2)(a)&(b) and any other evidence deemed appropriate by the court, the court shall state in open court on the record the following:

(i) reasons why APPLA continues to be the best permanency plan for the child; and

(ii) compelling reasons why it continues not to be in the best interests of the child to:

(A) return home;

(B) be placed for adoption;

(C) be placed with a legal guardian; and

(D) be placed with a fit and willing relative.

(3) *Additional findings for fifteen of last twenty-two months.* If the child has been in placement for fifteen of the last twenty-two months, the court may direct the county agency to file a petition to terminate parental rights.

**E. Advanced Communication Technology.** Upon good cause shown, a court may utilize advanced communication technology pursuant to [Rule 1129](#).

**F. Family Service Plan or Permanency Plan.**

(1) The county agency shall review the family service plan or permanency plan at least every six months, including all family finding efforts pursuant to [Rule 1149](#).

(2) The family service plan or permanency plan shall identify which relatives and kin were included in its development and the method of that inclusion.

(3) If the plan is modified, the county agency shall follow the filing and service requirements pursuant to [Rule 1345](#).

(4) The parties and when requested, the court, shall be provided with the modified plan at least fifteen days prior to the permanency hearing.

*Comment:* See [42 Pa.C.S. §§ 6341, 6351](#).

Permanency planning is a concept whereby children are not relegated to the limbo of spending their childhood in foster homes, but instead, dedicated effort is made by the court and the county agency to rehabilitate and reunite the family in a reasonable time, and failing in this, to free the child for adoption. *In re M.B.*, 674 A.2d 702, 704 (Pa. Super. Ct. 1996) (quoting *In re Quick*, 559 A.2d 42 (Pa. 1989)).

To the extent practicable, the judge or master who presided over the adjudicatory and original dispositional hearing for a child should preside over the permanency hearing for the same child.

Pursuant to paragraph (A), courts are to conduct a permanency hearing every six months. Courts are strongly encouraged to conduct more frequent permanency hearings, such as every three months, when possible.

The court may schedule a three-month hearing or conference. At the three-month hearing, the court should ensure that: 1) services ordered at the dispositional hearing pursuant to [Rule 1512](#) are put into place by the county agency; 2) the guardian who is the subject of the petition is given access to the services ordered; 3) the guardian is cooperating with the court-ordered services; and 4) a concurrent plan is developed if the primary plan may not be achieved.

A three-month hearing or conference is considered best practice for dependency cases and is highly recommended. The court should not wait until six months has elapsed to determine if the case is progressing. Time to achieve permanency is critical in dependency cases. In order to seek reimbursement under Title IV-E of the Social Security Act, [42 U.S.C. § 601 et seq.](#), a full permanency hearing is to be conducted every six months, including required findings and conclusions of law on the record pursuant to paragraph (D).

In addition to the permanency hearing contemplated by this rule, courts may also conduct additional and/or more frequent intermittent review hearings or status conferences that address specific issues based on the circumstances of the case and assist the court in ensuring timely permanency.

Every child should have a concurrent plan, which is a secondary plan to be pursued if the primary permanency plan for the child cannot be achieved. *See Comment* to [Rule 1512](#). For example, the primary plan may be reunification with the guardian. If the guardian does not substantially comply with the requirements of the court-ordered services, subsidized legal guardianship may be utilized as the concurrent plan. Because of time requirements, the concurrent plan is to be in place so that permanency may be achieved in a timely manner.

Pursuant to paragraph (D)(1)(h), the court is to determine whether the county agency has reasonably satisfied the requirements of [Rule 1149](#) regarding family finding, including the location and engagement of relatives and kin at least every six months, prior to each permanency hearing. If the county agency has failed to meet the diligent family finding efforts requirements of [Rule 1149](#), the court is to utilize its powers to enforce this legislative mandate. *See* [62 P.S. § 1301 et seq.](#); *see also* Rules 1210(D)(8), 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1514, 1515, 1609, and 1611.

When making its determination for reasonable efforts made by the county agency, the court is to consider family finding. *See also* Rules 1240(B)(6), 1242(C)(2) & (3)(b) & (c) and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1409, 1515, 1609, and 1611 for reasonable efforts determinations.

*See* [42 U.S.C. § 675\(5\)\(A\)-\(I\)](#) for development of a transition plan pursuant to paragraph (D)(1)(k).

Pursuant to paragraph (D)(1)(o), the county agency is to testify and enter evidence into the record on how it took sufficient steps to ensure the caregiver is exercising the reasonable and prudent parent standard. For the definition of “caregiver” and the “reasonable and prudent parent standard,” *see* [Rule 1120](#). Pursuant to paragraph (D)(1)(p), when documenting its steps taken, the county agency is to include how it consulted with the child in an age-appropriate or developmentally-appropriate manner about the opportunities of the child to participate in activities. For the definition of “age-appropriate or developmentally-appropriate,” *see* [Rule 1120](#). These additions have been made to help dependent children have a sense of normalcy in their lives. These children should be able to participate in extracurricular, enrichment, cultural, and social activities without having to consult caseworkers and ask the court’s permission many days prior to the event. *See also* Preventing Sex Trafficking and Strengthening Families Act ([P.L. 113-183](#)), [42 U.S.C. §§ 675](#) and [675a \(2014\)](#).

Pursuant to paragraph (D)(2), there are additional considerations, inquiries, and findings when the court conducts a permanency hearing for a child, who is sixteen years of age or older and has a permanency plan of APPLA. APPLA should only be utilized as a permanency plan when all other alternatives have been exhausted. Even after exhaustive efforts have been made, the county agency should identify at least one supportive adult to be involved in the life of the child. Diligent efforts to search for relatives, guardians, adoptive parents, or kin are to be utilized. *See* [Rule 1149](#) on family finding. Independent living services should also be addressed. Under paragraph (D)(2)(a)(i)(B), a fit and willing relative may include adult siblings.

Pursuant to paragraph (D)(2)(b), the court is to engage the child in conversation to ascertain the child’s desired permanency outcome. The conversation is to be between the child and the court, not the guardian *ad litem* answering for the child.

After all the requirements of paragraph (D)(1) and (D)(2)(a) and (b) have been made, the court is to state in open court on the record the specific reasons why APPLA continues to be the best permanency plan for the child and the compelling reasons why it continues not to be in the best interests of the child to return home or be placed for



adoption, with a legal guardian, or with a fit and willing relative. *See* paragraph (D)(2)(c). The standards of this rule make choosing the plan of APPLA difficult to ensure that it is the last alternative available for the child. Additionally, this rule requires the court to state its finding in open court on the record. If the court takes a case under advisement, it is to continue the hearing until it is ready to make these findings. The time requirements of the Rules are to be followed when taking a case under advisement.

Pursuant to paragraph (D)(3), a “petition to terminate parental rights” is a term of art used pursuant to [23 Pa.C.S. § 2511](#) and [Pa.O.C. Rule 15.4](#) to describe the motion terminating parental rights. This does not refer to the “petition” as defined in [Pa.R.J.C.P. 1120](#).

The court is to move expeditiously towards permanency. A goal change motion may be filed at any time.

A President Judge may allow Common Pleas Judges to “wear multiple hats” during a proceeding by conducting a combined hearing on dependency and Orphans' Court matters. *See* [42 Pa.C.S. § 6351\(i\)](#); *see also* [In re Adoption of S.E.G.](#), [901 A.2d 1017 \(Pa. 2006\)](#), where involuntary termination occurred prior to a goal change by the county agency.

For family service plan requirements, *see* [55 Pa. Code §§ 3130.61 and 3130.63](#).

*See* [Rule 1136](#) regarding *ex parte* communications.

*See* [Rule 1610](#) for permanency hearing for children over the age of eighteen.

#### Credits

*Note:* Rule 1608 adopted August 21, 2006, effective February 1, 2007. Amended December 18, 2009, effective immediately. Amended April 21, 2011, effective July 1, 2011. Amended April 29, 2011, effective July 1, 2011. Amended October 21, 2013, effective December 1, 2013. Amended July 13, 2015, effective October 1, 2015. Amended December 9, 2015, effective January 1, 2016.

Rule of Juvenile Court Procedure No. 1608, 42 Pa.C.S.A., PA ST JUV CT Rule 1608  
Current with amendments received through March 15, 2016

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Part B(2). Permanency Hearing (Refs & Annos)

Pa.R.J.C.P. No. 1609

Rule 1609. Permanency Hearing Orders

Currentness

**A. Court order.** After every permanency hearing, the court shall issue a written order, which provides whether the permanency plan is best suited to the safety, protection, and physical, mental, and moral welfare of the child.

**B. Determination made.** The court's order shall reflect a determination made pursuant to [Rule 1608\(D\)](#).

**C. Transfer of custody.** If the court decides to transfer custody of the child to a person found to be qualified to provide care, shelter, and supervision of the child, the permanency order shall include:

- (1) the name and address of such person unless disclosure is prohibited by court order;
- (2) the limitations of the order, including the type of custody granted; and
- (3) any temporary visitation rights of parents.

**D. Orders on family finding.**

- (1) The court order shall indicate whether family finding efforts made by the county agency were reasonable;
- (2) If the family finding efforts were not reasonable, the court shall order the county agency to engage in family finding prior to the next permanency hearing;

**E. Orders concerning education.**

- (1) The court's order shall address the stability and appropriateness of the child's education; and
- (2) When appropriate, the court shall appoint an educational decision maker pursuant to [Rule 1147](#).

**F. Orders concerning health care and disability.**

- (1) The court's order shall identify, monitor, and address the child's needs concerning health care and disability; and
- (2) The court's orders shall authorize evaluations and treatment if parental consent cannot be obtained.

**G. Guardians.** The permanency order shall include any conditions, limitations, restrictions, and obligations imposed upon the guardian.

*Comment:* When issuing a permanency order, the court should issue an order that is “best suited to the safety, protection, and physical, mental, and moral welfare of the child.” 42 Pa.C.S. § 6351(a). See *In re S.J.*, 906 A.2d 547, 551 (Pa. Super. Ct. 2006) (citing *In re Tameka M.*, 525 Pa. 348, 580 A.2d 750 (1990)), for issues addressing a child's mental and moral welfare.

Pursuant to paragraph (D), when making its determination for reasonable efforts made by the county agency, the court is to consider the extent to which the county agency has fulfilled its obligation pursuant to Rule 1149 regarding family finding. See also Rules 1240(B)(6), 1242(C)(2) & (3)(b) & (c), and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1409, 1515, 1608, 1610, and 1611 for reasonable efforts determinations.

If the requirements of Rule 1149 regarding family finding have not been met, the court is to make necessary orders to ensure compliance by enforcing this legislative mandate. See 62 P.S. § 1301 *et seq.* See also Rules 1210(D)(8), 1242(E)(3), and 1409(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1514, 1515, 1608, 1610, and 1611.

Pursuant to paragraph (E), the court's order is to address the child's educational stability, including the right to an educational decision maker. The order should address the child's right to: 1) educational stability, including the right to: a) remain in the same school regardless of a change in placement when it is in the child's best interest; b) immediate enrollment when a school change is in the child's best interest; and c) have school proximity considered in all placement changes, 42 U.S.C. §§ 675(1)(G) and 11431 *et seq.*; 2) an educational decision maker pursuant to Rule 1147, 42 Pa.C.S. § 6301, 20 U.S.C. § 1439(a)(5), and 34 C.F.R. § 300.519; 3) an appropriate education, including any necessary special education, early intervention, or remedial services pursuant to 24 P. S. §§ 13-1371 and 13-1372, 55 Pa. Code § 3130.87, and 20 U.S.C. § 1400 *et seq.*; 4) the educational services necessary to support the child's transition to independent living pursuant to 42 Pa.C.S. § 6351 if the child is sixteen or older; and 5) a transition plan that addresses the child's educational needs pursuant to 42 U.S.C. § 675(5)(H) if the child will age out of care within ninety days.

Pursuant to paragraph (F), the court's order is to address the child's needs concerning health care and disability. The order should address the right of: 1) a child to receive timely and medically appropriate screenings and health care services pursuant to 55 Pa. Code §§ 3700.51 and 3800.32 and 42 U.S.C. § 1396d(r); 2) a child to a transition plan that addresses the child's health care needs, and includes specific options for how the child can obtain health insurance after leaving care pursuant to 42 U.S.C. § 675(5)(H) if the child will age out of care within ninety days; and 3) a child with disabilities to receive necessary accommodations pursuant to 42 U.S.C. § 12132; 28 C.F.R. § 35.101 *et seq.*, Section 504 of the Rehabilitation Act of 1973, *as amended*, 29 U.S.C. § 794, and implementing regulations at 45 C.F.R. § 84.1 *et seq.* In addition, the court is to ensure progress and compliance with the child's case plan for the ongoing oversight and coordination of health care services under 42 U.S.C. § 622(b)(15).

Pursuant to the Juvenile Act, the court has authority to order a physical or mental examination of a child and medical or surgical treatment of a minor, who is suffering from a serious physical condition or illness which requires prompt treatment in the opinion of a physician. The court may order the treatment even if the guardians have not been given notice of the pending hearing, are not available, or without good cause inform the court that they do not consent to the treatment. [42 Pa.C.S. § 6339\(b\)](#).

See [Rule 1611](#) for permanency hearing orders for children over the age of eighteen.

**Credits**

*Note:* Rule 1609 adopted August 21, 2006, effective February 1, 2007. Amended April 29, 2011, effective July 1, 2011. Amended October 21, 2013, effective December 1, 2013. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1609, 42 Pa.C.S.A., PA ST JUV CT Rule 1609  
Current with amendments received through March 15, 2016

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Part B(2). Permanency Hearing (Refs & Annos)

Pa.R.J.C.P. No. 1610

Rule 1610. Permanency Hearing for Children Over Eighteen

Currentness

**A. Purpose and timing of hearing.** For every case for children over the age of eighteen, the court shall conduct a permanency hearing at least every six months for purposes of determining:

- (1) whether the child continues to meet the definition of child under Rule 1120 and has requested the court to retain dependency jurisdiction;
- (2) whether the transition plan of the child is consistent with Rule 1631(E)(2);
- (3) the date by which the goal of permanency for the child might be achieved; and
- (4) whether the placement continues to be best suited to the safety, protection, and physical, mental, and moral welfare of the child.

**B. Recording.** The permanency hearing shall be recorded.

**C. Evidence.** Any evidence helpful in determining the appropriate course of action, including evidence that was not admissible at the adjudicatory hearing, shall be presented to the court.

**D. Court's findings.** At the permanency hearing, the court shall enter its findings and conclusions of law into the record and enter an order pursuant to Rule 1611. The court shall make a determination whether the county agency has satisfied the requirements of Rule 1149 regarding family finding, and if not, the findings and conclusions of the court on why the requirements have not been met by the county agency.

*Comment: See 42 Pa.C.S. §§ 6341, 6351.*

To the extent practicable, the judge or master who presided over the adjudicatory and original dispositional hearing for a child should preside over the permanency hearings for the same child. In resumption of jurisdiction cases, to the extent practicable, the judge or master who presided over the original case should preside over the re-opened case.

Pursuant to paragraph (A), courts are to conduct a permanency hearing every six months. Courts are strongly encouraged to conduct more frequent permanency hearings, such as every three months, when possible.

A three-month hearing or conference is considered best practice for dependency cases and is highly recommended. The court should not wait until six months has elapsed to determine if the transition plan is progressing. Time to achieve permanency is critical in dependency cases. In order to seek reimbursement under Title IV-E of the Social Security Act, [42 U.S.C. § 601 et seq.](#), a full permanency hearing is to be conducted every six months.

In addition to the permanency hearing contemplated by this rule, courts may also conduct additional and/or more frequent intermittent review hearings or status conferences, which address specific issues based on the circumstances of the case, and which assist the court in ensuring timely transition.

See [42 U.S.C. § 675 \(5\)\(A\)-\(H\)](#) for development of a transition plan.

See Rule 1128 regarding presence at proceedings and Rule 1136 regarding *ex parte* communications.

Pursuant to paragraph (D), the court is to determine whether the county agency has reasonably satisfied the requirements of Rule 1149 regarding family finding, including the location and engagement of relatives and kin at least every six months, prior to each permanency hearing. If the county agency has failed to meet the diligent family finding efforts requirements of Rule 1149, the court is to utilize its powers to enforce this legislative mandate. See [62 P.S. § 1301 et seq.](#) See also Rules 1210(D)(8), 1242(E)(3), 1409(C), 1609(D), and 1611(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1514, 1515, 1608, 1609, and 1611.

When making its determination for reasonable efforts made by the county agency, the court is to consider family finding. See also Rules 1240(B)(6), 1242(C)(2)&(3)(b)&(c) and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1409, 1515, 1608, 1609, and 1611 for reasonable efforts determinations.

When the court has resumed jurisdiction pursuant to Rule 1635, the court is to schedule regular permanency hearings. The county agency is to develop a new transition plan for the child.

### Credits

*Note:* Adopted October 21, 2013, effective December 1, 2013. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1610, 42 Pa.C.S.A., PA ST JUV CT Rule 1610  
Current with amendments received through March 15, 2016

Purdon's Pennsylvania Statutes and Consolidated Statutes  
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Part B(2). Permanency Hearing (Refs & Annos)

Pa.R.J.C.P. No. 1611

Rule 1611. Permanency Hearing Orders for Children Over Eighteen

Currentness

**A. Court order.** After every permanency hearing for children over the age of eighteen, the court shall issue a written order, which provides whether the transition plan is best suited to the safety, protection, and physical, mental, and moral welfare of the child.

**B. Determinations made.** The court's order shall reflect the determinations made pursuant to Rule 1610(D).

**C. Orders on family finding.**

(1) The court order shall indicate whether family finding efforts made by the county agency were reasonable;

(2) If the family finding efforts were not reasonable, the court shall order the county agency to engage in family finding prior to the next permanency hearing;

**D. Orders concerning education.** The court's order shall address the stability and appropriateness of the child's education, if applicable, including whether an educational decision maker is appropriate.

**E. Orders concerning health care and disability.**

(1) The court's order shall identify, monitor, and address the child's needs concerning health care and disability; and

(2) The court's orders may authorize evaluations and treatment.

*Comment:* When issuing a permanency order, the court should issue an order that is “best suited to the safety, protection, and physical, mental, and moral welfare of the child.” 42 Pa.C.S. § 6351(a). See *In re S.J.*, 906 A.2d 547, 551 (Pa. Super. Ct. 2006)(citing *In re Tameka M.*, 525 Pa. 348, 580 A.2d 750 (1990)), for issues addressing a child's mental and moral welfare.

Pursuant to paragraph (C), when making its determination for reasonable efforts made by the county agency, the court is to consider the extent to which the county agency has fulfilled its obligation pursuant to Rule 1149 regarding

family finding. *See also* Rules 1240(B)(6), 1242(C)(2)&(3)(b)&(c), and 1330(B)(6) and *Comments* to Rules 1242, 1330, 1409, 1515, 1608, 1609, and 1610 for reasonable efforts determinations.

If the requirements of Rule 1149 regarding family finding have not been met, the court is to make necessary orders to ensure compliance by enforcing this legislative mandate. *See* 62 P.S. § 1301 *et seq.* *See also* Rules 1210(D)(8), 1242(E)(3), and 1409(C) and *Comments* to Rules 1242, 1408, 1409, 1512, 1514, 1515, 1608, 1609, and 1610.

Pursuant to paragraph (D), the court's order is to address the child's educational stability, including the right to an educational decision maker. The intent of this paragraph is to ensure that the inquiry regarding the appointment of an educational decision maker is considered. Federal and state law requires educational decision makers until the age of twenty-one if an educational decision maker is necessary. *See Comment* to Rule 1609(E) and 34 C.F.R. § 300.320(c).

Pursuant to paragraph (E), the court's order is to address the child's needs concerning health care and disability. *See Comment* to Rule 1609(F).

### **Credits**

*Note:* Adopted October 21, 2013, effective December 1, 2013. Amended July 13, 2015, effective October 1, 2015.

Rule of Juvenile Court Procedure No. 1611, 42 Pa.C.S.A., PA ST JUV CT Rule 1611  
Current with amendments received through March 15, 2016



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Pa.R.J.C.P. No. Ch. 16, Pt. C, Refs & Annos  
Currentness

Rule of Juvenile Court Procedure No. Ch. 16, Pt. C, Refs & Annos, 42 Pa.C.S.A., PA ST JUV CT Rule Ch. 16, Pt. C, Refs & Annos

Current with amendments received through March 15, 2016

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Pa.R.J.C.P. No. 1613

Rule 1613. (Reserved)

[Currentness](#)

*Comment:* This rule was renumbered from Rule 1613 to [Rule 1631](#) on October 21, 2013. See [Rule 1631](#).

Rule of Juvenile Court Procedure No. 1613, 42 Pa.C.S.A., PA ST JUV CT Rule 1613  
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Pa.R.J.C.P. No. 1616

Rule 1616. Post-Dispositional Procedures; Appeals. (Reserved)

[Currentness](#)

Rule of Juvenile Court Procedure No. 1616, 42 Pa.C.S.A., PA ST JUV CT Rule 1616  
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Pa.R.J.C.P. No. Ch. 16, Pt. D, Refs & Annos  
Currentness

Rule of Juvenile Court Procedure No. Ch. 16, Pt. D, Refs & Annos, 42 Pa.C.S.A., PA ST JUV CT Rule Ch. 16, Pt. D, Refs & Annos

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Pa.R.J.C.P. No. 1631  
Formerly cited as PASTJUVCT1613

Rule 1631. Termination of Court Supervision

Currentness

**A. Concluding Supervision.** Any party, or the court on its own motion, may move for the termination of supervision when court-ordered services from the county agency are no longer needed and:

(1) the child has remained with the guardian and the circumstances which necessitated the dependency adjudication have been alleviated;

(2) the child has been reunified with the guardian and the circumstances which necessitated the dependency adjudication and placement have been alleviated;

(3) the child has been placed with a ready, willing, and able parent who was not previously identified by the county agency;

(4) the child has been adopted and services from the county agency are no longer needed;

(5) the child has been placed in the custody of a permanent legal custodian and services from the county agency are no longer needed;

(6) the child has been placed in the physical and legal custody of a fit and willing relative and services from the county agency are no longer needed;

(7) the child has been placed in another living arrangement intended to be permanent and services from the county agency are no longer needed and a hearing has been held pursuant to paragraph (E) for a child who is age eighteen or older;

(8) the child has been adjudicated delinquent and services from the county agency are no longer needed because all dependency issues have been resolved;

(9) the child has been emancipated by the court;

(10) the child is eighteen years of age or older and a hearing has been held pursuant to paragraph (E);

(11) the child has died;

(12) a court in another county of this Commonwealth has accepted jurisdiction; or

(13) a court in another state has accepted jurisdiction.

**B. Ready, willing, and able parent.** When services from the county agency are no longer necessary because the court has determined that the child is not dependent pursuant to paragraph (A)(3) because a non-custodial parent has been found by the court to be able and available, the court shall enter an order awarding custody to that parent and the court order shall have the effect and be docketed as a decision entered pursuant to the Pa. R.C.P.

**C. Objection.** Any party may object to a motion under paragraph (A) and request a hearing.

**D. Hearing.** If objections have been made under paragraph (C), the court shall hold a hearing and give each party an opportunity to be heard before the court enters its final order.

**E. Children eighteen years of age or older.**

(1) Before the court can terminate its supervision of a child who is eighteen years of age or older, a hearing shall be held at least ninety days prior to the child turning eighteen years of age.

(2) Prior to the hearing, the child shall have the opportunity to make decisions about the transition plan and confer with the county agency about the details of the plan. The county agency shall provide the transition plan to the court and the plan shall, at a minimum, include:

(a) the specific plans for housing;

(b) a description of the child's source of income;

(c) the specific plans for pursuing educational or vocational training goals;

(d) the child's employment goals and whether the child is employed;

(e) a description of the health insurance plan that the child is expected to obtain and any continued health or behavioral health needs of the child;

(f) a description of any available programs that would provide mentors or assistance in establishing positive adult connections;

(g) verification that all vital identification documents and records have been provided to the child;

(h) a description of any other needed support services; and

(i) notice to the child that the child can request resumption of juvenile court jurisdiction until the child turns twenty-one years of age if specific conditions are met.

(3) At the hearing, the court shall review the transition plan for the child. If the court is not satisfied that the requirements of paragraph (E)(2) have been met, a subsequent hearing shall be scheduled.

(4) The court shall not terminate its supervision of the child without approving an appropriate transition plan, unless the child, after an appropriate transition plan has been offered, is unwilling to consent to the supervision and the court determines termination is warranted.

**F. Cessation of services.** When all of the above listed requirements have been met, the court may discharge the child from its supervision and close the case.

*Comment:* For procedures on motions, see [Rule 1344](#). For procedures on the dispositional order, see [Rule 1515](#).

For guidelines under paragraph (A), see [42 Pa.C.S. §§ 6301\(b\) & 6351\(f.1\)](#).

Pursuant to paragraph (A)(8), if a child has been adjudicated delinquent, the court may terminate court supervision unless dependency is necessary for placement. *In re Deanna S.*, 422 Pa.Super. 439, 619 A.2d 758 (1993). The court may also decide to retain dependency jurisdiction regardless of the delinquency adjudication because the child still needs dependency services.

If dependency issues have not been resolved, the case should be kept open and services ordered. The court should ensure that services are not discontinued solely because the child was adjudicated delinquent. The county agency and the juvenile probation are to collaborate on the case and resolve all outstanding issues. If a child is in a delinquency placement, the court is to ensure that the county agency and the juvenile probation office have collaborated to ensure appropriate services are in place.

For procedures on emancipation pursuant to paragraph (A)(9), see *Berks County Children and Youth Services v. Rowan*, 428 Pa.Super. 448, 631 A.2d 615 (1993). See also, 22 Pa.Code § 11.11, 55 Pa.Code § 145.62.

Pursuant to paragraph (A)(10), a child who was adjudicated dependent prior to reaching the age of eighteen and who, while engaged in a course of instruction or treatment, requests the court to retain jurisdiction until the course has been completed, may remain in the course of instruction or treatment until the age of twenty-one. [42 Pa.C.S. § 6302](#). See also, [55 Pa.Code §§ 3130.5 & 3130.87](#); *In re S.J.*, 906 A.2d 547 (Pa. Super. Ct. 2006).

The court may not terminate jurisdiction solely because the dependent child is a runaway. *In re Deanna S.*, 422 Pa.Super. 439, 619 A.2d 758 (1993).

A child whose non-custodial parent is ready, willing, and able to provide adequate care for the child may not be found dependent. *In re M.L.*, 562 Pa. 646, 757 A.2d 849 (2000). See paragraph (B). Paragraph (B) does not apply to resumption of jurisdiction cases.

Pursuant to 42 Pa.C.S. § 6351(a)(2.1), a court may transfer permanent legal custody to a person found by the court to be qualified to receive and care for the child. 42 Pa.C.S. § 6351(a)(2.1). See also *Justin S.*, 375 Pa.Super. 88, 543 A.2d 1192 (1988).

Pursuant to paragraph (E)(2), the county agency is to assist the child and provide all the support necessary in developing a transition plan. See 42 U.S.C. § 675 (5)(A)-(H).

Pursuant to paragraph (E)(3), the court is to approve a transition plan that is suitable for the child and that has been personalized at the direction of the child.

If the court has resumed jurisdiction pursuant to [Rule 1635](#), a new transition plan is to be developed for the child. Before the court can terminate supervision, the requirements of paragraph (E) are to be followed. In no case is a juvenile over twenty-one to remain under juvenile court supervision. See [Rule 1635\(E\)](#). See also [Rule 1635\(E\)](#) for termination of juvenile court jurisdiction if the court denies the motion for resumption of jurisdiction.

#### Credits

*Note:* Rule 1613 adopted August 21, 2006, effective February 1, 2007. Amended July 29, 2009, effective immediately. Amended April 29, 2011, effective July 1, 2011. Amended October 21, 2013 and renumbered from Rule 1613 to Rule 1631, effective December 1, 2013.

Rule of Juvenile Court Procedure No. 1631, 42 Pa.C.S.A., PA ST JUV CT Rule 1631  
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Pa.R.J.C.P. No. 1634

Rule 1634. Motion for Resumption of Jurisdiction

Currentness

**A. Venue.** A motion to resume jurisdiction shall be filed with the court that terminated court supervision of the child pursuant to [Rule 1631](#).

**B. Contents.** The motion for resumption of jurisdiction shall aver:

(1) dependency jurisdiction was previously terminated:

(a) within ninety days prior to the child's eighteenth birthday; or

(b) on or after the child's eighteenth birthday; and

(2) the child:

(a) is under twenty-one years of age;

(b) was adjudicated dependent prior to turning eighteen years of age;

(c) has requested the court to resume jurisdiction; and

(d) is:

(i) completing secondary education or an equivalent credential;

(ii) enrolled in an institution which provides postsecondary or vocational education;

(iii) participating in a program actively designed to promote or prevent barriers to employment;

(iv) employed for at least eighty hours per month; or

(v) incapable of doing any of the activities as prescribed in paragraphs (B)(2)(d)(i)-(iv) due to a medical or behavioral health condition, which is supported by regularly updated information in the permanency plan for the child;

(3) whether the child would like his or her guardian or other interested adult involved in the court proceedings;

(4) that a verification has been signed by the child attesting the above requirements have been met; and

(5) whether an expedited hearing for placement and services is being requested due to the child's current living arrangement.

**C. Service.** A copy of the motion shall be served upon:

(1) the county agency;

(2) the attorney for the county agency;

(3) the child;

(4) the child's attorney; and

(5) the guardian or other interested adult if the child requesting resumption of jurisdiction would like the guardian or other interested adult involved in the case as averred in paragraph (B)(3).

*Comment:* A motion to resume jurisdiction can be filed by the child, county agency, or attorney for the child. At the request of the child, if the county agency or previous attorney is approached by the child concerning the court reopening the child's case, the county agency or attorney is to assist the child in the filing of the motion.

Pursuant to paragraph (A), the motion is to be filed in the county that terminated juvenile court jurisdiction. If the juvenile has moved to another county, the juvenile may request the court to transfer jurisdiction pursuant to [Rule 1302](#) at any time after the filing of the motion to resume jurisdiction, including prior to the hearing on the motion. See Rules 1302 and 1635.

If the child does not have an attorney at the time of the filing of the motion, the court is to assign legal counsel pursuant to [Rule 1151](#) and immediately order service of the motion to resume jurisdiction on the child's attorney. It is best practice to appoint the guardian *ad litem* or legal counsel who was previously assigned to the child as legal counsel. See [Rule 1151](#).

If the child is the party filing the motion, the President Judge of each judicial district is to designate a person to serve the other parties for the child. If the county agency or attorney is filing the motion, they should serve the other parties.

If the child has averred that the child desires the involvement of a guardian or other interested adult in their case, this person is to be served with the motion and given notice of any subsequent hearings if the court orders such involvement. Notice does not confer standing upon the guardian or other interested adult. *See* [Rule 1635\(B\)\(5\)](#) and *Comment*.

*See* [42 Pa.C.S. §§ 6302 & 6351\(j\)](#).

*See also* [Rule 1300](#) for change of venue and [Rule 1302](#) for inter-county transfer of the case.

**Credits**

*Note:* Adopted October 21, 2013, effective December 1, 2013.

Rule of Juvenile Court Procedure No. 1634, 42 Pa.C.S.A., PA ST JUV CT Rule 1634  
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Pa.R.J.C.P. No. 1635

Rule 1635. Hearing on Motion for Resumption of Jurisdiction

Currentness

**A. Time for hearing.** Within thirty days of receiving a motion for resumption of jurisdiction, the court shall conduct a hearing to determine whether it will resume juvenile court jurisdiction.

**B. Notice.** Notice of the date, time, place, and purpose of the hearing shall be given to:

- (1) the county agency;
- (2) the attorney for the county agency;
- (3) the child;
- (4) the child's attorney;
- (5) any other persons, including the guardian or other interested adult, as directed by the court.

**C. Hearing.** At the hearing, the court shall state its findings and conclusions of law on the record in open court as to whether:

- (1) dependency jurisdiction was previously terminated:
  - (a) within ninety days prior to the child's eighteenth birthday; or
  - (b) on or after the child's eighteenth birthday but before the child turns twenty-one years of age; and
- (2) the child continues to meet the definition of child pursuant to [42 Pa.C.S. § 6302](#) because the child:
  - (a) is under twenty-one years of age;

- (b) was adjudicated dependent prior to turning eighteen years of age;
- (c) has requested the court to resume jurisdiction; and
- (d) is:
  - (i) completing secondary education or an equivalent credential;
  - (ii) enrolled in an institution which provides postsecondary or vocational education;
  - (iii) participating in a program actively designed to promote or prevent barriers to employment;
  - (iv) employed for at least eighty hours per month; or
  - (v) incapable of doing any of the activities as prescribed in paragraphs (C)(2)(d)(i)-(iv) due to a medical or behavioral health condition, which is supported by regularly updated information in the permanency plan for the child;
- (3) reasonable efforts were made by the county agency to prevent the return of the child to juvenile court jurisdiction unless, due to the child's immediate need for assistance, such lack of efforts was reasonable;
- (4) it will exercise jurisdiction pursuant to [42 Pa.C.S. § 6351\(j\)](#) because it is best suited to the protection and physical, mental, and moral welfare of the child;
- (5) a guardian or other interested adult should be involved in the child's case;
- (6) there are any health or educational needs of the child; and
- (7) the county agency has developed an appropriate transition plan.

**D. Orders.**

- (1) After a hearing, the court shall enter an order granting or denying the motion to resume juvenile court jurisdiction.
- (2) If the court resumes jurisdiction, the court shall order:
  - (a) that resumption of jurisdiction is best suited to the protection and physical, mental, and moral welfare of the child;

- (b) any findings as to the transition plan for the child;
- (c) regular scheduling of permanency hearings pursuant to Rule 1608;
- (d) any designations of custody and/or placement of the child; and
- (e) any evaluations, tests, or treatments for the health and educational needs of the child.

**E. Termination of court supervision in resumption cases.**

(1) Once the goals in the transition plan have been accomplished for a child which, at a minimum, includes the requirements pursuant to Rule 1631(E)(2), or the child has refused to cooperate with the plan, a party may move for termination of court supervision pursuant to Rule 1631.

(2) In no event shall a child remain under juvenile court supervision once the child has turned twenty-one years of age.

**F. Advanced Communication Technology.** The provisions of Rule 1129 shall apply to this proceeding.

*Comment:* The court may decide whether a guardian or other interested adult will participate in the child's case. The court is to consider the preferences of the child when making an order for participation. *See* Rule 1634(B)(3) for notation of child's preference and 42 Pa.C.S. § 6310 for guardian involvement. Notice or invitation to participate does not confer standing upon the guardian or other interested adult.

*See* 42 Pa.C.S. §§ 6302 & 6351(j).

A master may conduct these hearings. *See* Rule 1187.

If the court resumes jurisdiction, the county agency is to engage in family finding unless presently or previously discontinued pursuant to Rule 1149(B). *See* Rules 1608(D)(1)(h) and 1610(D)(court findings at permanency hearing whether the county agency has satisfied the requirements of Rule 1149 regarding family finding). If family finding was previously discontinued, the county agency may seek to resume family finding efforts pursuant to Rule 1149(C).

**Credits**

*Note:* Adopted October 21, 2013, effective December 1, 2013. Amended July 13, 2015, effective October 1, 2015.

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Chapter 17. Aggravated Circumstances

Pa.R.J.C.P. No. 1701

Rule 1701. Motion for Finding of Aggravated Circumstances

**Currentness**

**A. Dependency Petitions.** A motion for finding of aggravated circumstances may be included in a dependency petition pursuant to [Rule 1330](#).

**B. Motion for Aggravated Circumstances.** If it is determined that aggravated circumstances exist after the filing of the petition, a request for a finding of aggravated circumstances shall be made by motion pursuant to [Rule 1344](#). The motion shall be written.

*Comment: See [42 Pa.C.S. §§ 6302, 6334\(b\)](#).*

Under paragraph (B), all motions for a finding of aggravated circumstances are to be written. Oral motions under [Rule 1344](#) do not apply to motions for finding of aggravated circumstances.

The aggravated circumstances, as defined by [42 Pa.C.S. § 6302](#), are to be specifically identified in the motion for finding of aggravated circumstances.

**Credits**

*Note:* Rule 1701 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1701, 42 Pa.C.S.A., PA ST JUV CT Rule 1701  
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Chapter 17. Aggravated Circumstances

Pa.R.J.C.P. No. 1702

Rule 1702. Filing of Motion for Finding of Aggravated Circumstances

**Currentness**

A motion for finding of aggravated circumstances shall be filed with the clerk of courts by the county agency as soon as possible but no later than twenty-one days from the determination by the county agency that aggravated circumstances exist.

*Comment:* See [42 Pa.C.S. § 6334\(b\)](#).

**Credits**

*Note:* Rule 1702 adopted August 21, 2006, effective February 1, 2007.

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Chapter 17. Aggravated Circumstances

Pa.R.J.C.P. No. 1705

Rule 1705. Adjudication of Aggravated Circumstances

Currentness

**A. Finding after adjudication of dependency.** After a finding of dependency pursuant to [Rule 1409](#), the court shall determine if aggravated circumstances exist.

**B. Reasonable efforts.** If the court finds aggravated circumstances exist, the court shall determine whether reasonable efforts to prevent or eliminate the need for removing the child from the home or to preserve and reunify the family shall be made or continue to be made and the court shall proceed to a dispositional hearing under [Rule 1512](#).

**C. Court order.** If the court finds that reasonable efforts pursuant to paragraph (B) were made, the court shall include a statement in its order to that effect.

*Comment:* Under paragraph (A), the court is to find a child dependent before determining if aggravated circumstances exist. See [42 Pa.C.S. § 6341\(c.1\)](#). The petition may be amended to include aggravated circumstances pursuant to [Rule 1330\(C\)](#).

A statement as to whether reasonable efforts were made under paragraph (B) are to be included in the court order under [Rule 1409\(C\)](#).

**Credits**

*Note:* Rule 1705 adopted August 21, 2006, effective February 1, 2007.

Rule of Juvenile Court Procedure No. 1705, 42 Pa.C.S.A., PA ST JUV CT Rule 1705  
Current with amendments received through March 15, 2016

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Chapter 18. Suspensions

Pa.R.J.C.P. No. 1800

1800. Suspensions of Acts of Assembly

Currentness

This rule provides for the suspension of the following Acts of Assembly that apply to dependency proceedings only:

- (1) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6335\(c\)](#), which provides for the issuance of arrest warrants if the child may abscond or may not attend or be brought to a hearing, is suspended only insofar as the Act is inconsistent with Rules 1124, 1140, and 1364, which require a summoned person to fail to appear and the court to find that sufficient notice was given.
- (2) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6336\(c\)](#), which provides that if a proceeding is not recorded, full minutes shall be kept by the court, is suspended only insofar as the Act is inconsistent with Rules 1127(A) & 1242(B)(2), which require all proceedings to be recorded, except for shelter care hearings.
- (3) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6311\(b\)\(9\)](#), which provide that there is not a conflict of interest for the guardian *ad litem* in communicating the child's wishes and the recommendation relating to the appropriateness and safety of the child's placement and services necessary to address the child's needs and safety, is suspended only insofar as the Act is inconsistent with Rules 1151 and 1154, which allows for appointment of separate legal counsel and a guardian *ad litem* when the guardian *ad litem* determines there is a conflict of interest between the child's legal interest and best interest.
- (4) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6337](#), which provides that counsel must be provided unless the guardian is present and waives counsel for the child, is suspended only insofar as the Act is inconsistent with [Rule 1152](#), which does not allow a guardian to waive the child's right to counsel and a child may not waive the right to a guardian *ad litem*.
- (5) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6305\(b\)](#), which provides that the court may direct hearings in any case or classes of cases be conducted by the master, is suspended only insofar as the Act is inconsistent with [Rule 1187](#), which allows masters to hear only specific classes of cases.
- (6) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6324](#), which authorizes law enforcement officers to take a child into custody, is suspended only insofar as the Act is inconsistent with [Rule 1202](#), which provides for police officers and juvenile probation officers taking a child into custody.
- (7) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6331](#), which provides for the filing of a petition with the court within twenty-four hours or the next business day of the admission of the child to shelter care, is suspended only insofar as the Act is inconsistent with the filing of a petition within twenty-four hours or the next business day from the shelter care hearing if the child is in protective custody under Rules 1242 and 1330(A).

(8) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6334](#), which provides that any person may bring a petition, is suspended only insofar as the Act is inconsistent with Rules 1320, 1321, and 1330, which provide that the county agency may file a petition and any other person shall file an application to file a petition.

(9) The Act of December 19, 1990, P.L. 1240, No. 206, § 2, [23 Pa.C.S. § 6339](#), which provides for the confidentiality of reports made pursuant to the Child Protective Services Law, [23 Pa.C.S. § 6301 et seq.](#), is suspended only insofar as the Law is inconsistent with [Rule 1340\(B\)\(1\)\(e\)](#), which provides for the disclosure of such reports if the reports are going to be used as evidence in a hearing to prove dependency of a child.

(10) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6335](#), which provides that a copy of the petition is to accompany a summons, is suspended only insofar as the Act is inconsistent with [Rule 1360](#), which provides that the summons is to include a copy of the petition unless the petition has been previously served.

(11) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6336.1\(b\)\(2\)](#), which provides that the foster parent or parents, preadoptive parent or relative providing care for the child has a right to submit a report to the court, is suspended only insofar as the Act is inconsistent with [Rule 1604](#), which requires the report to be submitted to a court designee who files the report and submits it to the judge, attorneys, parties, and if appointed, a court appointed special advocate.

(12) The Act of July 9, 1976, P.L. 586, No. 142, § 2, [42 Pa.C.S. § 6351\(e\)\(3\)\(i\)\(B\)](#), which provides for permanency hearings within six months of each previous permanency hearing until the child is returned home or removed from the jurisdiction of the court, is suspended only insofar as the Act is inconsistent with [Rule 1607](#), which requires permanency hearings in all cases until the child is removed from the jurisdiction of the court.

*Comment:* The authority for suspension of Acts of Assembly is granted to the Supreme Court by [Article V § 10\(c\) of the Pennsylvania Constitution](#). *See also* [Rule 1102](#).

### Credits

*Note:* Rule 1800 adopted August 21, 2006, effective February 1, 2007. Amended March 19, 2009, effective June 1, 2009. Amended September 16, 2009, effective immediately. Amended April 29, 2011, effective July 1, 2011. Amended May 20, 2011, effective July 1, 2011.

Rule of Juvenile Court Procedure No. 1800, 42 Pa.C.S.A., PA ST JUV CT Rule 1800  
Current with amendments received through March 15, 2016